

**Town of Seymour  
Economic Development Department**

**Minutes  
Tuesday, December 7, 2010 – 7:00 PM  
Flaherty Room – Seymour Town Hall**

Members present: Jon Szuch, Michael H. Horbal, Marietta Sabetta, Joe Cass, and Rosalie Averill.

Members absent: Ronald Balabon, Ted Holly

**ITEM #1 Call Meeting to Order**

Meeting called to order at 7:00 p.m. by Chairman Jon Szuch.

**ITEM #2 Pledge of Allegiance**

Pledge of Allegiance led by Chairman Jon Szuch.

**ITEM #3 First Selectman Comment.**

Chairman Szuch stated that the First Selectman will be attending the Board of Selectmen meeting at 7:30 p.m. this evening and therefore will be unable to attend this meeting.

**ITEM #4 Public Comment**

There was no one from the public present wishing to speak.

**ITEM #5 Approval of Prior Meeting Minutes – November 3, 2010**

A motion to approve the minutes of the November 3, 2010 meeting with the following corrections was made by Rosalie Averill and seconded by Michael Horbal. The motion was carried unanimously (5-0).

- Item #6 – Nancy Onofrio, former EDC secretary.
- Page 1 – Alex Budzinski
- Item #7 – Jim Ryan, is Shelton Economic Development Corp. Director.

**ITEM #6 Update TonSha Marketing brochure project – Sharon Grodzicki**

Chm. Szuch stated that Sharon Grodzicki was not in attendance and will be at the January, 2011 meeting. Mrs. Averill moved to table this item to the January meeting. The motion was seconded by Ms. Sabetta and carried unanimously (5-0).

Chm. Szuch noted that Howard Enquist was present and wished to speak under the Public Portion of the meeting. Mr. Enquist stated that he spoke with Rick Dunne, Valley Council of Governments and told him that he had a survey done several years ago regarding pollution. Mr. Dunne felt that whatever pollution there is left on site could be handled through state or federal grants for clean-up. Mr. Enquist stated that he was happy after speaking with him and will continue to be in contact with Mr. Dunne. He also stated that he is still cleaning up the site but the pollution situation is manageable.

ITEM #7 – EDC to consider making recommendations of changes for Plan of Development for Seymour P&Z

Mr. Horbal stated that he spoke with Bob Looker, Town Planner and explained that every town has to update their Plan of Development every ten years. The Seymour Plan was adopted in 2002 and it is a good idea to look at the Plan and see if there are areas that we could recommend changes to. Mr. Looker suggested taking light industrial zoning out of the center of town. This would not prevent existing business from staying but any new ones would have to comply with new regulations. Mr. Horbal stated that this Commission often spoke about changes to the downtown area and this may be a good opportunity to recommend improvements to the regulations regarding parking, allowed uses and other things. The Commission may also want to make recommendations regarding undeveloped areas and the zoning for those areas. Mr. Horbal mentioned the Haines property behind Stop & Shop or Derby Avenue and how zoning could make it more attractive for businesses. He presented copies of the current Plan of Development and suggested that the members review it and it can be discussed at the January meeting. He also suggested breaking the Commission into groups to discuss specific items in the Plan. The Commission would formulate their input for recommendations to P&Z. This will be on the January agenda.

ITEM #8 – ED Director, Assistant's and/or EDC Chairman's Report.

Mr. Szuch stated that he received a phone call from the CT Post regarding the CVS opening. He stated that he does not know if they have a scheduled opening date but felt that they do not want to have two stores operating at the same time.

Mr. Szuch asked about Mr. Mavuli's proposed restaurant on Roosevelt Drive. Mr. Horbal stated that an LLC has been formed that now owns the site and a new restaurant will be proposed to P&Z at their next meeting.

Mr. Horbal noted that Diversified Electric Service is moving ahead with the parking lot plans and fixing the wall.

Mr. Szuch stated that he received information that the DOT mapping for 2011 has re-asphalting of downtown on it.

Mr. Szuch asked about the River Street/Broad Street Park and Mr. Horbal stated that the lease agreement with DOT for their portion of the property has been finalized. The DEP will be forwarding their lease agreement shortly. He stated that the Committee is optimistic of having everything in place soon. They have purchased a few benches and are looking to start work in the spring. Ms. Sabetta asked about the bricks and Mr. Horbal stated that Mr. Yagovane is working on that and has prices and is working on the form. The members felt that it would be a good idea to have this linked up and put on the town website.

Mr. Szuch stated that Allstate Cremation has added on and expanded their business.

#### ITEM #12 Correspondence

Mr. Szuch stated that he does not receive any EDC mail. He also stated that there has been no response to the 10/12/10 letter to the First Selectman regarding the proposed communication policy and keeping the EDC Commission apprised of what is going on in town.

Mrs. Averill read the 10/7/2010 memo regarding the new FOI Response Policy from the First Selectman Paul Roy. Mr. Szuch stated that only Board chairmen received this memo to his knowledge and copies were made for all members and that he had emailed others on EDC back in October. Mr. Szuch stated any FOI request that an EDC commissioner may receive is to be referred by that EDC individual receiving the request to him (Mr. Szuch) immediately within 24 hours of receipt. He will then follow the protocol necessary and ensure that the First Selectman's office receives the request as well as they have 4 days or 96 hours to act upon it. If Mr. Szuch is not available (out of town on business, ill or on vacation) then the request for FOI needs to be submitted to Vice-Chairman Ronald Balabon who will follow up as policy dictates. Mrs. Averill will email the entire EDC team the FOI document from 10/7/2010.

A motion to adjourn the meeting was made by Mrs. Averill, seconded by Mr. Cass and carried unanimously (5-0).

The meeting was adjourned at 7:55 p.m. by Chairman Jon Szuch.

Respectfully submitted,

Maryanne DeTullio, Recording Secretary