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**Town of Seymour  
Economic Development Commission  
Minutes  
Tuesday, June 3, 2014 – 6:30 PM  
Flaherty Room - Seymour Town Hall**

Members presents: Michael Horbal, Marietta Sabetta, Rosalie Averill, Kathleen Conroy-Cass and Christine Alyman.

Member absent: Jon Szuch

**ITEM #1 Call Meeting to Order**

Meeting called to order at 6:35 p.m. by Acting Chairwoman Marietta Sabetta.

**ITEM #2 Pledge of Allegiance**

Pledge of Allegiance led by Acting Chairwoman Marietta Sabetta

**ITEM #3 First Selectman Comment.**

First Selectman Kurt Miller was not in attendance at the meeting.

**ITEM #4 Public Comments**

There was no one from the public present.

**ITEM #5 Approval of Prior Meeting Minutes – April 1, 2014 – May 6, 2014 meeting cancelled.**

Mrs. Averill moved to approve the minutes of the April 1, 2014 meeting. The motion was seconded by Mrs. Conroy-Cass and carried 40901 with C. Alyman abstaining.

Mr. Horbal moved to add to the agenda discussion on the acceptance of the Silvermine Industrial Park and authorize Jon Szuch to sign Certificate of Completion to induce Precision Grinding to purchase 81 Silvermine Road. The motion was seconded by Mrs. Conroy-Cass and carried unanimously (5-0).

Mrs. Averill stated that she was reluctant to vote on this matter since the Commission does not really know anything about it. She also stated that this is not the first company to purchase property at the Industrial Park but the first time that this is being requested. Mr. Horbal agreed that he would prefer to table the matter to get more information on it. Mrs. Averill moved that this item be tabled. The motion was seconded by Mrs. Conroy-Cass and carried unanimously (5-0).

**ITEM #6 – Economic Development Director's Report – Fred Messor.**

This matter was moved further in the meeting as Mr. Messor was at the First Selectmen's meeting at this point.

**ITEM #7 – Update on signage Silvermine Industrial Park and Welcome to Seymour**

Ms. Sabetta noted that this item will be discussed under the Economic Development Director's report.

**ITEM #8 Continue Discussion Downtown Aesthetic Streetscape Concept for 2014**  
There was no discussion on this matter at this time.**ITEM #9 – EDC Chairman's Report.**

Mr. Szuch was not in attendance at the meeting and there was no report.

**ITEM #10 – Old Business**

Ms. Sabetta stated that there is some money remaining in the budget and stated that the funds could be encumbered for future projects, additional banners for the downtown area or updating of the parking maps. She stated that the parking maps could be updated to accommodate changes in businesses. After due discussion and consideration Mrs. Averill moved that \$500.00 be encumbered from Other Purchase Services for the purchase of a tape recorder and supplies. The motion was seconded by Mrs. Conroy-Cass and carried unanimously (5-0).

Mr. Horbal stated that he would like to know the effectiveness of these maps. He stated that he goes around to the downtown merchants monthly to restock their supply of maps. He stated that the reception has been good but he would like to see more input from the merchants if they are seeing any benefits from the maps. Mrs. Averill agreed that it would be helpful to know if the businesses are benefiting from the maps. Ms. Sabetta stated that she has the e-mail addresses for most of the businesses and will send out an e-mail asking for their feedback on the maps. Mrs. Averill stated that she would like to have them available outside of Seymour and asked if they could be given to the State of Connecticut for distribution at their visitor bureaus. Ms. Sabetta stated that she will contact the Connecticut Department of Tourism on this matter.

Mr. Messore returned to the meeting from the First Selectmen's meeting. Ms. Sabetta stated that the matter of the Certificate of Completion for Silvermine Industrial Park was tabled. Mr. Messore explained that the EDC was the designated agency back in the 1980's for this project. He stated that the corporation counsel has stated that the EDC should now authorize the Chairman to sign the Certificate of Completion. He also stated that he refers to 81 Silvermine Road which is under contract to be sold. Mrs. Averill stated that the Certificate refers to the entire project and how does the Commission know if it is in compliance. Mr. Messore stated that the corporation counsel has indicated that it is completed.

Attorney Richard Buturla, corporation counsel came to the meeting and stated that this project was done a long time ago. He stated that certificates of occupancy were issued

for other transfers of title but the Certificate of Completion was never recorded on the Land Records. He stated that this should be signed and recorded on the Land Records and recommended that the Commission authorize the Chairman to do so.

Mr. Horbal moved that the Chairman be authorized to sign the Certificate of Completion pursuant to the Land Disposition Agreement dated 10/30/86 subject to such further modifications that the corporation counsel deems appropriate. The motion was seconded by Mrs. Averill and carried unanimously (5-0).

The Commission went back to the agenda and Item #6 Economic Development Director's Report. Mr. Messore presented his report for May (copy attached). Mr. Horbal asked about an update on Seymour Lumber and Mr. Messore stated that it is on hold until remediation is processed and there is no time frame for that at this point. They are investigating how to proceed with the demolition. Mr. Horbal asked about Seymour Wire and Mr. Messore stated that there was no new update on that.

Mr. Horbal asked if the contract with Nu-Age was for the replacement of all signs. Mr. Messore stated that it is the Welcome to Seymour and some Adopt-a-Spot signs. The conceptual for these has not been given to the Town for review. He stated that the matter of the Industrial Park signs is still being handled by the attorneys.

Mr. Horbal asked about the fish ladder completion. Mr. Messore stated that the project should be completed sometime in the middle of summer but there is no definite date for that. He stated that he is working on the Greenway Trail design. He stated that he is working with Milone and MacBroom on this and will also need to be in contact with the Department of Transportation on out the trail will tie into the Route 67 bridge.

Mrs. Averill asked the removal of trees in the downtown area. Mr. Messore stated that there are some areas where the trees need to be removed because they are causing problems with the sidewalks and accessibility to buildings in the downtown area.

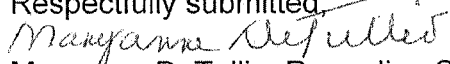
Ms. Sabetta stated that some of the remaining budget monies could be encumbered for studies of the Oxmoor and Seybridge Plaza areas. Mr. Horbal stated that he felt that the Commission should concentrate on the downtown area and not the fringe areas of town. He was not in favor of encumbering any monies for those areas at this time. Mrs. Conroy-Cass agreed with him.

Mr. Horbal asked if there is a projected start date for the apartments on Columbia Street being proposed by Joseph Migani. Mr. Messore stated that the developer is asking for some modifications of the fire requirements and this has to go to the State Fire Marshal for review and then back to the town Fire Marshal.

There was no further business to discuss and a motion to adjourn was made by Mrs. Averill, seconded by Mr. Horbal and carried unanimously (5-0).

The meeting was adjourned at 7:34 p.m. by Acting Chairwoman Marietta Sabetta.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Maryanne DeTullio".

Maryanne DeTullio, Recording Secretary

# TOWN OF SEYMOUR

## Seymour Economic Development

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**EDC MAY 2014 REPORT** [www.seymouredc.com](http://www.seymouredc.com)

5/5 Facilitated Seymour Lumber update meeting with Tom Tkacz, Frank Pepe, Wally Archer and Jim Galligan

5/5 Executed contract with Nu Age Design on the Directional Signs Contract

5/5 Kurt Miller and I met with Curt Reed, Precision Grinding Solutions and his Real Estate Agent Dan DiBuono regarding Enterprise Zone, Tax Incentive and property for sale at 81 Silvermine Rd.

5/6 BOS approved \$175,000 Funding search for local portion of Greenway Trail Design and Construction as part of Phase 1 Transportation Alternative Program Grant from the State Transportation Program

5/7 Met with Doug/Kurt on funding options for Greenway

5/8 Toured Downtown with Kurt at Seymour Antiques for tree trimming and sidewalk issues.

5/12 Toured 21 Potential Sign Locations with Bruce (Nu Age Design) and Dee Caruso

5/14 Hosted the monthly Naugatuck River Greenway Trail Steering Committee in Seymour with approx. 20 members which highlighted the Greenway Trail and touring the Fish Bypass Channel under construction.

5/20 Submitted a letter of support from the Town of Seymour through Mark Nielsen, VCOG to the DOT for the Greenway Trail and funding.

5/20 Spoke with Tom Tkacz for update on Seymour Lumber Demo. Currently working with vendors on bidding for remediation of asbestos in building prior to demo to start.

5/27 Spoke with Chuck Lee, DEEP on EV Charging station options at parking lot of Fish Bypass and incorporating underground infrastructure

5/28 Attended Brownfields Funding Seminar hosted by UI and DECD announcing new round of funding

5/28 Spoke with Pat Kelly, DEEP and Mark Arigoni Milone and MacBroom regarding EV Charging Station vendors and consideration to installation as a change order to the Fish Bypass Channel Parking lot



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