

**Town of Seymour
Economic Development Department**

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**Minutes
Tuesday August 3, 2010 – 7:00 PM
Flaherty Room-Seymour Town Hall**

Members Present: Jon Szuch, Michael H. Horbal, Ron Balabon, Marietta Sabetta, Ted Holly, Joe Cass, Rosalie Averill.

Others: Al Yagovane, First Selectman Paul Roy.

ITEM #1 Call Meeting in Order.

Meeting called to order at 7:00pm by Chairman Jon Szuch.

ITEM #2 Pledge of Allegiance.

Pledge of Allegiance led by Chairman Jon Szuch.

ITEM #3 First Selectman Comment.

Updates from the First Selectman:

- Working in conjunction with Chairman Jon Szuch to hire a part-time EDD Director for about \$40,000 a year. Funds are available due to the Economic Development Secretary resigning and funds encumbered from the Fiscal Year 2009-2010. The Chairman provided all in attendance with a copy of the working job description for the part-time EDD Director.
- Organizing a Business Breakfast that will take place on August 18th, 2010 at 8:00am in the Norma Drummer Room to invite all business owners and to again open up communication. Some of the topics that will be on the agenda are Founders Day and a STEAP grant application for signage at the Industrial Park. Coffee will be served.

ITEM #4 Public Comment.

No public comment.

ITEM #5 Approval of Prior Meeting Minutes.

Motion to accept minutes as distributed for the EDC Special Meeting on July 6, 2010.

Motion: Rosalie Averill

Second: Michael H. Horbal

Vote: Yes-6

No-0

Abstain-1 (T. Holly)

Absent-0

Motion carries.

Motion to approve the minutes from the EDC Regular Meeting on July 6, 2010 with the following corrections:

ITEM #3

- *The Oxford Academy, on 153 North Street, is almost ready to open the doors to the beauty shop at their new location and the school will follow soon. The owners are contemplating a walkway to the adjacent plaza in the future as well to encourage and facilitate the students to populate the restaurants below.*
- *The truck school is moving forward with the project and is in the process of finalizing the financing and selling the property on Route 34 but is encountering challenges due to the lack of sewer. The*

First Selectman is currently in a conversation with Mayor Staffieri of Derby and with the WPCA John Fanotto to look at the possibilities extending the sewer on the stretch of road currently not being serviced.

- *Rogol's on ADDRESS, was sold and is now up for rent.*
- *The train bridge will get repaired this summer and services will be suspended for about 21 days.*
- *The Town has applied for about 17 Matthie's grants and is now working on applying for the second round of STEAP grants as well. Lights and a flag pole to enhance the memorials at French park and better signage coming off the highway directing traffic to the Industrial Park are just a few of the projects that the grants would pay for.*
- *The new CVS opening in the Oxmour Plaza is aggressively pushing for a September opening.*

ITEM #7 Mr. Yagovane is out of town and unable to provide a detailed update of the project. Mr. Horbal informs the commission the grant submitted to the Matthie's Foundation was missing information and is in the process of being completed fully.

ITEM #10 Chairman will be meeting with Mr. Blakeman's office in the upcoming weeks to discuss the second building on the new Walgreens site and possible location for a Chase Bank.

	Motion: Michael H. Horbal	Second: Marietta Sabetta
Vote: Yes-6	No-0	Abstain-1 (T. Holly)
		Absent-0

Motion carries.

ITEM #6 Discuss Broad Street Park Project and possible allocation of funds.

Commissioner Michael H. Horbal abstained from any discussion on this item due to his involvement.

The Town has received a letter from the Katherine Matthie's Foundation awarding \$9,000 to the project for the beautification of the park. The deadline for the use of funds is December 9, 2010. All EDC members strongly suggested the project get on the way very soon. Mr. Yagovane informs the Commission a formal committee will be appointed by the Board of Selectmen to oversee the project that will work in conjunction with the EDC. Also a subcommittee will be formed composed of the people working on the project supervised by the architects. Mr. Yagovane will be heavily involved with the project but not a member of any of the appointed boards. The project is being delayed by the DEP and the State due to the Town working on obtaining the leases for the properties involved. The First Selectman and Mr. Yagovane will work together with Town Council to finalize the legal aspects of the project and to set up an account to begin collecting donations. The First Selectman further explained to the Commission that once the project is underway the Town can apply and request more funds from the Katherine Matthie's Foundation.

The EDC Commision is asking Mr. Yagovane to come back in September with a Budget so they can discuss and take possible action on the item.

ITEM # 7 ED Director, Assistant's and/or EDC Chairman's Report.

Secretary has no updates.

Chairman updates:

- Will meet with Mr. Blackman and his team to discuss phase II of the Walgreens Project on 144 Bank Street and the clean-up of the hillside at Martha Street and Bank Street.
- Tri-Town, 814 Derby Avenue, is moving along with the project. No new updates from the owner Mr. Spector but he is expected in Town in the month of August.

- Mr. Movuli, owner of Villa Bianca, 312 Roosevelt Drive on Route 34, is moving along with his plans to renovate the existing house on the front of the property into a restaurant. He will present an application for variance at the upcoming Zoning Board of Appeals meeting to be granted in order to move forward. If the variance is approved he will then go to P&Z.
- Chairman Szuch proposed to hire Marianne DeTullio to replace Nancy Onofrio as Recording Secretary.

Motion to hire Marianne DeTullio as recording clerk.

Motion: Rosalie Averill

Second: Ron Balabon

Vote: Yes-7

No-0

Abstain-0

Absent-0

Motion carries.

ITEM #8 Old Business.

Commissioner Averill asked if the WPCA received the letter requesting the extension of sewer along Route 34. The First Selectman informs the Commission he is working in conjunction with Rick Dunne from VCOG to allocate fundings for this project.

ITEM #9 New Business.

No other new business.

ITEM#10 Correspondence.

No other Correspondence.

ITEM#11 Adjournment.

Motion to adjourn at 8:39pm.

Motion: Michael H. Horbal

Second: Ted Holly

Vote: Yes-7

No-0

Abstain-0

Absent-0

Motion carries.

Respectfully Submitted,

Nancy Onofrio
Recording Secretary