

COPY RECEIVED
DATE: 10/28/14
TIME: 2:00 PM
TOWN CLERK'S OFFICE

Seymour Public Library Board of Directors Minutes
Regular Meeting-October 16, 2014

The meeting convened at 7:00pm with the Pledge of Allegiance led by Board Chair Paula Chapla.

In attendance: Paula Chapla, Joyce Koslowski, Loreen Coe, Harvey Eckhardt, Steve Kulas, Thomas Schutte, Nancy Cretella and Library Director, Suzanne Garvey.

Kathe Vrlik from the 10 yr strategic committee was present as well.

Approval of the Minutes from the September 18th Regular Meeting. Motion to except: Joyce Koslowski; Second: Steve Kulas. Approved 6-0-2

Treasurers Report for September- Motion to accept: Thomas Schutte; Second: Steve Kulas. Approved 7-0-0

Librarians Report-

Building Maintenance: David Holmes, Mason, looked at window area and ran a test to see where the water was leaking in. The test seemed to indicate both the windows and deteriorating mortar are the issues.

Roto-Rooter coming to look on 10/17/14. The program room is still closed.

The last mold report took place in 2010 and cost \$825. The board is willing to pay up to \$1500 if needed because this is a problem that needs to be taken care of sooner rather than later.

There is \$2000 in the maintenance. Use the money from maintenance to pay for mold test. Steve suggested that it would take way too long to wait for the town to pay. Maybe we can get reimbursed.

-Use trust money(Maintenance Category). Motion to accept: Joyce Koslowski. Second: Nancy Cretella Approved 7-0-0.

The shrubbery is going to be taken out. The water heater was replaced by a new one which was funded by the town.

Suzanne has taken some workshops in Grant Writing and Library Disaster. What would we do if disaster hit: If flood, look for storage for basement first. Going to look into getting the dead trees etc. removed before hurricane season.

Kathe Vrlik from the 10 year Strategic Planning committee attended the meeting. She requested a status report of the mold. She had given Suzanne an assignment of: if in the time span of 10 years you could have everything done with the library that you wished, what would those things be? Suzanne requested a committee be formed from members of the Board that would be dedicated to the town/committee vision of the library.

Library staff had taken a survey one Saturday. 17 people took the survey. Their feedback was mostly positive but there was a wish for better bathrooms, more computers, and longer/better hours. Kathe

suggested we use Survey Monkey for online but Suzanne pointed out that the website needs to be up first for the library but we should ask to put it on the town website.

Projected spending less for November.

Unfinished Business: Nominations for Board Vice Chair: Nominated by Loreen Coe was Steve Kulas.
Motion: All in favor; Abstain: Steve Kulas.

DVD Policy Changes in the written form: A person under 18 can borrow only from juvenile/children book and DVD section. Motion to accept: Steve Kulas; Second: Harvey Eckhardt. Approved 7-0-0

New Business:

Suzanne would like to weed old and outdated reference books and get new ones. This would cost quite a bit of money. Paula asked if Suzanne could get an established price for next meeting. Not including children's encyclopedia because Anne always buys one out of her budgeted children's money each year.

Board talked about possible changes to the surface of the library. Moving audio cassettes to the free table, moving around furniture, making book shelves shorter and even trying to sell kitchen appliances that are in the basement. Also the card catalogs with the ok of Tony.

Library requested that there be a limit to how many pages that can be printed through the patron computers. Previous policy was 15 pages per person. The reason for this being that when computers and printing was in its early stages- one patron printing could disrupt all other patron's printing. Ink cartridges are also high priced. Also talked about was renting or leasing a new color copier that could handle more sheets at a time.

The next regular meeting of the Board will be Thursday, November 20, 2014 at 7:00 PM

Motion to Adjourn: Joyce Koslowski; Second: Loreen Coe. Approved 7-0-0.

The meeting adjourned at 8:04 P.M.

Respectfully Submitted,

Recording Secretary, Becca Cretella- 10/21/14