

MINUTES

Seymour Housing Authority

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DATE: 3/5/13
TIME: 4:15 PM
TOWN CLERK'S OFFICE

➤ 921st Meeting

The 921st Meeting, a regular meeting of the Seymour Housing Authority, was held at Smithfield Gardens Assisted Living in the Multipurpose Room located at 26 Smith Street, Seymour, on Wednesday February 6, 2013 and was called to order by Chairperson Brenda White at 5:36 p.m.

➤ Roll Call

Answering the Roll Call were Commissioners Dota, Bellucci and White. Also present Executive Director David Keyser, Deputy Director Donna DeSantis, Attorney Gregory J. Stamos and Recording Clerk Keesha Davis.

➤ Public Session

None.

➤ Previous Minutes

Chairperson White introduced the previous meeting minutes of the 920th Regular Meeting held on January 9th, 2013. Chairperson White made several corrections to named motions and seconds to motions correcting the names.

Commissioner Bellucci motioned to accept the minutes of the 920th Regular Meeting as amended to correct the persons and the motions. Commissioner Dota seconded the motion. Chairperson White acknowledged the motion and its second and asked all in favor of the motion to vote aye. Voting aye were Commissioners Dota and White. Commissioner Bellucci abstained from voting because he was not present at the 920th meeting. Chairperson White declared the motion carried and the minutes accepted as presented.

➤ Bills & Communication

Chairperson White introduced the Bills. (See Exhibit I)

After detailed discussion, review and questions Commissioner Dota motioned to approve the bills as presented and authorize payment of the bills. Commissioner Bellucci seconded the motion. Chairperson White acknowledged the motion and its second and asked all those in favor of the motion to signify by voting aye. Voting aye were Commissioners Bellucci, Dota, and White. Chairperson White declared the motion carried and the Bills approved for payment as presented.

MINUTES

The Executive Director reviewed a correspondence from HUD's Fair Housing and Equal Opportunity division.

Executive Director David Keyser reviewed the letter in regards to a Housing Discrimination report. Fine v. Seymour Housing Authority. A complaint was made stating during the initial application process there may have been some discrimination. The complaint was acknowledged and the Investigation was completed by the Dept. of Housing and Urban Development.

Based on the evidence obtained, HUD determined the evidence presented showed no reasonable cause exists to believe that a discriminatory housing practice has occurred. The complaint was hereby dismissed.

Recommendation was made by Attorney Stamos to have staff keep a phone log. The Executive Director stated that he has completed much follow up and training relative to phone inquiries about applications. No judgments or comments regarding eligibility will be made by staff to applicants on the phone. He stated that he trained the staff to respond that unless we have a written application, we cannot respond to questions about eligibility.

Committee had no questions or comments on judgment.

➤ **Executive Director's Report**

Chairperson White introduced the Executive Director's Report.

Executive Director Keyser reviewed occupancy for the four properties.

He discussed the backflow preventers being installed in Smithfield Gardens and Callahan House.

He discussed the annual recertification process that has begun. He stated that we are in the data collection phase. All tenant information is due by February 15, 2013. Those residents who do not comply with that date will be sent a pre-termination notice.

Callahan house received a few noise complaints. Noted complaints has been referred to black watch for follow up.

➤ **Old Business**

None

MINUTES

➤ New Business

Invited guess was not in attendance.

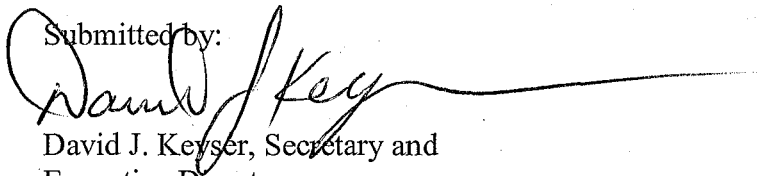
➤ Any Other Business Pertaining to the Board

None.

➤ Adjournment

Chairman White asked for a motion to adjourn the 921st meeting of the Seymour Housing Authority. Commissioner Dota motioned to adjourn the meeting at 6:00 P.M. Commissioner Bellucci seconded the motion. Chairperson White acknowledged the motion and its second and asked all those in favor by voting aye. Voting aye were Commissioners Dota, Bellucci, and White. Chairperson White declared the motion carried and the 921st Meeting, a Regular Meeting, duly adjourned.

Submitted by:

A handwritten signature in black ink, appearing to read "David J. Keyser", with a long horizontal flourish extending to the right.

David J. Keyser, Secretary and
Executive Director

Minutes Exhibit 1
Seymour Housing Authority

General Ledger Cash Payment/Receipt Register
Revolving Fund

Filter Criteria Includes: 1) Project: Revolving Fund, 2) Payment Date: 1/1/2013 to 1/31/2013, 3) Financial Period: All, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Date: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: Naugatuck Valley Savings & Loan, Bank Account: 0615014177, GL Account: 1000

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
1	01/10/2013	No	DD	SHA PAYROLL	Payroll #1	No	\$27,093.54
2	01/24/2013	No	DD	SHA PAYROLL	Payroll #2	No	\$28,628.62
130	01/09/2013	No	CHK	VSP	VSP Payment	No	\$55.61
3663	01/11/2013	No	VD	State of CT Superior Court	Requires Cks to be seperated	No	(\$150.00)
3698	01/11/2013	No	VD	State of CT Superior Court	Requires Checks to be seperated	No	(\$150.00)
5186	01/11/2013	No	VD	Clerk Of Superior Court	Checks has to be seperated	No	(\$450.00)
5228	01/11/2013	No	VD	Clerk Of Superior Court	Checks has to be seperated	No	(\$1,330.00)
5229	01/11/2013	No	VD	Clerk Of Superior Court	Checks has to be seperated	No	(\$690.00)
5259	01/15/2013	No	CHK	Aegis Energy Services, Inc.	2nd & 3rd Payment	No	\$3,157.18
5260	01/15/2013	No	CHK	Allen's Plumbing Supply	Koehler repair kit	No	\$21.99
5261	01/15/2013	No	CHK	At&T	acct 203 881-0115 123	No	\$144.58
5262	01/15/2013	No	CHK	AT&T	acct 203 888-4579 851	No	\$418.87
5263	01/15/2013	No	CHK	AT&T	acct 203 881-2464 165	No	\$501.70
5264	01/15/2013	No	CHK	Buddy's Fuel, Llc	32 Seymour Ave	No	\$1,127.00
5265	01/15/2013	No	CHK	Callahan House Tenants Associat	January association fee	No	\$25.00
5266	01/15/2013	No	CHK	Calvert Safe & Lock Ltd.	key holder RH	No	\$40.99
5267	01/15/2013	No	CHK	Canon Solutions America, Inc.	6612 extra copies 12/1/12-12/31/12	No	\$60.17
5268	01/15/2013	No	CHK	Chartis	policy# wc 1656312	No	\$1,904.00
5269	01/15/2013	No	CHK	CL&P OFFICE	Acc# 51471483099 Nov. 29 - Dec.	No	\$244.50
5270	01/15/2013	No	CHK	CL&P RH	Acc# 51457764090 Nov. 29 - Dec.	No	\$2,260.79
5271	01/15/2013	No	CHK	CL&P FED	Acc# 51779583004 Serv. Nov. 29 -	No	\$5,453.27
5272	01/15/2013	No	CHK	CL&P MR	Acc# 51392364097 Serv. Nov. 29 -	No	\$91.87
5273	01/15/2013	No	CHK	Comcast	acct 8773 40 216 0174468	No	\$76.95
5274	01/15/2013	No	CHK	Comcast	acct 8773 40 216 0069528	No	\$96.00
5275	01/15/2013	No	CHK	Comcast	acct 8773 40 216 0041287	No	\$384.40
5276	01/15/2013	No	CHK	Connecticut Housing Finance Aut	project #96089D	No	\$462.02
5277	01/15/2013	No	CHK	Direct Energy Services, Llc	acct 02395043-742-8	No	\$2,590.09
5278	01/15/2013	No	CHK	Experian	Acc# TCTA-6906070 Dec. Exp	No	\$178.98
5279	01/15/2013	No	CHK	Federal Express	shipping for flags	No	\$6.97
5280	01/15/2013	No	CHK	G&K Services	January 2013 invoices	No	\$99.64
5281	01/15/2013	No	CHK	George Ellis Company	annual RH contract hvac	No	\$1,900.00
5282	01/15/2013	No	CHK	Gregory Stamos	january retainer	No	\$750.00
5283	01/15/2013	No	CHK	Hamlin Construction LLC	Hoffman Heights Sanding & Plowing	No	\$4,295.25
5284	01/15/2013	No	CHK	Home Depot Credit Services	mr paint supplies	No	\$65.67
5285	01/15/2013	No	CHK	Jeff's Appliance And Vacuums	Replaced Thermostat RH Unit # 21	No	\$289.95
5286	01/15/2013	No	CHK	Jerry's Service Center	Lubrication Service	No	\$53.46
5287	01/15/2013	No	CHK	Ferris, Marilyn CPA	accounting for third quarter	No	\$4,335.00
5288	01/15/2013	No	CHK	Mr. Refinish	15 seymour tub refinish	No	\$624.00
5289	01/15/2013	No	CHK	Naugatuck Valley Savings & Loan	HSA Due from last year	No	\$402.00
5290	01/15/2013	No	CHK	Nextel Communications	December Cell phones	No	\$182.09
5291	01/15/2013	No	CHK	Northeast Telecom Services Inc.	January TD Process	No	\$79.90
5292	01/15/2013	No	CHK	OCE Imagistics Inc.	copier lease 01/01/13-01/31/13	No	\$209.00
5293	01/15/2013	No	CHK	Oxford Paint & Hardware, Inc	December OPH	No	\$227.27
5294	01/15/2013	No	CHK	Peter E. Karpovich,	sha vs lein, ruane & santiago	No	\$238.20
5295	01/15/2013	No	CHK	Pitney Bowes Inc	3 Quntity Red Ink Cart	No	\$194.06
5296	01/15/2013	No	CHK	Ray House Tenants Association	january association fee	No	\$25.00
5297	01/15/2013	No	CHK	Shell Credit Card Center	acct 065-093-700	No	\$274.12

Seymour Housing Authority
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Revolving Fund

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5298	01/15/2013	No	CHK	Smithfield Gardens Assisted Livin	January rent	No	\$4,354.16
5299	01/15/2013	No	CHK	Yankee Gas Services Co.	Acc# 57750480048 Serv. Nov. 30 -	No	\$1,167.85
5300	01/23/2013	No	CHK	American Rooter Llc	15 seymour ave snake main line	No	\$393.30
5301	01/23/2013	No	CHK	Buddy's Fuel, LLC	16 seymour ave 181.2 gallons	No	\$684.94
5302	01/23/2013	No	CHK	Callahan House Tenants Associat	annual association fee	No	\$2,000.00
5303	01/23/2013	No	CHK	Cash	Reimb Petty Cash	No	\$107.13
5304	01/23/2013	No	CHK	Comcast	acct 8773 40 216 0178014	No	\$96.95
5305	01/23/2013	No	CHK	Ferguson & McGuire/APS	policy #EPL1019855A	No	\$1,058.00
5306	01/23/2013	No	CHK	G&K Services	January uniforms	No	\$49.82
5307	01/23/2013	No	CHK	HD Supply	dermapro soap	No	\$103.98
5308	01/23/2013	No	CHK	Peter E. Karpovich,	sha vs klonoski & O'sullivan notice t	No	\$151.50
5309	01/23/2013	No	CHK	Ray House Tenants Association	Annual association fee	No	\$1,000.00
5310	01/23/2013	No	CHK	USI Insurance Services of CT LL	policy # 015841070	No	\$229.70
5311	01/24/2013	No	CHK	Pitney Bowes Reserve Account	Acc# 27896240	No	\$1,500.00
5312	01/24/2013	No	CHK	Eagle Environmental Inc.	Callahan House	No	\$800.00
5313	01/31/2013	No	CHK	Acm Resources, Inc.	consulting fees	No	\$6,060.00
5314	01/31/2013	No	CHK	Aegis Energy Services, Inc.	1st Payment for 2013 Qrly	No	\$1,545.84
5315	01/31/2013	No	CHK	Aetna	ACCT # 83851327	No	\$3,321.00
5316	01/31/2013	No	CHK	Aflac Attn: Remittance Processing	Acc# DHF89	No	\$908.14
5317	01/31/2013	No	CHK	Ally	acct 024914953493	No	\$525.63
5318	01/31/2013	No	CHK	American Express	January amex bill	No	\$1,411.53
5319	01/31/2013	No	CHK	Anthem Dental	acct # ACT6850861	No	\$751.38
5320	01/31/2013	No	CHK	Aquarion Water Company	annual backflow testing	No	\$110.00
5321	01/31/2013	No	CHK	Belletti's Tree Service	Belletti's Tree Service	No	\$8,950.00
5322	01/31/2013	No	CHK	Buddy's Fuel, Llc	6 seymour annual cleaning	No	\$950.00
5323	01/31/2013	No	CHK	Comcast	Acc# 8773 40 216 0027070	No	\$1,183.71
5324	01/31/2013	No	CHK	Door Control, Inc.	Norman Ray House Main Security D	No	\$428.00
5325	01/31/2013	No	CHK	Friends Of Fur Llc	6 brothers rodents	No	\$125.00
5326	01/31/2013	No	CHK	G&K Services	January uniforms	No	\$100.68
5327	01/31/2013	No	CHK	Hamlin Construction LLC	snow removal	No	\$2,435.62
5328	01/31/2013	No	CHK	HD Supply	maintenance supplies	No	\$1,058.64
5329	01/31/2013	No	CHK	Lincoln National Life Insurance C	acct# SEYMOURHOU-BL-1001365	No	\$337.66
5330	01/31/2013	No	CHK	Oxford Paint & Hardware, Inc	January OPH bill	No	\$162.65
5331	01/31/2013	No	CHK	Peter E. Karpovich,	sha vs Cuzio summons	No	\$159.20
5332	01/31/2013	No	CHK	Purchase Power	postage	No	\$1,000.00
5333	01/31/2013	No	CHK	Quill Corporation	inv #'s 861845 & 8626885	No	\$902.18
5334	01/31/2013	No	CHK	Robert Lashin	16 seymour ave	No	\$2,150.00
5335	01/31/2013	No	CHK	Seymour Janitorial Services, Inc.	January RH cleanings	No	\$1,089.00
5336	01/31/2013	No	CHK	St. Treasurer For Merfund	MERF 01-2013	No	\$6,005.75
5337	01/31/2013	No	CHK	State Of Ct Dept Of Public Safety	boiler inspection/ cert fee	No	\$640.00

Minutes Exhibit I
Seymour Housing Authority

General Ledger Cash Payment/Receipt Register

Smithfield Gardens

Filter Criteria Includes: 1) Project: 014 - Smithfield Gardens Assisted Living, 2) Payment Date: 1/1/2013 to 1/31/2013, 3) Financial Period: All, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Date: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: Naugatuck Valley Savings & Loan, Bank Account: 615009087, GL Account: 1120

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
2933	01/10/2013	No	CHK	CARSCH	CARSCH - Meeting/Lunch RSC	No	\$15.00
2934	01/15/2013	No	CHK	AT&T	acct 203 888-5093 150	No	\$818.33
2935	01/15/2013	No	CHK	Bender Plumbing Supplies Inc.	flushmates	No	\$575.76
2936	01/15/2013	No	CHK	CL&P SGAL	Acc# 51083234013	No	\$2,152.08
2937	01/15/2013	No	CHK	Connecticut Post	Smithfield Garden Ad	No	\$1,008.00
2938	01/15/2013	No	CHK	Direct Energy Services, Llc	acct 67282386-587-4	No	\$2,665.77
2939	01/15/2013	No	CHK	Fitz Vogt & Associates, LTD	Dec. 2012 Meals & guest meals	No	\$23,772.75
2940	01/15/2013	No	CHK	Fix it Now LLC	fix plate warmer	No	\$85.00
2941	01/15/2013	No	CHK	Ge Appliance	Range for country kitchen	No	\$455.00
2942	01/15/2013	No	CHK	Griffin Hospital Occupational Medi	kitchen staff testing	No	\$110.00
2943	01/15/2013	No	CHK	Hamlin Construction LLC	Sanding, Shoveling, & apply ice melt	No	\$3,750.75
2944	01/15/2013	No	CHK	HD Supply	January housekeeping supplies	No	\$532.96
2945	01/15/2013	No	CHK	Kone Inc	Called Rec'd 12.17.12 reporting eme	No	\$449.65
2946	01/15/2013	No	CHK	Mad Solutions, Llc	replace out security dvr's	No	\$3,039.72
2947	01/15/2013	No	CHK	TPC Associates, Inc.	annual inspection	No	\$904.00
2948	01/15/2013	No	CHK	Winter Bros Waste Systems	January container service	No	\$317.26
2949	01/15/2013	No	CHK	Yankee Gas	Acc# 57476540034	No	\$2,077.37
2950	01/23/2013	No	CHK	Comcast	acct 8773 40 216 0069536	No	\$52.95
2951	01/23/2013	No	CHK	Comcast	acct 8773 40 216 0069510	No	\$972.15
2952	01/23/2013	No	CHK	Electrical Wholesalers Inc.	recessed lights parts	No	\$266.22
2953	01/23/2013	No	CHK	Seymour Housing Authority	management fee	No	\$4,839.00
2954	01/31/2013	No	CHK	Bender Plumbing Supplies Inc.	unit 212 cabinet doors	No	\$230.00
2955	01/31/2013	No	CHK	Buddy's Fuel, Llc	Buddy's Fuel	No	\$632.00
2956	01/31/2013	No	CHK	Hamlin Construction LLC	snow removal	No	\$1,600.88
2957	01/31/2013	No	CHK	Seymour Housing Authority	Rest of SHA Mgt Fee for Jan	No	\$106.00
2958	01/31/2013	No	CHK	Trans Clean Corp	seam/degrease kitchen	No	\$2,300.00
2959	01/31/2013	No	CHK	Wajdowicz, Ann	PH AP Payment Jan 13	No	\$495.81
2960	01/31/2013	No	CHK	Seymour Housing Authority	Jan. Reimb	No	\$38,262.11

MINUTES EXHIBIT J

Seymour Housing Authority

General Ledger Cash Payment/Receipt Register

Federal

Filter Criteria Includes: 1) Project: All, 2) Payment Date: 1/1/2013 to 1/31/2013, 3) Financial Period: All, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Date: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: TD Banknorth, Bank Account: 424-0200579, GL Account: 1111.4

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
1660	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - New Filing Tom Cara	No	\$90.00
1661	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - Garnishment Richard	No	\$100.00
1662	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - New Filing - Raymon	No	\$90.00
1663	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - Bank Garn. Elizabeth	No	\$100.00
1664	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - Robert Depino	No	\$100.00
1665	01/18/2013	No	CHK	Seymour Housing Authority	Callahan Early Reimb	No	\$20,000.00
1666	01/31/2013	No	CHK	Seymour Housing Authority	Callahan Reimb	No	\$23,502.71
1667	01/31/2013	No	CHK	Seymour Housing Authority	RH reimb	No	\$18,192.75

Seymour Housing Authority

General Ledger Cash Payment/Receipt Register

Moderate Rental

Filter Criteria Includes: 1) Project: All, 2) Payment Date: 1/1/2013 to 1/31/2013, 3) Financial Period: All, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Date: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: TD Banknorth, Bank Account: 12345, GL Account: 1111.2

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
1601	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - June Morrow	No	\$100.00
1602	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - Andrea Okrentowich	No	\$100.00
1603	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - Dana Williams	No	\$100.00
1604	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - George & Loretta Ha	No	\$100.00
1605	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - Melissa DePallo	No	\$100.00
1606	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - William Sanders	No	\$100.00
1607	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - Scott Teal	No	\$100.00
1608	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - Tami Centini	No	\$100.00
1609	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - Elys Rivera	No	\$100.00
1610	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - Erik Roke	No	\$100.00
1611	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - Dawn Witty	No	\$90.00
1612	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - William Smith	No	\$90.00
1613	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - Amanda Eldridge	No	\$90.00
1614	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - Rooselyne Exantus	No	\$90.00
1615	01/15/2013	No	CHK	Clerk Of Superior Court	Small Claims - Anne Taylor	No	\$90.00
1616	01/17/2013	No	CHK	Miller, Anna	PH AP Payment Jan 13	No	\$464.73
1617	01/23/2013	No	CHK	Clerk Of Superior Court	Small Claims Court - Deborah Bostic	No	\$90.00
1618	01/31/2013	No	CHK	Lein, Charles	PH AP Payment Jan 13	No	\$278.29
1619	01/31/2013	No	CHK	Seymour Housing Authority	Jan. Reimb	No	\$38,610.82

Seymour Housing Authority

General Ledger Cash Payment/Receipt Register

SHA Development Corporation

Filter Criteria Includes: 1) Project: SHA Development Corporation, 2) Payment Date: 1/1/2013 to 1/31/2013, 3) Financial Period: All, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Date: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: TD Banknorth, Bank Account: 12345, GL Account: 1000

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
204	01/02/2013	No	CHK	Seymour Housing Authority	Reimb Rev Fund Dec. 2012 refreshe	No	\$206.63
205	01/10/2013	No	CHK	Fitz Vogt & Associates, LTD	Board Mgt Dec.12 & SHA Staff Brea	No	\$958.70
206	01/24/2013	No	CHK	Silver Petrucelli & Associates	Silver Petrucelli & Associates, Inc	No	\$3,830.00

Cover Letter (S193)	
Check Date :	01/10/2013-1
Period Range :	12/24/2012 TO 01/06/2013
Week Number :	Week #2

Dear Human Resource Consulting Group Client,

Please remember to notify us of any tax rate changes you received.

- Your friends at HRCG

Payroll Totals:**# Checks**

Total Regular Checks	2	955.37
Total Direct Deposits	28	17433.86
Total Manual Checks	0	0.00
Total 3rd Party Checks	0	0.00
Total Void Checks	0	0.00
Total COBRA Checks	0	0.00

Total Net Payroll**25 Items****18389.23**

Total Billing Impound		129.25
Total Agency Checks	0	0.00
Total Agency Checks DD	3	348.00
Total Agency Checks Void	0	0.00
Total Tax Deposit Checks	Tax deposit to be made by Human Resource Consulting Group	

Sum of Checks**18866.48****Total of Checks Printed****28 Items**

Total Tax Liability	8227.06
Total Workers Comp Liability	0.00

Total Payroll Liability**27093.54**

Total Direct Deposits

17781.86

Total Debited From Account**27093.54****NEXT PERIOD DATES**

Check Date: 01/24/2013 Week 4
Period Begin: 01/07/2013
Period End: 01/20/2013
Call In Date: 01/21/2013 Week 3

Payroll rep: Diorio Judi

minutes
Exhibit I

Tax Report For Payroll (S247)

Check Date :	01/10/2013-1
Period Range :	12/24/2012 TO 01/06/2013
Week Number :	Week #2

Tax Type	Rate	Tax ID	Wages	Amount	# EE's	Frequency
Federal Taxes						
Federal	-----	060687649	23,558.96	2,391.46	25	Semi-Weekly
EE OASDI	0.062000	060687649	24,035.11	1,490.19	25	Semi-Weekly
EE Medicare	0.014500	060687649	24,035.11	348.53	25	Semi-Weekly
ER OASDI	0.062000	060687649	24,035.11	1,490.19	25	Semi-Weekly
ER Medicare	0.014500	060687649	24,035.11	348.53	25	Semi-Weekly
COBRA Credit	-----	060687649	-----		25	Semi-Weekly
Total 941 Liabilities without COBRA				6,068.90		
Total 941 Liabilities with COBRA				6,068.90		
ER FUI	0.006000	060687649	0.00		25	Quarterly
Total Federal Taxes				6,068.90		
State Withholding						
CT State Withholding		6613871-000	23,558.96	798.62	25	Weekly CT
Total State Withholding				798.62		
Employer SUI Withholding						
CT-SUI	0.055000	91-378-04	24,718.64	1,359.54	25	Quarterly
Total Employer SUI				1,359.54		
Total Employee Taxes				5,028.80		
Total Employer Taxes without COBRA				3,198.26		
Total Tax Liability without COBRA				8,227.06		
Total Tax Liability with COBRA				8,227.06		
Regular checks				955.37		
Manual checks				0.00		
3rd Party Checks				0.00		
Void Checks				0.00		
Direct Deposit Checks				17,781.86		
Total Net Payroll				18,737.23		
Agency Checks				0.00		
Agency Checks DD				0.00		
Agency Checks Void				0.00		
Billing Impound				129.25		
Total Workers Comp				0.00		
Total Payroll Liability				27,093.54		
Tax Deposit Checks						Tax deposit to be made by Human Resource Consulting Group
Tax Deposit Checks Void						Tax deposit to be made by Human Resource Consulting Group
Total Check/Direct Deposits				18,866.48		
Total Direct Deposits				17,781.86		
Total Amount Debited from your Account before Credit applied				27,093.54		
Total Amount Debited from your Account after Credit applied				27,093.54		

#SEYM Seymour Housing Authority*minutes
Exhibit I***Cover Letter (S193)**

Check Date :	01/24/2013-1 TO 01/24/2013-2
Period Range :	01/07/2013 TO 01/20/2013
Week Number :	Week #4

Dear Human Resource Consulting Group Client,

Please remember to notify us of any tax rate changes you received.

- Your friends at HRCG

Payroll Totals:**# Checks**

Total Regular Checks	2	681.41
Total Direct Deposits	42	18166.46
Total Manual Checks	0	0.00
Total 3rd Party Checks	0	0.00
Total Void Checks	7	0.00
Total COBRA Checks	0	0.00

Total Net Payroll**38 Items****18847.87**

Total Billing Impound		708.18
Total Agency Checks	0	0.00
Total Agency Checks DD	3	348.00
Total Agency Checks Void	0	0.00

Total Tax Deposit Checks Tax deposit to be made by Human Resource Consulting Group

Sum of Checks**19904.05****Total of Checks Printed****34 Items**

Total Tax Liability	8724.57
Total Workers Comp Liability	0.00

Total Payroll Liability**28628.62**

Total Direct Deposits

18514.46

Total Debited From Account**28628.62****NEXT PERIOD DATES**

Check Date: 02/21/2013 Week 8
Period Begin: 02/04/2013
Period End: 02/17/2013
Call In Date: 02/15/2013 Week 7

Payroll rep: Diorio Judi

Tax Report For Payroll (S247)	
Check Date :	01/24/2013-1 TO 01/24/2013-2
Period Range :	01/07/2013 TO 01/20/2013
Week Number :	Week #4

Tax Type	Rate	Tax ID	Wages	Amount	# EE's	Frequency
Federal Taxes						
Federal	-----	060687649	24,354.52	2,595.78	24	Semi-Weekly
EE OASDI	0.062000	060687649	24,867.86	1,541.84	24	Semi-Weekly
EE Medicare	0.014500	060687649	24,867.86	360.59	24	Semi-Weekly
ER OASDI	0.062000	060687649	24,867.86	1,541.84	24	Semi-Weekly
ER Medicare	0.014500	060687649	24,867.86	360.59	24	Semi-Weekly
COBRA Credit	-----	060687649	-----		24	Semi-Weekly
Total 941 Liabilities without COBRA				6,400.64		
Total 941 Liabilities with COBRA				6,400.64		
ER FUI	0.006000	060687649	0.00		24	Quarterly
Total Federal Taxes				6,400.64		
State Withholding						
CT State Withholding		6613871-000	24,354.52	867.51	24	Weekly CT
Total State Withholding				867.51		
Employer SUI Withholding						
CT-SUI	0.057000	91-378-04	25,551.39	1,456.42	24	Quarterly
Total Employer SUI				1,456.42		
Total Employee Taxes				5,365.72		
Total Employer Taxes without COBRA				3,358.85		
Total Tax Liability without COBRA				8,724.57		
Total Tax Liability with COBRA				8,724.57		
Regular checks				681.41		
Manual checks				0.00		
3rd Party Checks				0.00		
Void Checks				0.00		
Direct Deposit Checks				18,514.46		
Total Net Payroll				19,195.87		
Agency Checks				0.00		
Agency Checks DD				0.00		
Agency Checks Void				0.00		
Billing Impound				708.18		
Total Workers Comp				0.00		
Total Payroll Liability				28,628.62		
Tax Deposit Checks		Tax deposit to be made by Human Resource Consulting Group				
Tax Deposit Checks Void		Tax deposit to be made by Human Resource Consulting Group				
Total Check/Direct Deposits				19,904.05		
Total Direct Deposits				18,514.46		
Total Amount Debited from your Account before Credit applied				28,628.62		
Total Amount Debited from your Account after Credit applied				28,628.62		