

**Town of Seymour
Economic Development Commission**

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**Minutes
Tuesday, January 7, 2014 – 6:30 PM
Flaherty Room – Seymour Town Hall**

Members present: Jon Szuch, Michael Horbal, Rosalie

Member absent: Marietta Sabetta, Ron Balabon, Kathleen Conroy-Cass, Ted Holly

Also present: Fred Messore, Economic Development Director, Maryanne DeTullio, Recording Secretary

ITEM #1 Call Meeting to Order

Meeting called to order at 6:45 p.m. by Chairman Jon Szuch. Chm. Szuch noted that there was not a quorum present and therefore no action could be taken on any agenda items. The Commission will simply discuss the items.

ITEM #2 Pledge of Allegiance

Pledge of Allegiance led by Chairman Jon Szuch.

ITEM #3 First Selectman Comments

First Selectman Kurt Miller was not in attendance at the meeting.

ITEM #4 Public Comments

There was no one from the public in attendance at the meeting.

ITEM #5 Approval of Prior Meeting Minutes – December 3, 2013 Meeting.

Mrs. Averill asked what LOCIP stood for. Mr. Messore stated that it was Local Capital Improvement Program and pertained to road projects in town. Mrs. Averill also noted that on Page 2 Mr. Messore's comment regarding the new bid for the signage also included the corrections to the signs in addition to the balance of signs that are needed.

ITEM #6 Economic Development Director's Report – Fred Messore.

Mr. Messore presented his report for December, 2013. He stated that he attended the ribbon cutting Clean Harbors on Derby Avenue. He stated that they are using the entire parcel and are designating some areas for parking of town vehicles that are too large for any of the town garages.

He stated that he attended the International Conference of Shopping Centers in New York and brought materials with him regarding Tri-Town Plaza. He stated that he spoke with representatives of the property owners to see if they were also going to attend but they were not. The members discussed this site and Mr. Messore stated that he felt it will be difficult to find a tenant for this property and did not know how they are marketing the plaza.

Mr. Messore stated that he presented the C-PACE to the Board of Selectmen at their December meeting and representatives will speak with them this evening regarding this program.

He stated that he has received calls from tenants at the Auto Zone center regarding their parking lot. He stated that he has spoken to the Downtown Committee regarding this and the possibility of moving some town events to other areas so that parking is not impacted. He stated that the parking map has helped with the parking situation in the downtown area. Mr. Horbal stated that the problem is really the lack of municipal parking downtown.

Mr. Messore stated that the development agreement for the LoPresti School is being worked on. He stated that an Environmental Protection Agency grant has been received to do a Phase 1 study and hazardous materials assessment. The Town will need to put up 10% which will come from his budget. This will be beneficial to the town and the developer of the property. Mr. Horbal asked what the proposed use is and Mr. Messore indicated that it is housing.

He stated that he has no update on the signage issue and it is being handled by town counsel.

Item #8 Discuss Downtown Aesthetic Street Scape Concept for 2014

Mr. Szuch stated that he felt it was important to have a downtown aesthetic street scape plan. He stated that this has been discussed for a long time and something that should be done to make the area more appealing. He stated that he has a lot of information regarding this and will forward to the members for review.

ITEM #11 New Business

Mr. Szuch stated that the Commission needs to finalize their budget for 2014-15 and because there is no quorum this evening a special meeting will have to be scheduled to do this. The members agreed to schedule a special meeting on Tuesday, January 21, 2014 at 5:30 p.m. at town hall to discuss the budget. Mr. Szuch stated that he felt that \$5,000.00 remaining in this year's budget should be transferred to the Downtown Committee for the purchase of new banners for the downtown area. This can also be discussed at the special meeting.

The meeting was adjourned at 7:53 p.m.

Respectfully submitted,

Maryanne DeTullio