

MINUTES
EMSOC Meeting
Tuesday, March 11, 2014 @ 7:00 PM
SAA

Members Present: Patrick Lombardi, Wendy Rossi, and Tom Schutte.

Members absent: Ted Holly, Scott Andrews and Doug Thomas.

Others present: Bryan Ryan, Ben Kovalsky, Debbi Lavranchuk, Alexis Scianna, Jesse Rallis, Mark Morris and Lianna Staffieri, recording secretary.

ITEM #1: Call meeting to order.

Meeting was called to order at 7:08PM

ITEM #2: Pledge of Allegiance.

Everyone saluted the flag and stated the Pledge of Allegiance.

ITEM #3: Approve Minutes of 9/17/2013 EMSOC Special Meeting.

Motion to approve minutes from the September 17, 2013 Special Meeting.

Motion: Tom Schutte

Second: Wendy Rossi

Vote: 3-Yes

0-No

0-Abstain

ITEM #4: Ethics Disclosure Forms 2014.

Pat Lombardi passed out 2014 'Ethics Disclosure Forms' to EMSOC members.

Once filled out, the forms were collected.

ITEM #5: Discussion on Financials from September 30, 2013 and Financials as of December 2013.

EMSOC members reviewed and discussed the Financials from September 30, 2013, as well as, financials as of December 2013 with SAA. SAA answered and explained all of the questions EMSOC members had. One error on the Billing Receivable Write-off worksheet was found. Under the column labeled *EMMS Collected*, the figure of 45,872.21 should be a positive number and not negative. The total should amount to approximately \$430,000.00.

Bryan Ryan discussed the issues that they are having with 3 of the EMS vehicles, explaining the repairs cost on the financials worksheet.

ITEM #6: SAA members and employees list of salaries and/or any changes.

Scott Andrews couldn't attend the meeting due to illness. He will email an updated list to everyone.

EMSOC discussed with SAA the type of list they should receive.

ITEM #7: Legislative update.

Alexis Scianna gave a brief update on pending legislation. The State is considering taking away the Advanced EMT Certification. If that happens, SAA will lose their advanced life support provider, but will not affect them running. She stated that contractually, they only have to provide service to the town. Scott will give an update on this issue for the next meeting, August 13, 2014.

ITEM #8: Other Business.

Motion to add Multiple Backup Systems, New Ambulance Purchase, and Year-end Report to the agenda.

Motion: Wendy Rossi

Second: Tom Schutte

Vote: 3-Yes 0-No 0-Abstain

8a- Multiple Backups to the system. Pat Lombardi asked about the multiple backup systems for SAA IT infrastructure. Pat refers back to the minutes from the September 2013 meeting. SAA states that there has been no action taken. Debbi Lavranchuk stated that they use QuickBooks and it is backed up online. Debbi explained the backup process.

8b- New Ambulance Purchase:

Bryan Ryan spoke about the new ambulance. The ambulance is currently in Ohio and will be shipped to Connecticut by June or July.

8c- Year-end report that was sent to the Board of Selectmen:

This report was submitted to the Board of Selectmen. Scott Andrews and Pat Lombardi didn't pull the other EMSOC members into the process because of the change in chairmanship and because of delinquency. Pat apologizes to Tom and Wendy for not including them. Pat explained that shortly after the August 13, 2014 meeting with the Auditor, the board will get together to put the yearend report together for the Board of Selectmen. He explained that the report covers 7 major areas.

ITEM #9: Public Comment.

Jesse Rallis stated that SAA's internal budget is done and will have to go through and approve at next the next SAA meeting. Also Scott will be going to Washington, DC to EMS on the Hill at the end of March.

ITEM #10: Adjournment.

Motion to adjourn at 8:00PM.

Motion: Wendy Rossi

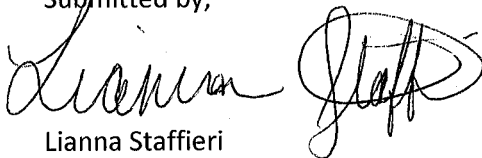
Vote: 3-Yes

0-No

Second: Tom Schutte

0-Abstain

Submitted by,



Lianna Staffieri

EMSOC Recording Secretary