

# MINUTES

## Seymour Housing Authority

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DATE: 9-6-2011  
TIME: 11:25 A.M.  
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### ➤ 899th Meeting

The 899th Meeting, a Regular meeting of the Seymour Housing Authority, was held at Smithfield Gardens Assisted Living in the Multipurpose Room located at 26 Smith Street, Seymour, on Wednesday August 3, 2011 and was called to order by Chairperson White at 5: 30 p.m.

### ➤ Roll Call

Answering the Roll Call were Commissioners Belucci, Dota, Horelick and White. Executive Director David Keyser and Attorney Gregory Stamos were also in attendance.

### ➤ Public Session

Dominic Bellucci commented that the Executive Director and the Seymour Housing Authority Staff provided excellent care and services on the day of the power outage at the Callahan House.

The Executive Director stated that the main concern for the residents of Callahan House on that day was safety. He stated with the heat being nearly 104 degrees, he decided to evacuate the building for the day. He stated he was thankful that there was resident and staff cooperation and that no one became sick or injured.

### ➤ Previous Minutes

Chairperson White introduced the previous meeting minutes of the 898th Regular Meeting.

Commissioner Bellucci motioned to accept the minutes of the 898th Regular Meeting held July 6, 2011. Commissioner Dota seconded the motion. Chairperson White pointed out on two motions on pages 4 & 6 that Commissioner Horelick was listed, however she was not present. The Executive Director stated that this was a clerical error that occurred as a result of copy and paste. Commissioner Bellucci motioned to accept the minutes of the 898<sup>th</sup> Regular Meeting held July 6, 2011 as amended to reflect the correction for Commissioner Horelick's absence. Commissioner Dota seconded the motion. Chairperson White acknowledged the motion and its second and asked for discussion. Chairperson White acknowledged the motion and its second and asked all in favor of the motion as amended to vote aye. Voting aye were Commissioners Bellucci, Dota, and White. Commissioner Horelick abstained from voting as a result of her not being attendance at the 898<sup>th</sup> Regular Meeting. Chairperson White declared the motion carried and the minutes accepted as amended.

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## ➤ Bills & Communication

Chairperson White introduced the Bills. (See Exhibit I)

After detailed discussion, review and questions Commissioner Dota motioned to approve the bills as presented and authorize payment of the bills. Commissioner Horelick seconded the motion. The Executive Director distributed and explained the detail spreadsheet relative to the American Express bill included in Exhibit I. Chairperson White acknowledged the motion and its second and asked all those in favor of the motion to signify by voting aye. Voting aye were Commissioners Bellucci, Dota, Horelick and White. Chairperson White declared the motion carried and the Bills approved for payment as presented.

A review of the Communications followed. The Executive Director discussed the letter to CHFA relative to the Audit Findings for the 2010 Smithfield Gardens Assisted Living Audit.

The Executive Director explained the proposal from Yankee Gas relative to selling back electricity. He stated that the two alternatives really did not add up to a great deal of income for the Seymour Housing Authority. It is roughly \$700 per year. He commented that he is researching the proposal further.

## ➤ Executive Director's Report

See Attached Exhibit II

The Executive Director explained details of the Executive Director's report and answered all pertinent questions.

## ➤ Old Business

Commissioner Dota inquired about outstanding insurance claims. Attorney Stamos responded that any liability claims that we have pending have been reported by the Executive Director to the insurance carrier. They are handled by the insurance companies and we are notified if and when we must get involved.

The Executive Director stated that there has been no news about the past claims.

## ➤ New Business

Chairperson White introduced Resolution # 362 concerning Board of Commissioner acceptance of 2011 Capital Fund Program funding budget and certification for CT26P03550111 in the amount of \$111,151 (See Exhibit III)

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Commissioner Bellucci motioned to adopt Resolution # 362 concerning Board of Commissioner acceptance of 2011 Capital Fund Program funding budget and certification for CT26P03550111 in the amount of \$111,151 as presented. Commissioner Horelick seconded the motion.

Chairperson White acknowledged the motion and its second and requested a Roll Call Vote which was recorded as follows:

	Vote		
Commissioner	Aye	Nay	Abstain
Bellucci	X		
Dota	X		
Horelick	X		
White	X		

Chairperson White declared the motion carried and Resolution #362 duly adopted.

### ➤ Any Other Business

Commissioner Bellucci announced that the Katherine Matthies Foundation granted the purchase of the Bingo Machine for the Rev. Callahan House. The Board and Executive Director congratulated him for his efforts.

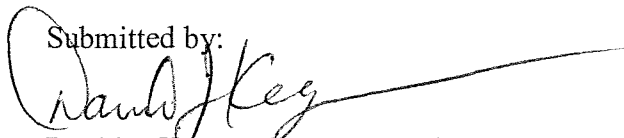
Commissioner Dota asked and commented about Bank Street Properties. The Executive Director responded that he did not have specifics about the outstanding balance, but was aware that there is still a balance to collect.

The Executive Director stated that he is in negotiation with Oxford Housing Authority for a contract renewal to provide management services for another 12 month period.

### ➤ Adjournment

Chairperson White asked for a motion to adjourn the 899th meeting of the Seymour Housing Authority. At 6:11 P.M. Commissioner Bellucci motioned to adjourn the 899th Meeting of the Seymour Housing Authority. Commissioner Dota seconded the motion. Chairperson White acknowledged the motion and its second and asked all those in favor by voting aye. Voting aye were Commissioners Bellucci, Dota, Horelick and White. Chairperson White declared the motion carried and the 899th Meeting, a Regular Meeting, duly adjourned.

Submitted by:



David J. Keyser, Secretary and  
Executive Director