

MINUTES

Seymour Housing Authority

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DATE:
TIME: 2:55 pm
TOWN CLERK'S OFFICE

➤ 906th Meeting

The 906th Meeting, a Regular meeting of the Seymour Housing Authority, was held at Smithfield Gardens Assisted Living in the Multipurpose Room located at 26 Smith Street, Seymour, on Wednesday January 4, 2012 and was called to order by Chairperson White at 5: 44 p.m.

➤ Roll Call

Answering the Roll Call were Commissioners Belucci, Horelick and White. Executive Director David Keyser and Attorney Gregory Stamos were also in attendance.

➤ Public Session

None.

➤ Previous Minutes

Chairperson White introduced the previous meeting minutes of the 904th Annual Meeting.

Commissioner Bellucci motioned to accept the minutes of the 904th Annual Meeting held December 7, 2011. Commissioner Horelick seconded the motion. Chairperson White acknowledged the motion and its second and asked all in favor of the motion to vote aye. Voting aye were Commissioners Bellucci, Horelick and White. Chairperson White declared the motion carried and the minutes accepted.

Chairperson White introduced the previous meeting minutes of the 905th Regular Meeting.

Commissioner Bellucci motioned to accept the minutes of the 905th Regular Meeting held December 7, 2011. Commissioner Horelick seconded the motion. Chairperson White acknowledged the motion and its second and asked all in favor of the motion to vote aye. Voting aye were Commissioners Bellucci, Horelick and White. Chairperson White declared the motion carried and the minutes accepted.

➤ Bills & Communication

Chairperson White introduced the Bills. (See Exhibit I)

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After detailed discussion, review and questions Commissioner Horelick motioned to approve the bills as presented and authorize payment of the bills. Commissioner Bellucci seconded the motion. The Executive Director distributed and explained the detail spreadsheet relative to the American Express bill included in Exhibit I. Chairperson White acknowledged the motion and its second and asked all those in favor of the motion to signify by voting aye. Voting aye were Commissioners Bellucci, Dota, Horelick and White. Chairperson White declared the motion carried and the Bills approved for payment as presented.

The Executive Director described, discussed and explained the pertinent communications. He explained that the letter to the five Callahan House residents were sent out in accordance with the Relocation Regulations. He stated that the residents were notified 90 days in advance.

➤ Executive Director's Report

The Executive Director explained details of the Annual Report as referenced to be a year end report. He commented on occupancy, affirmative furthering housing and maintenance. He answered all pertinent questions.

➤ Old Business

None

➤ New Business

Chairperson White introduced Resolution 370 a resolution concerning Board approval to write off \$1,631.68 in Bad Debt (GL #6370) for Smithfield Gardens Assisted Living for the period ended 12/31/2011 See exhibit II.

After some brief discussion and explanation, Commissioner Horelick motioned to adopt Resolution # 370 A resolution concerning Board approval to write off \$1,631.68 in Bad Debt (GL #6370) for Smithfield Gardens Assisted Living for the period ended 12/31/2011 Commissioner Bellucci seconded the motion. Chairperson White acknowledged the motion and its second and asked for a Roll Call Vote which was recorded as follows:

Commissioner	Aye	Vote	
		Nay	Abstain
Bellucci	X		
Horelick	X		
White	X		

Chairperson White declared the motion carried and Resolution # 370 duly adopted.

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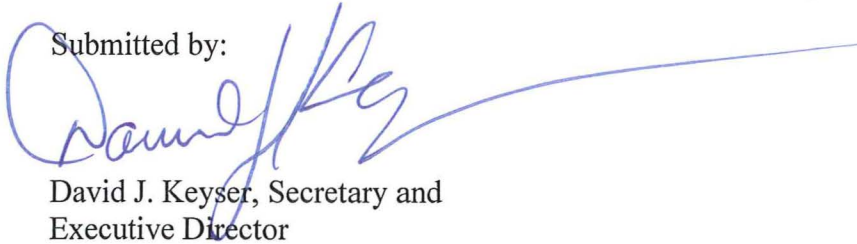
➤ Any Other Business

Commissioner Bellucci and the Executive Director reviewed the assignment of key holders. Commissioner Bellucci commented that a 1st floor resident is requesting that someone on the first floor be a key holder. It was consensus that the assignments come from the Housing Authority, and the Association does not assign key holders. They both agreed that there is currently no one on the first floor is volunteering for the responsibility.

➤ Adjournment

Chairperson White asked for a motion to adjourn the 906th meeting of the Seymour Housing Authority. At 6:06 P.M. Commissioner Horelick motioned to adjourn the 906th Meeting of the Seymour Housing Authority. Commissioner Bellucci seconded the motion. Chairperson White acknowledged the motion and its second and asked all those in favor by voting aye. Voting aye were Commissioners Bellucci, Horelick and White. Chairperson White declared the motion carried and the 906th Meeting, a Regular Meeting, duly adjourned.

Submitted by:

A handwritten signature in blue ink, appearing to read "David J. Keyser", with a long horizontal flourish extending to the right.

David J. Keyser, Secretary and
Executive Director