

**Seymour Public Library Board of Directors Meeting Minutes- May 17, 2012 -Regular Meeting**

In attendance: Joyce Koslowski, Dianna Koskelowski, Pauline Lounsbury, Susan Strumello, Carol Ralston, Library Director, Paul Thompson and Nancy Cretella, Steve Kulas, Loreen Coe. Absent: Diane Sosnovich.

Chair, Joyce Koslowski called the meeting to order at 7:01 p.m. with the Pledge of Allegiance.

**Review of the Minutes from the April 19 Regular Meeting:**

Motion to accept with no additions or corrections: Dianna Koskelowski; Second: Nancy Cretella.  
Approved 6-0-2, with Steve Kulas and Loreen Coe abstaining.

**Treasurer's Report for April:**

Motion to accept: Steve Kulas; Second: Pauline Lounsbury. Approved 6-0-0.

**Librarian's Report:**

Building maintenance: Loreen Coe spoke with Dee Caruso approximately a week and a half ago regarding the Library Board's letter to the First Selectman. Dee said a list is being compiled to be sent to the state, including the masonry work and a/c unit for the library. The town is requesting LOCIP funds for these projects. Grant money will be used to replace the attic windows with vents and louvers. She said there is no need for the Library Board to appear before the Board of Selectman. She is awaiting one estimate and will be submitting the list within a week, and she will then send the Library Board a copy. Carol added that another estimate for the masonry work came in so there are now two. One was for approx. \$16,000, and one was for approx. \$10,000. The decision was also made that the a/c unit will be replaced with a combination heating and cooling unit. There will also need to be repairs to the roof/platform under the present unit, however, as water leaks into the children's DVD section when the a/c unit is used. Public works will have 2 carpenters complete the fascia repairs.

Insulation: Carol said that Tom Wallace, Joe Deegan, Paul Roy and Roger Foster have been working consistently on this issue and they even came and cleaned the attic. The insulation is approximately half done and should be complete by May 21<sup>st</sup> or 22<sup>nd</sup>.

Budget matters: The town is voting on the budget today and the proposed library budget did not change.

Programming: This Saturday Mr. Tido Holtkamp will deliver a talk about his years as a German soldier aboard a WWII warship and his subsequent reunion with the History of the Coast Guard Barque Eagle that began its life with the U.S. Coast Guard as a war prize. The Eagle has gone on to be the training ship for Coast Guard cadets and has sailed all over the world on good will missions.

**Unfinished Business:**

Report from Policy Selection Committee: Paul stated that the committee has submitted suggestions to Carol for her review.

Painting: As discussed above in Librarians report.

Proposal to amend the FY 12/13 endowment budget: Funds in the amount of \$11,499 were earned by the Trust during the calendar year 2011 and were the result of an after-tax distribution to the library. A motion was made by Steve Kulas to amend the FY12-13 endowment budget with \$11,499 to be added to the FY 2012/13 endowment budget as noted in the proposal; second by Pauline Lounsbury.

Approved 6-0-0.

**New Business:**

Proposal to amend FY12/13 endowment budget:

**Review of the proposed expenditures for May:** A motion to accept was made by Steve Kulas; second by Loreen Coe. Approved 6-0-0.

Paul Thompson made a suggestion that anyone wishing to tour the library to see current projects/points of interest could come 15-20 minutes early to the next meeting. Carol will note this in the next mailing.

Carol mentioned a few upcoming events:

Marian O'Keefe prints, which depict Seymour in the early 1900's, have been matted and hung and will be on display in the front of the library for the month of May.

She also mentioned that an "extreme couponer" will be giving a presentation in August and it should be standing room only.

Also mentioned were the Friends of the Library Book and Bake sale on the 26<sup>th</sup>, the Memorial Day Parade on the 27<sup>th</sup> and Founder's Day on June 3<sup>rd</sup>.

A motion to adjourn was made by Loreen Coe; second: Steve Kulas. Approved 6-0-0. Meeting adjourned at 7:35p.m.

The next regular meeting of the board will be June 21, 2012.

Respectfully submitted,

Dorie Poeta, Recording Secretary

5/31/12