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TOWN OF SEYMOUR
ECONOMIC DEVELOPMENT COMMISSION

MINUTES

TUESDAY, FEBRUARY 4, 2014

FLAHERTY ROOM – SEYMOUR TOWN HALL

Members Present: Jon Szuch, Rosalie Averill, Kathleen Conroy-Cass and Marietta Sabetta
Members Absent: Ted Holly, Ron Balabon and Michael Horbal

Also Present: Fred Messore, Economic Development Director (6:46 p.m.)

ITEM #1 Call Meeting to Order

Meeting called to order at 6:39 p.m. by Chairman Jon Szuch

ITEM #2 Pledge of Allegiance

Pledge of Allegiance led by Chairman Jon Szuch

ITEM #3 First Selectman Comments

First Selectman Kurt Miller was not in attendance at the meeting.

ITEM #4 Public Comment

No one from the public was in attendance.

ITEM #5 Approval of Prior Meeting Minutes – December 3, 2013

Mrs. Averill referred to the acronym LOCIP used in Item #6 and recommended that words be used because the meaning of the acronym may not be clear to everyone. On page 2, under Item #8, Mrs. Averill added that the language should also include "and correction of existing signs" within the phrase "new bid being put out for the balance of the signs."

Under Item #9 on page 3, second paragraph, spelling of "New-Age" was corrected to read "Nu-Age."

Under Item #10 on page 3, Mrs. Averill included that the EDC Chairman, Mr. Szuch, reported that the recording secretary, Maryanne DeTullio, would be resigning and he would be looking for a replacement.

Mrs. Averill moved to approve of the minutes of the meeting December 3, 2013. Ms. Conroy-Cass seconded, and the Motion was carried 4/0.

Approval of Meeting Minutes January 7, 2014 which was cancelled due to lack of quorum:

Mrs. Averill approved to accept as is; Ms. Conroy-Cass seconded, and the motion was carried 4/0.

ITEM #6: Economic Development Director's Report:

Ms. Averill moved to go out of order and return to this item when Mr. Messore arrived. The motion was seconded by Mr. Szuch and carried 4/0.

Ms. Sabetta moved to add the ratification of the budget for 2014 to the agenda as the budget was already submitted to the Town at a date prior to the meeting because of inclement weather in order for the submission to be timely. The motion was seconded by Mrs. Averill and carried 4/0.

Mrs. Averill moved to ratify the budget of \$17,400.00 already filed with the Town. Ms. Sabetta seconded, and the motion was carried 4/0.

ITEM #6 Economic Development Director's Report

Mr. Messore arrived at 6:46 p.m., and the Commission returned to Item #6 on the Agenda.

Mr. Messore presented his reports for December and January to the Commission as appended hereto.

ITEM #7 Update on Signage at Silvermine Industrial Park and the Welcome to Seymour Signs

Mr. Messore advised that the bond has been called on the contractor originally awarded this project and the matter is now in the hands of legal counsel.

A new contract has been issued to Nu-Age to do other signs and Adopt-A-Spot signs.

Mr. Messore told the Commission the Town of Orange hired Planometrics to develop its plan of conversation partially on the basis of the success with our plan.

ITEM #8 Discussion of the Downtown Aesthetic Streetscape

Ms. Sabetta moved that we table further discussion to the next meet when more members may be present. The motion was seconded by Ms. Conroy-Cass and carried 4/0.

ITEM #9 EDC Chairman's Report – No report

ITEM #10 Old Business – None

ITEM #11 New Business

Mr. Szuch opened the discussion regarding the transfer of funds from the EDC budget to the Downtown Committee for the purpose of the purchase of banners to enhance the ambiance of our downtown shopping district. Ms. Conroy-Cass moved that an intra-department transfer be made from the EDC's account number 1-001-410-1330-435-3 for "Other Purchased Services," in the amount of \$5,000.00 to the Seymour Downtown Committee for the purchase of hanging banners and hardware. Motion was seconded by Mr. Szuch and carried 4/0.

Ms. Sabetta reported to the Commission on the progress of her project of developing the On Line Business Directory for the Commission. She will import the information from the on-line forms, transfer the information for the applicant to the directory and cross-reference to categories. New categories have been added. Categories will also be added for reference to other shopping districts in the Town such as Oxmour Plaza and Seybridge Plaza. Mr. Messore will continue to forward the applications to Ms. Sabetta.

ITEM # 12 Correspondence – None

ITEM # 13 Adjournment

Motion to adjourn was made by Mrs. Averill, seconded by Ms . Sabetta and carried 4/0. The meeting was adjourned at 7:49 p.m.

Respectfully Submitted:

Marietta Sabetta
Commissioner