



# Town of Seymour

1 First Street • Seymour, Connecticut 06483  
Telephone: 203-888-2511

COPY RECEIVED  
DATE: 2/4/11  
TIME: 3:45 PM  
TOWN CLERK'S OFFICE

## CULTURE & ARTS COMMISSION

### SPECIAL MEETING

JANUARY 24, 2011

SEYMOUR TOWN HALL

5:30 PM

Those present: Judy Simpson, Kim Osgood, Priscilla Altorelli & Linda Bellavance

Purpose of meeting was to review fee schedule submitted by theater manager Jeri Swinik and set fees for up-coming events and rentals.

Reviewed rental rates used to date and changes were made. (see attached)

Motion to accept rates as changed made by Kim Osgood , Second made by Priscilla Altorelli

**VOTE: YES 4 No 0 Abstain 0**

A letter will be sent to both First Selectman Paul Roy and Jeri Swinik informing them of the new rates. This fee schedule will be in effect immediately and will be used for all future rentals. In-addition, it will be mandatory that all renters show proof of insurance in order to rent the theater for any live shows, presentations, musical events, church service etc. Town Attorney, Coleen. Fees will draw up new contracts addressing such insurance. In addition, all future renters will be asked for a \$75.00 check deposit for cleaning fees. In the event that the theater does not have to be cleaned by the Strand's cleaning company, the check of \$75.00 will be returned.

A motion was made to add the cleaning cost deposit to the contract by Linda Bellavance and Second made by Priscilla Altorelli **VOTE : Yes 4 NO 0 Abstain 0**

A Motion to adjourn meeting was made by Linda Bellavance and Second was made by Priscilla Altorelli at 6:10 PM **VOTE Yes 4 No 0 Abstain 0**

Respectfully submitted,

*Linda Bellavance*  
Secretary

Birthday Parties					
Bring on DVD	\$12.50 per person minim. 20	w/popcorn & soda			
Play Current Movie	\$8.00 per person 1 private hr.	View movie w/ public 20 min.	w/popcorn & soda		
Play Requested Rental	\$500.00	N/A			
Theater Rental					
Private Event	Fri, Sat, Sun.	During movie time	\$125.00 per hr. 1 <sup>st</sup> 3 hrs	\$100.00 any additional hrs.	
Non-Profit Private Event	Fri, Sat, Sun.	During movie time	Same as above		
Private Event	M-Th	\$100.00 1 <sup>st</sup> 3 hrs	\$75.00 additional hrs		
Non-Profit Private Event	M-Th	\$100.00 1 <sup>st</sup> 3 hrs.	\$75.00 Additional hrs.		
Town Organ.	Sun-Sat	\$0.00			
Town Sch w/ DVD	\$1.00 per student	\$3.00 w/ soda & popcorn			
Town Sch Special Request	N/A				
Sch/ Current Movie	N/A				
Out of town Sch/ DVD	\$5.50 (80-100)	w/soda & popcorn			