

**Seymour Public Library Board of Directors Meeting Minutes- October 18, 2012 - Regular Meeting**

In attendance: Joyce Koslowski, Loreen Coe, Dianna Koskelowski, Pauline Lounsbury, Paul Thompson, Nancy Cretella, and Carol Ralston, Library Director. Absent: Diane Sosnovich, Steve Kulas, Susan Strumello.

Chair, Joyce Koslowski called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**Review of the Minutes from the September 20 Regular Meeting:**

Motion to accept with the following corrections: Loreen Coe absent, therefore change of vote totals, and the addition of a "t" to "meditation" under programming. Motion: Dianna Koskelowski; Second: Nancy Cretella. Approved 5-0-1, with Loreen Coe abstaining.

**Approval of the Treasurer's Report for September:**

Motion to accept: Loreen Coe; Second: Dianna Koskelowski. Approved 6-0-0.

**Librarian's Report:**

Building Maintenance: Painting is underway, carpentry repair work is being done on the portico, some masonry patches have been done on the portico platform stairs but the entire repair job will be completed in the spring, and the chimney will be repointed then as well. A new library sign will be purchased through a state grant for signage and sidewalks for public places. AT&T will install 2 dedicated phone lines for the library sprinkler system which will bring it up to code and we will then be able to have programs downstairs again. Upper level Men's Room sink leaking down drywall and the lower level Men's Room gets seepage when the ground gets soggy but this may be resolved with placement of a new downspout. Carol will send a memo to Tony Caserta, reminding him of these issues to be repaired before further damage occurs.

Budget matters: Wooster Trust- Regina Collins from Bank of America will come in next month with the Oct. 31 data. Paul Musarra will not be able to travel here due to a conflict but will speak with us via conference call. Several board members voiced concern that he could not be here. Carol explained that he has always been here in previous years, but unfortunately he has a conflict this year on our meeting night. She assured them that he will be fully available via the conference call for any questions they may have. There was a typographical error on the report under Budget Matters where it states "The minimum fee is \$7,000,000." It should read "\$7,000."

Staff matters: Unfortunately the workshop on Capital Funding was cancelled but the Community Foundation will try to reschedule it for the spring. Carol will meet with First Selectman Miller and our new town Human Resources Manager, Michele Wasikowski, to review job descriptions.

Programming: A variety of programs will be offered including a family program featuring Brian Gillie, a stand-up piano player who will be performing music from the 50's and 60's by such artists as Cousin Brucie and Chubby Checker, which will be held on Nov. 7<sup>th</sup> at 6:30 p.m.

Motion to accept Librarian's Report: Loreen Coe; Second: Paul Thompson. Approved 6-0-0.

**Unfinished Business:**

**Report from Policy Selection Committee:** Paul Thompson mentioned that the last sentence should read: "with the original copy remaining with the Head Librarian."

A motion to table until the next meeting: Loreen Coe; Second; Paul Thompson. Approved 6-0-0.

**New Business:**

**Expenditures for October:** A motion to approve as listed was made by Paul Thompson; Second by Nancy Cretella. Approved 6-0-0.

A motion to adjourn was made by Dianna Koskelowski; Second: Paul Thompson. Approved 6-0-0.

Meeting adjourned at 7:46p.m.

The next regular meeting of the board will be November 15, 2012.

Respectfully submitted,

Dorie Poeta, Recording Secretary

10/25/12