

MINUTES

EMS OVERSIGHT COMMISSION

Thursday June 12, 2008

7:00pm

Flaherty Room, Seymour Town Hall

Members Present: EMSOC Members Rosalie Averill, Lucy McConologue, Margie Childs

Members Not-present: Irene Jecusco, Roque Orts

Others Present: Shannon McDaniel SAA, Tom Shutte SAA, Doug Thomas Finance Director

Meeting called in order at 7:08pm by Vice Chair Rosalie Averill

ITEM# 1 Pledge of Allegiance led by Rosalie Averill

ITEM# 2 Approve Minutes from March 13, 2008 Meeting

Motion: Lucy McConologue

Second: Margie Childs

Vote: Yes: 3 (R. Averill, M. Childs, L. McConologue) No: 0 Abstain:0

Disqualified: 0 Not Present: 0 (I. Jecusco, R. Orts)

Motion Carries

ITEM# 3 Discussion of March 2008 financials and any other reports.

- Discussed who is responsible for paying the utilities. Right now it looks like the town is
- Concern about receivables ending March 2008 gross receivable minus allowance is a negative number. Some of the numbers do not make sense.
- Questions about right-off. It looks like the Association is having the opposite problem they had in the past. It seems that they are writing off too much as the present time, that is if the financial statements are accurate.
- Utilities are being paid by the Town and the SAA is getting billed for but they are not yet paying for utilities. The contract is up in June 2008 which should include discussing utilities. Further discussion of the issues is hand over to the appropriate parties to discuss.
- Shannon is currently working with the accountant and auditor to make sure there are no discrepancies in any of the report and that everything reflects actual figures.
- Finance Director Doug Thomas questioned amount of cut-offs.
- Finance Director pointed out that the cash-flow looks very good. Shannon said the association is probably going to pay off a loan before it's due.

Motion to schedule a special meeting with Scott Andrews, Doug Thomas and Auditor.

Motion: Lucy McConologue

Second: Margie Childs

Vote: Yes: 3 (R. Averill, M. Childs, L. McConologue) No: 0 Abstain:0

Disqualified: 0 Not Present: 0 (I. Jecusco, R. Ortos)

Motion Carries

ITEM# 4 Any other business coming before the Commission.

- Discussed if the Certificate of Insurance is up to date.
- Melanie Kalaco has resigned from the board. Her position will be filled as soon as possible.

ITEM# 5 Public Comment

No Public Comment.

No action taken.

ITEM# 6 Adjournment.

Motion to Adjourn the meeting at 7:57pm.

Motion: Lucy McConologue

Second: Margie Childs

Vote: Yes: 3 (R. Averill, M. Childs, L. McConologue) No: 0 Abstain:0

Disqualified: 0 Not Present: 0 (I. Jecusco, R. Ortos)

Motion Carries

Respectfully Submitted by

Reviewed by

Nancy Onofrio
Recording Secretary

Irene Jecusco
Committee Chair