

MINUTES – SPECIAL MEETING
SEYMOUR INLAND WETLANDS COMMISSION
WEDNESDAY, JANUARY 15, 2014
NORMA DRUMMER ROOM, SEYMOUR TOWN HALL

Members in Attendance: John Conroy, Kevin Stanis, Lisa Andrzejewski

Member Absent: Steve Plotkin

Also Present: Peter Jezierny, Inland Wetlands Enforcement,
David McAndrew

Acting Chairman Conroy called the meeting to order at 7:30 p.m.

Budget – 2014/2015 Fiscal Year

The members reviewed the current budget and the proposed budget for the 2014/2015 fiscal year. Mrs. Andrzejewski asked about the line item for Other and what that was for. Mr. Jezierny stated that it was for a stipend to Southwest Soil Conservation. He stated that the Commission had used their services in the past but at this time there is not much need for them. The invoice was sent directly to the Finance Department and they paid it without checking with him. Mr. Conroy stated that there is really no need to use them at this time. Mr. Jezierny stated that he will make sure that any future invoices from them are not paid. Mrs. Andrzejewski stated that she felt that they should be notified that the Commission does not need their services and no invoices should be sent. The members felt that the line item should remain in the event other services are needed by the Commission.

Mr. Conroy asked about the travel line item. Mr. Jezierny stated that the mileage is used when he goes out on inspections. Mr. Conroy asked if there was a record of the mileage that he has used. Mr. Jezierny stated that he prepares weekly reports which are signed off on by Finance. He provided copies of the reports for the members to review. Mr. Jezierny stated that a line item transfer will need to be made at the regular meeting for the Travel as there are no funds left for this fiscal.

Mrs. Andrzejewski asked about the Communications line item and Mr. Jezierny stated that he receives \$40.00 monthly toward the use of his personal cellphone for Inland Wetlands business. The general supplies lines item is used for general office supplies.

After further review the members felt that the line item for travel should be increased to \$800.00.

MOTION: L. Andrzejewski/K. Stanis to aadjust the travel line item from \$500.00 to \$800.00 for fiscal 2014/2015.
Motion Carried 3-0.

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MOTION: L. Andrzejewski/K. Stanis to submit the budget for fiscal 2014/15 with all of the original amounts as the 2013/2014 budget with the exception of the increase in the travel line item.
Motion Carried 3-0.

MOTION: L. Andrzejewski/ K. Stanis to adjourn the meeting.
Motion Carried: 3-0.

The meeting was adjourned at 8:15 p.m.

Respectfully submitted:



Maryanne DeTullio, Rec. Secretary