

SEYMOUR CULTURE AND ARTS COMMISSION

SPECIAL MEETING

DECEMBER 11, 2012

5:15 PM,

SEYMOUR TOWN HALL

COPY RECEIVED
DATE: 1/2/13
TIME: 3:51 pm
TOWN CLERK'S OFFICE

Those in Attendance: Judy Simpson Valerie D'Anna Mary Barbin Ann Conroy

Priscilla Altorelli Linda Bellavance

OTHERS: Kay Saucier Gordon Hallas

Choice Design Presentation: Kay Saucier, owner of Choice Design presented plans for ladies' and men's' room remodeling at the Strand Theater. An itemized bid was handed out for review and questions from Commission members were answered. Materials and a few changes were discussed such as a pedestal sink in the ladies room to replace a vanity. Kay will get back with price difference for sink rather than standard vanity w/ sink. Mr. Saucier explained that he would get permits and work with Town with any requirements needed. Chairman Simpson stated that the Commission would like the job started on February 4, 2013 and each restroom would be done separately so the theater would always have 2 restrooms available for use while work is being done. The handicapped restroom will be used as a back while others are under construction. Chairman Simpson stated that the Commission would review bids after all had been presented and we would be in contact soon regarding the Commission's decision.

Hallas Associates: Gordon Hallas presented new bid to Commission. Previous bid would be disregarded as second bid covered materials and projects not addressed in first bid. Mr. Hallas answered questions after the Commission had reviewed and compared the two bids. He stated that his company was looking at an approximate 10 day turnaround from start to finish. He also stated that his company would secure permits and work with town regarding a blue print for project. He would be ready to start project on February 4, 2013 as requested by Chairman Simpson. Mrs. Simpson explained that Commission would review all bids and get back to him soon with Board's decision.

Discussion: Commission was extremely surprised by the almost \$8,000.00 difference from Hallas's first and second bid. The Commission members discussed the benefit of going with a local business and after a short discussion period a Motion: To accept Choice Design's bid as the company that remodels the two restrooms at the Strand Theater was made by Priscilla Altorelli and second was made by Valerie D'Anna **VOTE: 5 YES 0 NO 0 ABSTAIN**

Linda Bellavance, Commission secretary will notify Choice Design of decision. Company will be asked to meet with Town regarding building permits, schedule job to start on February 4, 2013 and to submit to Culture and Arts an invoice for the first of the three payments to be made before the project starts.

Motion to adjourn special meeting was made at 6:50 by Priscilla Altorelli and second by Valerie D'Anna **VOTE: 5 YES 0 NO 0 ABSTAINED**

Respectfully submitted,

Linda Bellavance

Secretary

Expenditures since November 13, 2012 Meeting

1,250.00 KofC November

567.51 CL&P

300.00 P.O. 85777 J&J Gardens – Winter Flowers

25.00 P.O. 85778 Linda Bellavance – Tea w/Tracy gift card Halloween Prize

2,142.51 Total

8,750.00 Rent

7,301.79 Purchased Services

555.75 General Supplies

100.00 Building Improvements

3,548.33 Electricity

6,375.00 Other Utilities

26,630.87 Total