

# MINUTES

## Seymour Housing Authority

COPY RECEIVED 2/3/14  
DATE:  
TIME: 10:01 AM  
TOWN CLERK'S OFFICE

### ➤ 932nd Meeting

The 932nd Meeting, a regular meeting of the Seymour Housing Authority, was held at Smithfield Gardens Assisted Living in the Multi-Purpose Room located at 26 Smith Street, Seymour, on Wednesday, January 8, 2014, and was called to order by Chairperson White at 5:35pm.

### ➤ Roll Call

Answering the Roll Call were Commissioners Bellucci, Horelick, and White. Also present were Executive Director David Keyser.

### ➤ Public Comment Session

None.

### ➤ Previous Meeting Minutes

Chairperson White introduced the previous meeting minutes of the 930<sup>th</sup> Annual Meeting held on December 4, 2013.

Commissioner Bellucci motioned to accept the minutes of the 930<sup>th</sup> Regular Meeting. Commissioner Horelick seconded the motion. Chairperson White acknowledged the motion and its second and asked all in favor of the motion to vote aye. Voting aye were Commissioners Bellucci, Horelick and White. Chairperson White declared the motion carried and the minutes of the 930<sup>th</sup> Annual Meeting accepted as presented.

Chairperson White introduced the previous meeting minutes of the 931<sup>st</sup> Regular Meeting held on December 4, 2013.

Commissioner Horelick motioned to accept the minutes of the 931<sup>st</sup> Regular Meeting. Commissioner Bellucci seconded the motion. Chairperson White acknowledged the motion and its second and asked all in favor of the motion to vote aye. Voting aye were Commissioners Bellucci, Horelick and White. Chairperson White declared the motion carried and the minutes of the 931<sup>st</sup> Regular Meeting accepted as presented.

### ➤ Bills & Communications

Chairperson White introduced the Bills. (See Exhibit I)

## MINUTES

Commissioner Horelick motioned to approve the bills as presented and authorize payment of the bills. Commissioner Bellucci seconded the motion. Chairperson White acknowledged the motion and its second and asked all those in favor of the motion to signify by voting aye. Voting aye were Commissioners Bellucci, Horelick and White. Chairperson White declared the motion carried and the Bills approved for payment as presented.

### ➤ **Executive Director's Report**

The Executive Director discussed and explained the report. Carter & Hayes has begun the Smithfield Gardens Assisted Living Annual Audit. He stated that the engagement letter was signed and the Auditor has begun collecting data. He commented that the field work will begin soon.

The Executive Director updated the Board with information that the hot water circulator pump was being evaluated. He commented that the pump was changed to a cartridge style some time ago. He stated that perhaps some of the recent work on the water lines may have caused air get into the system. We have ordered a new cartridge for the pump. This will be addressed as soon as they can.

The Executive Director stated that the Moderate Rental Rehabilitation Grant in the amount of approximately \$2.5 million. He commented that an owner in-kind contribution was necessary. He stated that Northeast Utilities and Now Inc. in Waterbury have awarded the Seymour Housing Authority approximately \$580,000 in funding to cover furnace replacements. He also stated that we applied for CHFA Energy funding and if successful we could get up to \$25,000 per property for a total of \$100,000.

### ➤ **Old Business**

Commissioner Bellucci asked about 34 Smith Street. The Executive Director stated that the best use is still being considered as is the design of the renovations.

### ➤ **New Business**

Chairperson White introduced the Fair Housing Policy Statement (See Exhibit II)

The Executive Director stated that an update was required for the Fair Housing Policy Statement. He commented that the proposed statement was drafted and is in compliance with the current fair housing regulations.

After some further brief discussion, Commissioner Horelick motioned to adopt the proposed Fair Housing Policy Statement as presented. Commissioner Bellucci seconded the motion. Chairperson White acknowledged the motion and its second and asked all those in favor of the motion to signify by voting aye. Voting aye were Commissioners

## MINUTES

Bellucci, Horelick and White. Chairperson White declared the motion carried and the Fair Housing Policy Statement was approved as presented.

### ➤ Any Other Business Pertaining to the Board

The Executive Director distributed and discussed a replacement lighting proposal to replace the exterior lights in the parking lots at Smithfield Gardens Assisted Living. (See Exhibit III.)

The Executive Director stated that the lights will be replaced and paid for out of the savings from switching from high pressure sodium lighting to LED lighting. He discussed the cost of the lighting less the incentives and then the price per month that will be added to the electric bills. He stated that he would like to go forward with the Smithfield Gardens property, but is uncertain about the Callahan House and Ray House proposals. He stated he needed to check how the savings will affect the subsidies.

### ➤ Adjournment

Chairperson White asked for a motion to adjourn the 932nd meeting of the Seymour Housing Authority. Commissioner Bellucci motioned to adjourn the meeting. Commissioner Horelick seconded the motion. Chairperson White declared the motion carried and the 932nd Meeting, a Regular Meeting, duly adjourned at 6:01pm.

Submitted by:  
  
David J. Keyser, Secretary and  
Executive Director

**Seymour Housing Authority**  
**General Ledger Cash Payment/Receipt Register**  
**Revolving Fund**

*Minutes  
Exhibit I*

Filter Criteria Includes: 1) Project: Revolving Fund, 2) Payment Date: All, 3) Financial Period: December 2013, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Date: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: Naugatuck Valley Savings & Loan, Bank Account: 0615014177, GL Account: 1000

**Posted Payments**

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
25	12/12/2013	No	DD	SHA PAYROLL	Payroll #25	No	\$30,126.53
26	12/26/2013	No	DD	SHA PAYROLL	Payroll #26	No	\$31,226.93
6116	12/02/2013	No	CHK	Ferrari's Appliance	Refrigerator	No	\$599.00
6117	12/04/2013	No	CHK	Cash	Reimb. Petty Cash	No	\$98.64
6118	12/16/2013	No	CHK	Acm Resources, Inc.	Executive Develop. & Consulting Se	No	\$2,437.50
6119	12/16/2013	No	CHK	Aegis Energy Services, Inc.	2 of 3 payments	No	\$1,746.09
6120	12/16/2013	No	CHK	Aflac Attn: Remittance Processing	November aflac	No	\$669.58
6121	12/16/2013	No	CHK	AIG	Policy WC 1656312	No	\$8,970.00
6122	12/16/2013	No	CHK	American Rooter Llc	11 Seymour ave backup into tub	No	\$303.50
6123	12/16/2013	No	CHK	Aquarion Water Company	acct 200086434	No	\$2,019.47
6124	12/16/2013	No	CHK	Aquarion Water Company	acct 200351556 20 chamberlin	No	\$36.22
6125	12/16/2013	No	CHK	Aquarion Water Company of CT	acct 200086423	No	\$2,886.86
6126	12/16/2013	No	CHK	AT&T	acct 203 881-0115 123	No	\$69.70
6127	12/16/2013	No	CHK	AT&T	acct 203 888-4579 851	No	\$169.05
6128	12/16/2013	No	CHK	AT&T	acct 203 881-2464 165	No	\$233.94
6129	12/16/2013	No	CHK	Banner Group Systems Inc.	janitorial supplies	No	\$383.75
6130	12/16/2013	No	CHK	BJ's Wholesale Club Inc.	annual renewal	No	\$75.00
6131	12/16/2013	No	CHK	Buddy's Fuel, Llc	8 Seymour ave no heat call	No	\$1,358.00
6132	12/16/2013	No	CHK	Callahan House Tenants Associat	association fees	No	\$25.00
6133	12/16/2013	No	CHK	Canon Financial Services, Inc.	contract # 200-5026811-000	No	\$209.00
6134	12/16/2013	No	CHK	CL&P MR	acct 51118694017	No	\$70.89
6135	12/16/2013	No	CHK	CL&P OFFICE	acct 51471483099	No	\$225.02
6136	12/16/2013	No	CHK	CL&P RH	acct 51457764090	No	\$1,543.99
6137	12/16/2013	No	CHK	Comcast	acct 8773 40 216 0041287	No	\$403.63
6138	12/16/2013	No	CHK	Comcast	acct 8773 40 216 0027070	No	\$1,185.84
6139	12/16/2013	No	CHK	CONN NAHRO	monthly conn nahro	No	\$30.00
6140	12/16/2013	No	CHK	Connecticut Housing Finance Aut	project 96089D	No	\$462.02
6141	12/16/2013	No	CHK	Corbin Carpets	carpeting at callahan	No	\$1,600.00
6142	12/16/2013	No	CHK	David J. Keyser	monthly reimbursement	No	\$632.44
6143	12/16/2013	No	CHK	Direct Energy Services, Llc	acct 02395043-742-8	No	\$6,549.93
6144	12/16/2013	No	CHK	Discount Desk Co.	table & chairs	No	\$449.00
6145	12/16/2013	No	CHK	Doctor Roof N' Shine	gutter cleaning	No	\$3,350.00
6146	12/16/2013	No	CHK	Door Control, Inc.	repair auto door	No	\$242.00
6147	12/16/2013	No	CHK	Ferguson & McGuire/APS	public officials	No	\$3,827.00
6148	12/16/2013	No	CHK	Friends Of Fur Llc	rodents 5 & 7 brothers	No	\$150.00
6149	12/16/2013	No	CHK	FTW LLC	5 of 5 installments plus shrub trimmi	No	\$1,085.00
6150	12/16/2013	No	CHK	G&K Services	November uniforms	No	\$89.24
6151	12/16/2013	No	CHK	Gregory Stamos	December retainer	No	\$1,794.40
6152	12/16/2013	No	CHK	Hungerfords Pump Service	December checkup	No	\$200.00
6153	12/16/2013	No	CHK	Intersect Dvvc, Llc	work with router and backup	No	\$300.00
6154	12/16/2013	No	CHK	Lisa Marie Sanchez	travel reimbursement	No	\$41.05
6155	12/16/2013	No	CHK	Northeast Telecom Services Inc.	December TD process	No	\$39.95
6156	12/16/2013	No	CHK	Oxford Paint & Hardware, Inc	November OPH	No	\$271.48
6157	12/16/2013	No	CHK	Peter E. Karpovich,	sha vs cominski/justo summons	No	\$112.50
6158	12/16/2013	No	CHK	Quill Corporation	supplies	No	\$479.22
6159	12/16/2013	No	CHK	Radovich Builders, LLP	9 Seymour ave kitchen sink leaking	No	\$330.00
6160	12/16/2013	No	CHK	Radovich Builders, LLP	4C toilet handle broken	No	\$540.00

# Seymour Housing Authority General Ledger Cash Payment/Receipt Register

*Minutes  
Exhibit I*

Filter Criteria Includes: 1) Project: Revolving Fund, 2) Payment Date: All, 3) Financial Period: December 2013, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Date: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

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6161	12/16/2013	No	CHK	Radovich Builders, LLP	drain hw storage tank	No	\$60.00
6162	12/16/2013	No	CHK	Ray House Tenants Association	association fee	No	\$25.00
6163	12/16/2013	No	CHK	Robert Lashin	unit 19	No	\$600.00
6164	12/16/2013	No	CHK	Smithfield Gardens Assisted Livin	December rent	No	\$4,354.16
6165	12/16/2013	No	CHK	Sound Technology Services	onsite computer repair	No	\$527.50
6166	12/16/2013	No	CHK	Valley Electric Supply & Lighting	light bulbs	No	\$392.90
6167	12/16/2013	No	CHK	Winter Bros Waste Systems	December container service	No	\$361.87
6168	12/16/2013	No	CHK	Winter Bros Waste Systems	December container service	No	\$395.03
6169	12/16/2013	No	CHK	Yankee Gas Services Co.	acct 57750480048	No	\$1,197.12
6170	12/18/2013	No	CHK	Willis of CT, LLC	10/31/13 - 10/31/14	No	\$2,626.00
6171	12/30/2013	No	CHK	Aflac Attn: Remittance Processing	Dec. 2013 Inv	No	\$669.58
6172	12/30/2013	No	CHK	Allen's Plumbing Supply	Outdoor Faucet Handle- 9 Brothers	No	\$110.44
6173	12/30/2013	No	CHK	Ally	acct 024914953493	No	\$525.63
6174	12/30/2013	No	CHK	American Rooter Llc	Callahan House - Sewer	No	\$243.50
6175	12/30/2013	No	CHK	Anthem Dental	act6850861	No	\$698.85
6176	12/30/2013	No	CHK	Buddy's Fuel, Llc	7 brothers annual cleaning	No	\$2,253.00
6177	12/30/2013	No	CHK	Buddy's Fuel, LLC	200 gal 37 chamberlin	No	\$740.00
6178	12/30/2013	No	CHK	Canon Solutions America, Inc.	10,110 copies	No	\$51.15
6179	12/30/2013	No	CHK	CL&P MR	acct 51590464053 4 brothers	No	\$8.69
6180	12/30/2013	No	CHK	CL&P RH	acct 51364104042	No	\$16.67
6181	12/30/2013	No	CHK	CL&P FED	acct 51779583004	No	\$2,510.55
6182	12/30/2013	No	CHK	Colonial Business Forms	Hand Stamp	No	\$31.80
6183	12/30/2013	No	CHK	Comcast	acct 8773 40 216 0174468	No	\$80.53
6184	12/30/2013	No	CHK	Comcast	acct 8773 40 216 0069528	No	\$98.95
6185	12/30/2013	No	CHK	Comcast	acct 8773 40 216 0178014	No	\$100.53
6186	12/30/2013	No	CHK	Donald W. Smith, Jr. P.E	WPCA registration	No	\$525.00
6187	12/30/2013	No	CHK	Experian	November credit checks	No	\$105.36
6188	12/30/2013	No	CHK	Fix It Now LLC	dishwasher repair	No	\$322.88
6189	12/30/2013	No	CHK	G&K Services	December Uniforms	No	\$133.86
6190	12/30/2013	No	CHK	Hamlin Construction LLC	12/10 snow removal	No	\$10,129.04
6191	12/30/2013	No	CHK	Home Depot Credit Services	drip pans	No	\$197.04
6192	12/30/2013	No	CHK	Hungerfords Pump Service	Commercial Service Call	No	\$297.41
6193	12/30/2013	No	CHK	Lincoln National Life Insurance C	acct seymourhou-bl-1001365	No	\$386.15
6194	12/30/2013	No	CHK	NERC/NAHRO	membership 1/1/14-12/31/14	No	\$100.00
6195	12/30/2013	No	CHK	Nextel Communications	acct 453584322	No	\$166.94
6196	12/30/2013	No	CHK	Peter E. Karpovich,	sha vs Gebeau/Florini eviction setup	No	\$326.50
6197	12/30/2013	No	CHK	Pitney Bowes Global Financial Se	acct 9890675	No	\$163.95
6198	12/30/2013	No	CHK	Radovich Builders, LLP	#2 & 4 install peep holes	No	\$495.00
6199	12/30/2013	No	CHK	Radovich Builders, LLP	14 Seymour repair all peeling paint	No	\$5,080.00
6200	12/30/2013	No	CHK	Radovich Builders, LLP	check roof fans replace belts as nee	No	\$720.00
6201	12/30/2013	No	CHK	Robert Lashin	unit 5	No	\$3,150.00
6202	12/30/2013	No	CHK	Seymour Janitorial Services, Inc.	December cleanings	No	\$1,209.00
6203	12/30/2013	No	CHK	Shell Credit Card Center	acct 065 093 700	No	\$260.75
6204	12/30/2013	No	CHK	Sherwin Williams	MR & SG	No	\$803.96
6205	12/30/2013	No	CHK	Siemens Industry Inc	RH & Cal maintenance/monitoring	No	\$6,174.00
6206	12/30/2013	No	CHK	St. Treasurer For Merfund	MERF 12-2013	No	\$7,067.28
6207	12/30/2013	No	CHK	Staples Credit Plan	Auto feed paper	No	\$473.61

Seymour Housing Authority  
General Ledger Cash Payment/Receipt Register

Minutes  
Exhibit I

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6208	12/30/2013	No	CHK	Treelands Inc	60 bags calcium chloride	No	\$957.00
6209	12/31/2013	No	CHK	Acm Resources, Inc.	Executive Development	No	\$1,121.25
6210	12/31/2013	No	CHK	Brittany Hannon	Occupancy Manual	No	\$2,500.00

**Seymour Housing Authority**  
**General Ledger Cash Payment/Receipt Register**  
**Smithfield Gardens**

*Minutes  
Exhibit I*

Filter Criteria Includes: 1) Project: 014 - Smithfield Gardens Assisted Living, 2) Payment Date: All, 3) Financial Period: December 2013, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Date: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: Naugatuck Valley Savings & Loan, Bank Account: 615009087, GL Account: 1120

**Posted Payments**

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
3250	12/04/2013	No	CHK	LaRussa, Chrysanthé	PH AP Payment Dec 13	No	\$361.09
3251	12/11/2020	Yes	CHK	Hanczor, Mary	PH AP Payment Dec 13	No	\$280.21
3251	12/11/2020	No	VD	Hanczor, Mary	Wrong Year Date	No	(\$280.21)
3252	12/17/2013	No	VD	Ramia, Mary Ellen	Wrong Year Date	No	(\$500.15)
3252	12/11/2020	Yes	CHK	Ramia, Mary Ellen	PH AP Payment Dec 13	No	\$500.15
3253	12/16/2013	No	CHK	All State Fire Equipment of South	fire suppression inspection	No	\$153.00
3254	12/16/2013	No	CHK	Aquarion Water Company Of Ct	acct 200204664	No	\$1,611.88
3255	12/16/2013	No	CHK	AT&T	acct 203 888-5093 150	No	\$313.54
3256	12/16/2013	No	CHK	Colonial Business Forms	brochures	No	\$218.41
3257	12/16/2013	No	CHK	Direct Energy Services, Llc	acct 67282386-587-4	No	\$6,790.73
3258	12/16/2013	No	CHK	Environmental Systems Corporati	repair alarm boiler #1	No	\$247.50
3259	12/16/2013	No	CHK	Fitz Vogt & Associates, LTD	November purchased meal service	No	\$25,636.74
3260	12/16/2013	No	CHK	FTW LLC	pmt 5 of 5 plus shrub trimming	No	\$735.00
3261	12/16/2013	No	CHK	Ge Appliance	2 microwaves	No	\$370.00
3262	12/16/2013	No	CHK	Gold Coast Refrigeration SVC	replace door handle walk in cooler	No	\$570.40
3263	12/16/2013	No	CHK	Sophistication Duo	entertainment	No	\$125.00
3264	12/16/2013	No	CHK	Kinsley Power Systems	generator maintenance	No	\$350.00
3265	12/16/2013	No	CHK	Kone Inc	adjust door control board	No	\$825.39
3266	12/16/2013	No	CHK	M.J. Daly & Sons, Inc.	quarterly sprinkler inspection	No	\$350.00
3267	12/16/2013	No	CHK	NDC Housing & Development	asset management fee	No	\$2,016.00
3268	12/16/2013	No	CHK	Radovich Builders, LLP	tv lounge chair supports	No	\$2,619.00
3269	12/16/2013	No	CHK	Robert Lashin	unit 126	No	\$1,600.00
3270	12/16/2013	No	CHK	Seymour Housing Authority	December management fee	No	\$4,945.00
3271	12/16/2013	No	CHK	Winter Bros Waste Systems	December container service	No	\$387.16
3272	12/16/2013	No	CHK	Yankee Gas	acct 57476540034	No	\$1,677.10
3273	12/16/2013	No	CHK	Hanczor, Mary	PH AP Payment Dec 13	No	\$280.21
3274	12/16/2013	No	CHK	Ramia, Mary Ellen	PH AP Payment Dec 13	No	\$500.15
3275	12/17/2013	No	CHK	Martin, Catherine	PH AP Payment Dec 13	No	\$1,332.42
3276	12/23/2013	No	CHK	Sha Revolving Fund	advance to Revolving	No	\$6,000.00
3277	12/30/2013	No	CHK	Santacrose, Edith	PH AP Payment Dec 13	No	\$704.13
3278	12/30/2013	No	CHK	Buddy's Fuel, Llc	Apt. # 225 Replace Defective Zone	No	\$200.00
3279	12/30/2013	No	CHK	CL&P SGAL	acct 51083234013	No	\$1,543.93
3280	12/30/2013	No	CHK	comcast	acct 8773 40 216 0196370	No	\$4.47
3281	12/30/2013	No	CHK	Comcast	acct 8773 40 216 0069510	No	\$1,020.78
3282	12/30/2013	No	CHK	Comcast	acct 8773 40 216 0069536	No	\$52.95
3283	12/30/2013	No	CHK	Hamlin Construction LLC	snow clearing 12/10/13	No	\$7,379.99
3284	12/30/2013	No	CHK	HD Supply	December Housekeeping supplies	No	\$308.00
3285	12/30/2013	No	CHK	Kone Inc	contract # 40113879	No	\$1,050.63
3286	12/30/2013	No	CHK	New England Septic & Excavating	26-28 Smith St / SG	No	\$225.00
3287	12/30/2013	No	CHK	Radovich Builders, LLP	unit 112 remove caulk and replace ar	No	\$1,020.00
3288	12/30/2013	No	CHK	Robert Lashin	unit 218	No	\$1,600.00
3289	12/30/2013	No	CHK	TPC Associates, Inc.	Qrtly Fire Alarm Preventive - 2nd Qrt	No	\$721.75
3290	12/31/2013	No	CHK	Lane, Haley	Housekeeping Services Temp Help	No	\$108.00

**Seymour Housing Authority  
General Ledger Cash Payment/Receipt Register  
Smithfield Gardens**

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3254	12/16/2013	No	CHK	Aquarion Water Company Of Ct	acct 200204664	No	\$1,611.88
3255	12/16/2013	No	CHK	AT&T	acct 203 888-5093 150	No	\$313.54
3256	12/16/2013	No	CHK	Colonial Business Forms	brochures	No	\$218.41
3257	12/16/2013	No	CHK	Direct Energy Services, Llc	acct 67282386-587-4	No	\$6,790.73
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3259	12/16/2013	No	CHK	Fitz Vogt & Associates, LTD	November purchased meal service	No	\$25,636.74
3260	12/16/2013	No	CHK	FTW LLC	pmt 5 of 5 plus shrub trimming	No	\$735.00
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3267	12/16/2013	No	CHK	NDC Housing & Development	asset management fee	No	\$2,016.00
3268	12/16/2013	No	CHK	Radovich Builders, LLP	tv lounge chair supports	No	\$2,619.00
3269	12/16/2013	No	CHK	Robert Lashin	unit 126	No	\$1,600.00
3270	12/16/2013	No	CHK	Seymour Housing Authority	December management fee	No	\$4,945.00
3271	12/16/2013	No	CHK	Winter Bros Waste Systems	December container service	No	\$387.16
3272	12/16/2013	No	CHK	Yankee Gas	acct 57476540034	No	\$1,677.10
3273	12/16/2013	No	CHK	Hanczor, Mary	PH AP Payment Dec 13	No	\$280.21
3274	12/16/2013	No	CHK	Ramia, Mary Ellen	PH AP Payment Dec 13	No	\$500.15
3275	12/17/2013	No	CHK	Martin, Catherine	PH AP Payment Dec 13	No	\$1,332.42
3276	12/23/2013	No	CHK	Sha Revolving Fund	advance to Revolving	No	\$6,000.00
3277	12/30/2013	No	CHK	Santacroce, Edith	PH AP Payment Dec 13	No	\$704.13
3278	12/30/2013	No	CHK	Buddy's Fuel, Llc	Apt. # 225 Replace Defective Zone	No	\$200.00
3279	12/30/2013	No	CHK	CL&P SGAL	acct 51083234013	No	\$1,543.93
3280	12/30/2013	No	CHK	comcast	acct 8773 40 216 0196370	No	\$4.47
3281	12/30/2013	No	CHK	Comcast	acct 8773 40 216 0089510	No	\$1,020.78
3282	12/30/2013	No	CHK	Comcast	acct 8773 40 216 0069536	No	\$52.95
3283	12/30/2013	No	CHK	Hamlin Construction LLC	snow clearing 12/10/13	No	\$7,379.99
3284	12/30/2013	No	CHK	HD Supply	December Housekeeping supplies	No	\$308.00
3285	12/30/2013	No	CHK	Kone Inc	contract # 40113879	No	\$1,050.63
3286	12/30/2013	No	CHK	New England Septic & Excavating	26-28 Smith St / SG	No	\$225.00
3287	12/30/2013	No	CHK	Radovich Builders, LLP	unit 112 remove calk and replace ar	No	\$1,020.00
3288	12/30/2013	No	CHK	Robert Lashin	unit 218	No	\$1,600.00
3289	12/30/2013	No	CHK	TPC Associates, Inc.	Qrtly Fire Alarm Preventive - 2nd Qrt	No	\$721.75
3290	12/31/2013	No	CHK	Lane, Haley	Housekeeping Services Temp Help	No	\$108.00

Seymour Housing Authority  
General Ledger Cash Payment/Receipt Register

Minutes  
Exhibit I

Filter Criteria Includes: 1) Project: 014 - Smithfield Gardens Assisted Living, 2) Payment Date: All, 3) Financial Period: December 2013, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Date: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: Naugatuck Valley Savings & Loan, Bank Account: 615009087, GL Account: 1120

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
3291	12/31/2013	No	CHK	Seymour Housing Authority	SG Reimb	No	\$35,473.33

Minutes  
Exhibit I

**Seymour Housing Authority**  
**General Ledger Cash Payment/Receipt Register**  
**Federal**

Filter Criteria Includes: 1) Project: All, 2) Payment Date: All, 3) Financial Period: December 2013, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Date: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: TD Banknorth, Bank Account: 424-0200579, GL Account: 1111.4

Posted Payments						Cleared	Amount
Doc Num	Payment Date	Voided	Type	Document Recipient	Document Description		
1723	12/10/2013	No	CHK	David J. Keyser	Aflac Reimb	No	\$380.03
1724	12/16/2013	No	CHK	Seymour Housing Authority	CFP -50113 Transfer	No	\$5,250.00
1725	12/16/2013	No	CHK	Seymour Housing Authority	CFP 50113 Reimb	No	\$22,466.77
1726	12/31/2013	No	CHK	Seymour Housing Authority	Dec. Reimb	No	\$57,932.08
1727	12/31/2013	No	CHK	Seymour Housing Authority	RH Dec. Reimb	No	\$22,652.28

**Seymour Housing Authority**  
**General Ledger Cash Payment/Receipt Register**  
**Moderate Rental**

Filter Criteria Includes: 1) Project: All, 2) Payment Date: All, 3) Financial Period: December 2013, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Date: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: TD Banknorth, Bank Account: 12345, GL Account: 1111.2

Posted Payments						Cleared	Amount
Doc Num	Payment Date	Voided	Type	Document Recipient	Document Description		
1655	12/31/2013	Yes	CHK	Seymour Housing Authority	Dec. Reimb	No	\$40,975.51
1655	12/31/2013	No	VD	Seymour Housing Authority	Amount Off \$92.00	No	(\$40,975.51)
1656	12/31/2013	No	CHK	Seymour Housing Authority	Dec. Reimb	No	\$41,067.51

**Seymour Housing Authority**  
**General Ledger Cash Payment/Receipt Register**  
**Capital Fund**

Filter Criteria Includes: 1) Project: All, 2) Payment Date: All, 3) Financial Period: December 2013, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Date: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: Wachovia Bank, Bank Account: Checking, GL Account: 1111.CFP

Posted Payments						Cleared	Amount
Doc Num	Payment Date	Voided	Type	Document Recipient	Document Description		
198	12/16/2013	No	CHK	Donald W. Smith, Jr. P.E	Inv. # 1 & 2 - Callahan & RH	No	\$5,250.00
199	12/16/2013	No	CHK	Seymour Housing Authority	Reimb. RH - Stanley Conts. Inv	No	\$22,466.77

**Seymour Housing Authority**  
**General Ledger Cash Payment/Receipt Register**  
**SHA Development Corporation**

Filter Criteria Includes: 1) Project: SHA Development Corporation, 2) Payment Date: All, 3) Financial Period: December 2013, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Date: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: TD Banknorth, Bank Account: 12345, GL Account: 1000

Posted Payments						Cleared	Amount
Doc Num	Payment Date	Voided	Type	Document Recipient	Document Description		
222	12/30/2013	No	CHK	Aquarion Water Company of CT	Location 34 Smith St	No	\$37.58

## #SEYM Seymour Housing Authority

Cover Letter (S193)	
Check Date :	12/12/2013-1
Period Range :	11/25/2013 TO 12/08/2013
Week Number :	Week #50

Dear Human Resource Consulting Group Client,

Please remember to notify us of any tax rate changes you received.

- Your friends at HRCG

**Payroll Totals:****# Checks**

Total Regular Checks	2	1612.00
Total Direct Deposits	40	19550.23
Total Manual Checks	0	0.00
Total 3rd Party Checks	0	0.00
Total Void Checks	0	0.00
Total COBRA Checks	0	0.00
<b>Total Net Payroll</b>	<b>33 Items</b>	<b>21162.23</b>

Total Billing Impound		164.02
Total Agency Checks	3	263.11
Total Agency Checks DD	4	253.29
Total Agency Checks Void	0	0.00
Total Tax Deposit Checks	Tax deposit to be made by Human Resource Consulting Group	

**Sum of Checks** **21842.65**

**Total of Checks Printed** **40 Items**

Total Tax Liability	8283.88
Total Workers Comp Liability	0.00

**Total Payroll Liability** **30126.53**

Total Direct Deposits 19803.52

**Total Debited From Account** **30126.53**

**NEXT PERIOD DATES**

Check Date: 12/26/2013 Week 52  
 Period Begin: 12/09/2013  
 Period End: 12/22/2013  
 Call In Date: 12/23/2013 Week 51

Payroll rep: Yancey Timeka

## #SEYM Seymour Housing Authority

## Tax Report For Payroll (S247)

Check Date : 12/12/2013-1

Period Range : 11/25/2013 TO 12/08/2013

Week Number : Week #50

Tax Type	Rate	Tax ID	Wages	Amount	# EP's	Frequency
Federal Taxes						
Federal	-----	060687649	27,550.12	2,833.25	25	Semi-Weekly
EE OASDI	0.062000	060687649	28,128.58	1,743.98	25	Semi-Weekly
EE Medicare	0.014500	060687649	28,128.58	407.81	25	Semi-Weekly
ER OASDI	0.062000	060687649	28,128.58	1,743.98	25	Semi-Weekly
ER Medicare	0.014500	060687649	28,128.58	407.81	25	Semi-Weekly
COBRA Credit	-----	060687649	-----	-----	25	Semi-Weekly
Total 941 Liabilities without COBRA				7,136.83		
Total 941 Liabilities with COBRA				7,136.83		
ER FUI	0.006000	060687649	0.00	-----	25	Quarterly
Total Federal Taxes				7,136.83		
State Withholding						
CT State Withholding		6613871-000	27,550.12	935.63	25	Weekly CT
Total State Withholding				935.63		
Employer SUI Withholding						
CT-SUI	0.057000	91-378-04	3,709.08	211.42	25	Quarterly
Total Employer SUI				211.42		
Total Employee Taxes				5,920.67		
Total Employer Taxes without COBRA				2,363.21		
Total Tax Liability without COBRA				8,283.88		
Total Tax Liability with COBRA				8,283.88		
Regular checks				1,612.00		
Manual checks				0.00		
3rd Party Checks				0.00		
Void Checks				0.00		
Direct Deposit Checks				19,803.52		
Total Net Payroll				21,415.52		
Agency Checks				263.11		
Agency Checks DD				0.00		
Agency Checks Void				0.00		
Billing Impound				164.02		
Total Workers Comp				0.00		
Total Payroll Liability				30,126.53		
Tax Deposit Checks		Tax deposit to be made by Human Resource Consulting Group				
Tax Deposit Checks Void		Tax deposit to be made by Human Resource Consulting Group				
Total Check/Direct Deposits				21,842.65		
Total Direct Deposits				19,803.52		
Total Amount Debited from your Account before Credit applied				30,126.53		
Total Amount Debited from your Account after Credit applied				30,126.53		

Human Resource Consulting Group

phone: 203-881-1755

fax: 203-881-3135

e-mail: Cynthia@Hr-Consulting-Group.Com

Date Printed: 12/09/2013 1:32:08 PM

#SEYM Seymour Housing Authority

Cover Letter (S193)	
Check Date :	12/26/2013-1
Period Range :	12/09/2013 TO 12/22/2013
Week Number :	Week #52

Dear Human Resource Consulting Group Client,

Please remember to notify us of any tax rate changes you received.

- Your friends at HRCG

**Payroll Totals:**

	# Checks	
Total Regular Checks	1	398.22
Total Direct Deposits	34	20828.20
Total Manual Checks	0	0.00
Total 3rd Party Checks	0	0.00
Total Void Checks	0	0.00
Total COBRA Checks	0	0.00
<b>Total Net Payroll</b>	<b>26 Items</b>	<b>21226.42</b>

Total Billing Impound		938.12
Total Agency Checks	3	247.13
Total Agency Checks DD	4	253.23
Total Agency Checks Void	0	0.00
Total Tax Deposit Checks	Tax deposit to be made by Human Resource Consulting Group	
<b>Sum of Checks</b>		<b>22664.90</b>

<b>Total of Checks Printed</b>	<b>33 Items</b>	
Total Tax Liability		8562.03
Total Workers Comp Liability		0.00
<b>Total Payroll Liability</b>		<b>31226.93</b>
Total Direct Deposits		21081.43

**Total Debited From Account** **31226.93**

**NEXT PERIOD DATES**

Check Date: 01/09/2014 Week 2  
 Period Begin: 12/23/2013  
 Period End: 01/05/2014  
 Call In Date: 01/06/2014 Week 1

Payroll rep: Yancey Timeka

## #SEYM Seymour Housing Authority

## Tax Report For Payroll (S247)

Check Date : 12/26/2013-1

Period Range : 12/09/2013 TO 12/22/2013

Week Number : Week #52

Tax Type	Rate	Tax ID	Wages	Amount	FREQ	Frequency
Federal Taxes						
Federal	-----	060687649	27,801.91	2,983.53	25	Semi-Weekly
EE OASDI	0.062000	060687649	28,363.12	1,758.53	25	Semi-Weekly
EE Medicare	0.014500	060687649	28,363.12	411.24	25	Semi-Weekly
ER OASDI	0.062000	060687649	28,363.12	1,758.53	25	Semi-Weekly
ER Medicare	0.014500	060687649	28,363.12	411.24	25	Semi-Weekly
COBRA Credit	-----	060687649	-----		25	Semi-Weekly
Total 941 Liabilities without COBRA				7,323.07		
Total 941 Liabilities with COBRA				7,323.07		
ER FUI	0.006000	060687649	0.00		25	Quarterly
Total Federal Taxes				7,323.07		
State Withholding						
CT State Withholding		6613871-000	27,801.91	970.95	25	Weekly CT
Total State Withholding				970.95		
Employer SUI Withholding						
CT-SUI	0.057000	91-378-04	4,701.72	268.01	25	Quarterly
Total Employer SUI				268.01		
Total Employee Taxes				6,124.25		
Total Employer Taxes without COBRA				2,437.78		
Total Tax Liability without COBRA				8,562.03		
Total Tax Liability with COBRA				8,562.03		
Regular checks				398.22		
Manual checks				0.00		
3rd Party Checks				0.00		
Void Checks				0.00		
Direct Deposit Checks				21,081.43		
Total Net Payroll				21,479.65		
Agency Checks				247.13		
Agency Checks DD				0.00		
Agency Checks Void				0.00		
Billing Impound				938.12		
Total Workers Comp				0.00		
Total Payroll Liability				31,226.93		
Tax Deposit Checks		Tax deposit to be made by Human Resource Consulting Group				
Tax Deposit Checks Void		Tax deposit to be made by Human Resource Consulting Group				
Total Check/Direct Deposits				22,664.90		
Total Direct Deposits				21,081.43		
Total Amount Debited from your Account before Credit applied				31,226.93		
Total Amount Debited from your Account after Credit applied				31,226.93		

Human Resource Consulting Group

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Date Printed: 12/23/2013 10:58:08 AM

## #SEYM Seymour Housing Authority

## Tax Report For Payroll (\$247)

Check Date :	12/26/2013-1
Period Range :	12/09/2013 TO 12/22/2013
Week Number :	Week #52

Tax Type	Rate	Tax ID	Wages	Amount	#EE'S	Frequency
Federal Taxes						
Federal	-----	060687649	27,801.91	2,983.53	25	Semi-Weekly
EE OASDI	0.062000	060687649	28,363.12	1,758.53	25	Semi-Weekly
EE Medicare	0.014500	060687649	28,363.12	411.24	25	Semi-Weekly
ER OASDI	0.062000	060687649	28,363.12	1,758.53	25	Semi-Weekly
ER Medicare	0.014500	060687649	28,363.12	411.24	25	Semi-Weekly
COBRA Credit	-----	060687649	-----	-----	25	Semi-Weekly
Total 941 Liabilities without COBRA				7,323.07		
Total 941 Liabilities with COBRA				7,323.07		
ER FUI	0.006000	060687649	0.00	-----	25	Quarterly
Total Federal Taxes				7,323.07		
State Withholding						
CT State Withholding		6613871-000	27,801.91	970.95	25	Weekly CT
Total State Withholding				970.95		
Employer SUI Withholding						
CT-SUI	0.057000	91-378-04	4,701.72	268.01	25	Quarterly
Total Employer SUI				268.01		
Total Employee Taxes				6,124.25		
Total Employer Taxes without COBRA				2,437.78		
Total Tax Liability without COBRA				8,562.03		
Total Tax Liability with COBRA				8,562.03		
Regular checks				398.22		
Manual checks				0.00		
3rd Party Checks				0.00		
Void Checks				0.00		
Direct Deposit Checks				21,081.43		
Total Net Payroll				21,479.65		
Agency Checks				247.13		
Agency Checks DD				0.00		
Agency Checks Void				0.00		
Billing Impound				938.12		
Total Workers Comp				0.00		
Total Payroll Liability				31,226.93		
Tax Deposit Checks			Tax deposit to be made by Human Resource Consulting Group			
Tax Deposit Checks Void			Tax deposit to be made by Human Resource Consulting Group			
Total Check/Direct Deposits				22,664.90		
Total Direct Deposits				21,081.43		
Total Amount Debited from your Account before Credit applied				31,226.93		
Total Amount Debited from your Account after Credit applied				31,226.93		

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Date Printed: 12/23/2013 10:58:08 AM

# SEYMOUR HOUSING AUTHORITY

## FAIR HOUSING POLICY STATEMENT

It is the policy of the Seymour Housing Authority to promote fair housing opportunities and to encourage racial and economic integration in all its programs and housing development activities.

Programs funded and administered by the Seymour housing Authority must comply with the provisions of Section 46a-64c of the C.G.S., and with related state and federal laws and regulations that prohibit discriminatory housing practices.

The Seymour Housing Authority or any sub recipient of the Seymour Housing Authority will carry out an affirmative marketing program to attract prospective buyers or tenants of all majority or minority groups, without consideration of race, color, national origin, sex (gender), ancestry, religion, children or familial status, disability (mental or physical), marital status, age (except minors), sexual orientation, gender identity or expression, or legal source of income in all programs and housing development activities funded or administered by the Seymour Housing Authority.

David J. Keyser, Fair Housing Officer is responsible for the enforcement and implementation of this policy. The Fair Housing Officer may be reached at 203-888-4579 or [admin@seymourhousing.org](mailto:admin@seymourhousing.org).

Complaints pertaining to discrimination in any program funded or administered by the Seymour Housing Authority may be filed with David J. Keyser. The Seymour Housing Authority's Grievance Procedure will be utilized in these cases.

Complaints may also be filed with the Commission on Human Rights and Opportunity, Special Enforcement Unit, 21 Grand Street, Hartford, CT 06106, Telephone 860-541-3403.

A copy of this policy statement will be given annual to all Seymour Housing Authority employees and they are expected to fully comply with it. In addition copies will be posted throughout the Seymour Housing Authority's office.

---

Date

---

David J. Keyser, Executive Director

THIS STATEMENT IS AVAILABLE IN LARGE PRINT by contacting David J. Keyser, Seymour Housing Authority 28 Smith Street, Seymour, CT 06712 203-888-4579.

**JK ENERGY SOLUTIONS**

2056 Thomaston Ave  
Waterbury, CT 06704  
Phone: (860)888-9297

*Minutes  
Exhibit III*

**Project: CT13-756798**

December 03, 2013

SEYMOUR HOUSING AUTHORITY  
26-28 SMITH ST  
SEYMOUR, CT 06483

Dear John:

The following is a summary of proposed retrofit work to be performed in accordance with Connecticut Light & Power (CL&P) Small Business Energy Advantage program:

**Customer Cost Summary:**

	<b><u>Electric Summary</u></b>
Non-Taxable Amount:	\$21,101.96
Taxable Amount:	\$0.00
Conservation Fund Incentive:	\$8,440.74
Sales Tax:	\$0.00
Net Total Cost to Customer:	\$12,661.22

**Natural Gas Summary**

**Project Description:**

End Use: Lighting  
Business Area Served: 001 8' Wallpack, 002 20' Pole, 003 10' Wallpack, 004 Bollards

**Electric End Uses**

**Natural Gas End Uses**

Annual Energy Savings	22,119 KWH
Estimated Cost Savings	\$3,771.32
Estimated Payback Period (before Incentive)	6 Year(s)
Material	\$13,027.42
Labor	\$8,074.54
Sub-total	\$21,101.96

**Summary Page:**

Estimated Annual Energy Savings:	22,119	kWh
Estimated Cost Savings:	\$3,771.32	
Estimated Payback Period (After incentive):	3	Year(s)
Non-Taxable Amount:	\$21,101.96	
Taxable Amount:	\$0.00	
Sales Tax:	\$0.00	
Total Project Cost:	\$21,101.96	

Minutes  
Exhibit III

**Project Financial Summary:**

Non-Taxable Amount:	\$21,101.96
Taxable Material / Labor:	\$0.00
Sub-total Project Costs:	\$21,101.96
Sales Tax:	\$0.00
Total Project Costs:	\$21,101.96
Conservation Incentive:	\$8,440.74
Net Total Cost to Customer:	\$12,661.22
Customer Unfinanced Balance / Buydown:	\$0.00
Customer Loan Amount:	\$12,661.22
Monthly Payment:	\$275.24
# of Months:	46

The lighting estimates described above are based on a review of a sample of lighting fixtures in your facility. For all measures, operating hour estimates provided by representatives of your facility are used to calculate savings. All existing lighting fixtures are assumed to be fully operational. The Energy Advantage Customer Assessment report explains the proposed retrofit in detail. Conditions found during the installation phase may require revisions to the proposed estimates, based on actual measures installed. Changes in processes, operations, equipment or operating hours will impact the savings estimates.

The documentation for this agreement consists of the Customer Application - Agreement, Customer Assessment and this document.

This Agreement shall be valid only if accepted and signed by the customer by 01/25/2014. Failure to sign this agreement by this date may render this agreement null and void. Project must be completely installed and submitted to utility within one-hundred-eighty (180) calendar days from when customer signs this document. Beyond 180 days, project is subject to cancellation at the Utility's discretion.

Thank you for considering the Small Business Energy Advantage Program.

I have read this document and reviewed the Assessment report. I understand that the values described above are the estimates and that actual results may vary.

X \_\_\_\_\_

Customer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer Print Name

\_\_\_\_\_  
Customer Title

Minutes  
Exhibit III

SMALL BUSINESS ENERGY ADVANTAGE (SBEA)  
LOAN AGREEMENT

Name of Borrower \_\_\_\_\_

Principal Place of Business \_\_\_\_\_

Project Name: SEYMOUR HOUSING AUTHORITY

Project Number: CT13-756798

**THIS LOAN AGREEMENT** (the "Agreement") is by and between the Connecticut Light and Power Company, 107 Selden Street, Berlin, Connecticut 06037 ("CL&P"), in its capacity as manager of the Connecticut Energy Efficiency Fund ("CEEF") and ("Borrower"). CL&P and Borrower are each individually referred to as a "Party" or collectively as "Parties" in this Agreement. This Agreement consists of a customer application, a loan agreement, executive summary letter and a customer assessment.

**WHEREAS:**

- (a) Borrower desires to participate in the SBEA Program offered by CL&P;
- (b) Borrower desires to receive an incentive from the SBEA Program ("SBEA Program Incentive") to assist with the cost of installation of energy efficiency products or services at Borrower's facility as more fully described in the Customer Application Agreement;
- (c) Borrower has selected a contractor to perform the installation of the Energy Efficiency Project from CL&P's list of pre-approved contractors ("Contractor");
- (d) Borrower desires to obtain financing for the Energy Efficiency Project; and
- (e) CL&P agrees to provide financing to the Borrower in accordance with this Agreement.

**THEREFORE**, in consideration of the foregoing and the mutual benefits and detriments described herein, the Parties acknowledge their understandings as follows:

**1. Loan**

- (a) Borrower agrees to install the Energy Efficiency Project in accordance with the Customer Application Agreement, Executive Summary Letter, and Customer Assessment.
- (b) Borrower or Borrower's Contractor will provide CL&P with written notification of the completion of installation of the Energy Efficiency Project.
- (c) CL&P may perform a post-installation inspection and verification of the Energy Efficiency Project.
- (d) Upon completion of Section 1 (a) through (c) and execution of this Agreement, CL&P agrees to advance to the Borrower's Contractor, the full amount agreed upon by the Borrower and the Contractor for completion of the Energy Efficiency Project ("Total Energy Efficiency Project Cost").
- (e) Borrower agrees to pay to CL&P the Total Energy Efficiency Project Cost minus the SBEA Program Incentive ("Loan amount") as set forth in Section 2.

**2. Payment**

- (a) Borrower promises to pay to the order of CL&P in accordance with the terms of this Agreement. (see Section 2).
- (b) Borrower agrees and understands that the Loan Amount and the monthly Payment will appear on either Borrower's monthly electric bill as a separate line item or a separate bill from the utility company entitled "C&LM Loan Monthly Fee".
- (c) Borrower agrees and understands the Monthly Payment is payable according to the terms stated on Borrower's bill, which includes a one (1%) percent late fee if the Monthly Payment is not paid in full by the specified due date.
- (d) Borrower agrees and understands that the first Monthly Payment will be due on the first bill upon which it appears following the execution of this Agreement.

**3. Interest**

Borrower understands that interest will not be applied under this Agreement.

#### **4. Default**

Borrower agrees and understands that the occurrence of any of the following events shall be a "Default":

- (a) The nonpayment when due of any payment hereunder;
- (b) Borrower becomes insolvent or shall suffer or consent to or apply for the appointment of a receiver, trustee, custodian or liquidator of itself or any of its property or shall fail to pay its debts when they become due, or shall make a general assignment for the benefit of creditors or any petition be filed by or against the Borrower under any provision or any bankruptcy or insolvency statute.
- (c) The reorganization, dissolution, merger, consolidation, liquidation, sale of assets or equity interests in Borrower;
- (d) Any statement or document (including Customer Application Agreement, Executive Summary Letter or Customer Assessment) provided by Borrower or its Contractor to CL&P in connection with this Agreement or any representation or warranty made by Borrower or its Contractor under this Agreement shall prove to be incorrect, false, or misleading in any material respect when furnished or made; or
- (e) The death of any individual Borrower or guarantor.

#### **5. Cure for Default for Borrower's Failure to Make Timely Payments**

In case of Default due solely to Borrower's failure to make timely payment as called for in this Agreement, Borrower may cure said Default by making full payment of any Monthly Payments overdue under this Agreement, including any fees, as described in Section 6 below.

#### **6. Late Payment Fees**

Borrower agrees and understands that if the monthly payment stated on Borrower's bill is not paid in full by the specified due date, a one percent late fee will be applied.

#### **7. Acceleration**

- (a) Borrower agrees and understands that in the instance of Default under Section 4, upon fifteen (15) days written notice to Borrower from CL&P, the entire Loan Amount (including any fees) will be due and payable immediately.
- (b) Borrower agrees and understands that in the case of Default under section 4(b), acceleration is automatic.

#### **8. CL&P's Legal Remedies**

- (a) Borrower agrees and understands that upon Default, CL&P will pursue any and all legal remedies, including, but not limited to, collections action.
- (b) Borrower agrees and understands that in the instance of Default, Borrower is responsible for all collection related costs, including, but not limited to, attorneys fees and court costs.

#### **9. Joint and Several Liability**

Borrower agrees and understands that if there is more than one Borrower, each Borrower shall be jointly and severally liable for the balance.

#### **10. Independent Contractor**

Borrower agrees and understands that Contractor is an independent contractor and is not affiliated in any way with CL&P or its affiliates or with the State of Connecticut or any of its regulatory bodies in any capacity.

#### **11. Warranties**

Borrower agrees and understands that CL&P is not affiliated with the Contractor, is not involved in the construction or installation of the Energy Efficiency Project makes no warranties, expressed or implied, regarding the SBEA Program Project and any part of the construction or installation thereof.

#### **12. Tax Liability**

Borrower agrees and understands that CL&P is not be responsible for any tax liability, if any, imposed on Borrower as a result of Borrower's participation in the SBEA Program and that Borrower has consulted with its own tax counsel as to any tax effect.

### 13. Energy Savings

(a) Borrower agrees and understands that CL&P does not warranty that the Borrower's actual savings will occur at the level projected in the Executive Summary Letter and Customer Assessment prepared by Contractor for Borrower and further agrees that energy efficiency construction involves factors that are impossible to predict such as changes in facility usage, operating hours, equipment, weather or many other factors which may impact the Borrower's future electric energy use or cost. BORROWER ACKNOWLEDGES THAT THE ACTUAL ELECTRICAL ENERGY SAVINGS MAY BE LESS THAN THE SUM ADVANCED FOR THE ENERGY EFFICIENCY PROJECT PURSUANT TO THIS AGREEMENT.

(b) Customer, Participant, and Contractor/Arranger acknowledge and agree that any and all payments, benefits and/or credits associated with or applicable to any CL&P or WMECO customer's participation in the program that is the subject of this Agreement in connection with the ISO New England, Inc. Forward Capacity Market ("FCM") or any currently existing or successor or replacement markets, (including, but not limited to, any and all transitional FCM credits or payments or any and all other capacity-related credits, payments and/or benefits for which such customer is eligible) shall be deemed as and form capacity payments, credits and/or benefits of CL&P or WMECO as applicable. Customer, Participant, and Contractor/Arranger hereby assign to CL&P or WMECO, as applicable, all of their right, title and interest in and to any and all such capacity payments, credits and/or benefits and shall take any and all action, including executing and delivering any and all documents and/or instruments, as requested by CL&P or WMECO, as applicable, to evidence the same. Forward Capacity Market means the market for procuring capacity pursuant to ISO-NE Tariff, FERC Electric Tariff No. 3, Section III, Market Rule 1, Section 13, any modifications to the Forward Capacity Market, or any successor or replacement market/capacity procurement process.

In accordance with the Department of Public Utility Control's ("DPUCs") September 29, 2008 decision in Docket No. 05-07-19RE01, DPUC Proceeding to Develop a New Distributed Resources Portfolio Standard (Class III) – 2007 Revisions, (as supplemented by the Department February 11, 2010 decision in Docket No. 05-07-19RE02), neither Customer nor Participant nor Contractor/Arranger is eligible to receive or retain any Class III conservation credits or any and all environmental credits or benefits in connection with the program that is the subject of this Agreement and Contractor hereby acknowledges and agrees to the same. Contractor further acknowledges and agrees that such credits shall be retained by CL&P for the benefit of its customers through the Connecticut Energy Efficiency Fund. The Customer, Participant, and Contractor/Arranger agrees to execute any and all documents and/or instruments as requested by CEEF Manager to evidence such assignment. In the event that the DPUC amends or modifies the allocation of Class III conservation credits as reflected in its September 29, 2008 decision, then the allocation of such credits utilized by CL&P Effective Date of shall be the allocation in effect (per the applicable DPUC decision) on the Agreement and/or Letter of Agreement.

### 14. Elimination and/or Reduction of CEEF

CL&P Customer agrees and understands that payment under this Agreement derives from the SBEA Program, which while administered by CL&P is funded through a charge on customer bills and other sources. Customer also agrees and understands that CL&P is and shall not be responsible for any costs or damages incurred by Customer in the event that funding for energy efficiency programs, including but not limited to the SBEA Program, is reduced or eliminated by the State of Connecticut, whether by the Governor, the Legislature, the Department of Public Utility Control, or preempted or otherwise affected by the action of the federal government of the United States of America.

### 15. Indemnification

Borrower shall indemnify, defend and hold harmless CL&P, its parent, directors, officers, employees and agents (including, but not limited to, its affiliates, contractors, and employees), from and against all liabilities, damages, losses, claims, demands, suits and proceedings of any nature whatsoever for personal injury (including death) or property damages to unaffiliated third parties that arise out of or are in any manner connected with the performance of this Agreement, including, but not limited to the wrongful or negligent acts or omissions of the Contractor.

### 16. Amendment

This Agreement may be modified or amended only by a writing executed by the Parties.

**17. Third Parties**

In no event shall this Agreement be deemed to give any rights or entitlements to any third party, including Contractor and that this Agreement is solely for setting forth the understandings and obligations of the Parties.

**18. Governing Law**

This Agreement shall be governed and construed in accordance with the laws of the State of Connecticut without regard to conflicts of laws principles and shall be subject to all applicable laws governing the subject matter hereof.

**19. Counterparts**

This Agreement may be executed in counterparts, each of which shall be deemed an original but all of which together shall constitute the same instrument.

**20. Notices**

Notices required by this Agreement shall be addressed to the other Party, including the other Party's representative at the addresses noted below:

If to CL&P:  
Connecticut Light and Power Company  
107 Selden Street  
Berlin, Connecticut 06037  
Attention: David Dobratz,  
Fax: 860-665-3030

With a copy to:  
Northeast Utilities Service Company  
Legal Department  
107 Selden Street  
Berlin, Connecticut 06037  
Attn: Dan Canavan, Fax: 860-665-5504

Any notice, request, consent or other communication required or authorized under this Agreement to be given by one Party to the other Parties shall be in writing. It shall either be personally delivered, or mailed, return receipt requested, or by overnight carrier. Any such notice, request, consent or other communication shall be deemed to be given when delivered. Routine communications concerning the Agreement or other matters as expressly agreed to by the Parties shall be exempt from the requirements of Section 20 and may be made in any manner agreed to by the Parties.

**21. Complete Agreement**

This Agreement shall constitute the complete agreement between the Parties. All prior communications, whether oral or written, shall be superseded by the Agreement and shall not bind the Parties. No change to the Agreement shall be binding upon the Parties unless made in writing and signed by both Parties.

1/11/13  
Exhibit III

SECTION 2

Project Name: SEYMOUR HOUSING AUTHORITY

Project Number: CT13-756798

Borrower:

By my signature below, I certify that I have read, understand and agreed to the terms of this agreement.

\$21,101.96	\$8,440.74	\$12,661.22	\$275.24	46	\$0.00
Total Project Cost	Incentive	Loan Amount	Monthly Payment	No. of Months	Customer Unfinanced Balance / Buydown*

**Please note: If the Borrower sells the business, and there is a remaining balance on the loan, the Borrower will continue to be responsible for the loan unless this loan is specifically referenced in the purchase and sale agreement, and the purchaser has specifically agreed to assume the remaining balance of this loan. Please contact CL&P for more information.**

Signature of Authorized Representative of Borrower

Signature of Authorized Representative of Contractor

Name of Signer (print)

Name of Signer (print)

Title of Signer (print)

Title of Signer (print)

Date of Signature

Date of Signature  
45-4027454

Federal Tax ID or Social Security Number

Federal Tax ID or Social Security Number

26/28 SMITH ST  
Service Street Address

2056 Thomaston Ave  
Contractor Street Address

Seymour, CT, 06483  
Service City, State and Zip Code

Waterbury, CT 06704  
City, State and Zip Code

Billing Street Address

(860)888-9297  
Contractor Phone Number

Billing City, State and Zip

Please indicate Billing Preference below (required):

☐ Include Loan on Monthly Electric Bill

☐ Bill Separately

51083234013

Customer Electric Account Number

☐ Contractor verified customer's ID

Customer email address

ACCEPTED: THE CONNECTICUT LIGHT & POWER COMPANY (CL&P)

By:

Authorized CL&P Representative, David Dobratz (signature)

Date

Print Name:

Title:

\* Customer unfinanced balance to be paid at completion of project.

System : Small Business Energy Advantage

Run Date : 12/03/13

Project # : CT13-756798

Status : Project Approved

## Customer Assessment

Name: SEYMOUR HOUSING AUTHORITY

Address: 26/28 SMITH ST

Seymour, CT 06483

Contact: Grazioli, John

Phone: (203)888-4579

CL&P Account #: 51083234013

Project Administrator: Hayward, Dave

Rate Code: 035

Total Sq Ft: 0

Inspection Contact: Same as Main Contact

### Summer

Installation Before	Installation After	Lifetime (Years)	Annual Hours of Operation	Summer Demand/P Peak Day Savings kW	Winter kW Savings	Annual Savings	Lifetime Savings	Annual \$ Savings	Cost of Installation	Disposal Cost \$	Measure Cost \$	Installed Item Incentive \$	Disposal Incentive \$	Incentive \$
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#### Category: High Performance Lighting

##### Location: 001 8' Wallpack

Type: HID METAL HALIDE	Type: LED Fixture	Custom												
Item: 50w	Item: 13W RAB LED	13	4,300	0.00	0.21	2,150	27,950	\$366.58	\$4,000.00	\$0.00	\$4,000.00	\$1,600.00	\$0.00	\$1,600.00
Qty: 10	WATT:65	Qty:10	WATT:15											

##### Location: 002 20' Pole

Type: HID METAL HALIDE	Type: LED Fixture	Custom												
Item: 250w	Item: BetaLED 93w	13	4,300	0.00	1.12	11,292	146,793	\$1,925.25	\$11,258.00	\$0.00	\$11,258.00	\$4,503.20	\$0.00	\$4,503.20
Qty: 13	WATT:295	Qty:13	WATT:93											

##### Location: 003 10' Wallpack

Type: HID METAL HALIDE	Type: LED Fixture	Custom												
Item: 150W METAL HALIDE	Item: NEW LED 26 WATT WALLPACK	13	4,300	0.00	0.75	7,568	98,384	\$1,290.34	\$4,299.57	\$104.39	\$4,403.96	\$1,719.85	\$41.69	\$1,761.54
Qty: 11	WATT:190	Qty:11	WATT:30											

##### Location: 004 Bollards

Type: HID METAL HALIDE	Type: LED Fixture	Custom												
Item: 50w	Item: Custom Kit using 22w A21 LED w/ Leviton Lamp Holder	13	4,300	0.00	0.11	1,109	14,422	\$189.15	\$1,440.00	\$0.00	\$1,440.00	\$576.00	\$0.00	\$576.00
Qty: 6	WATT:65	Qty:6	WATT:22											
Before Note: Bollards														

\* Does Not Include Sales Tax

12/03/13 01:22 PM

Customer Initial and Date:

System : Small Business Energy Advantage

Run Date : 12/03/13

Project # : CT13-756798

Status : Project Approved

## Customer Assessment

	Installation Before	Installation After	Lifetime (Years)	Annual Hours of Operation	Summer kW			Annual Savings	Lifetime Savings	Annual \$\$ Savings	Cost of (*) Installation	Disposal Cost \$	Measure Cost \$	Installed Item Incentive \$	Disposal Incentive \$	Incentive \$
					Demand/P eak Day Savings	Winter kW Savings	Annual Savings									
Electricity :					0.00	2.19	22,119	287,549	\$3,771.32	\$20,997.57	\$104.39	\$21,101.96	\$8,399.05	\$41.69	\$8,440.74	

Gas :

Minutes  
Exhibit III

\* Does Not Include Sales Tax

12/03/13 01:22 PM

Customer Initial and Date:

System : Small Business Energy Advantage

Run Date : 12/03/13

Project # : CT13-756798

Status : Project Approved

## Customer Assessment

Project Financial Summary (Does not include sales tax) :

	Summer kW Demand/Peak Day Savings	Winter kW Savings	Annual Savings	Lifetime Savings	Annual \$\$ Savings	Cost of (*) Installation	Disposal Cost \$	Measure Cost \$	Installed Item Incentive \$	Disposal Incentive \$	Incentive \$	Net Payback in years
Electricity :	0.00	2.19	22,119	287,549	\$3,771.32	\$20,997.57	\$104.39	\$21,101.96	\$8,399.05	\$41.69	\$8,440.74	3.36
Gas :												

Title: \_\_\_\_\_

Customer Name: \_\_\_\_\_

Customer Memo: \_\_\_\_\_

Minister  
Exhibit III

Customer Initial and Date: \_\_\_\_\_