

Seymour Public Library Board of Directors Meeting Minutes- April 19, 2012 -Regular Meeting

In attendance: Joyce Koslowski, Dianna Koskelowski, Pauline Lounsbury, Diane Sosnovich, Susan Strumello, Carol Ralston, Library Director, Paul Thompson and Nancy Cretella. Absent: Steve Kulas, Loreen Coe.

Chair, Joyce Koslowski called the meeting to order at 7:01 p.m. with the Pledge of Allegiance.

Review of the Minutes from the March 15 Regular Meeting:

Motion to accept with no additions or corrections: Dianna Koskelowski; Second: Diane Sosnovich. Approved 7-0-0.

Treasurer's Report for March:

Motion to accept: Nancy Cretella; Second: Dianna Koskelowski. Approved 7-0-0.

Librarian's Report:

Building maintenance: Mr. Miller asked department heads let him know of any pending building maintenance issues so Carol let him know about the eroding concrete sidewalks and stairs of the portico.

Insulation: There have been three proposals for insulation of the walls and attic. The Energy Committee is presenting to the Board of Selectman on 4/17. The grant states the work must be done by June 14.

Thermostats: The 3 thermostats have been installed.

Budget matters: Regina Collins notified Carol that the library would be receiving a 13th payment of 11,499.00 after taxes, which the board may wish to discuss adding to the FY 12/13 budget.

Programming: There are many programs scheduled for April and they have been well attended thus far.

Motion to accept Librarian's Report: Diane Sosnovich; Second: Paul Thompson. Approved 7-0-0.

Unfinished Business:

Report from Policy Selection Committee: Paul stated that the committee has continued to make progress.

Update on letter to First Selectman: We are awaiting a response.

New Business:

Proposal to amend FY12/13 endowment budget: A motion was made by Pauline Lounsbury to move the endowment funds to the FY12-13. There was no second and another motion was made by Diane Sosnovich, second by Paul Thompson to table vote until next meeting. Approved 7-0-0.

Review of the proposed expenditures for April: A motion to accept was made by Pauline Lounsbury; second by Joyce Koslowski. Approved 7-0-0.

Budget transfers within endowment lines: E-mailing notices rather than mailing them has saved on postage and the change-over to gas has saved money on heating. There were several suggested transfers of the resulting left-over funds outlined in the 4/19/12 memo from Carol. A motion to transfer \$3,650.00 as outlined in the memo was made by Pauline Lounsbury; second by Nancy Cretella. Approved 7-0-0.

Quarterly Report form: There was discussion regarding a request from Mr. Miller to submit quarterly reports and a standard format will be created.

A motion to adjourn was made by Susan Strumello; second: Pauline Lounsbury. Approved 7-0-0.
Meeting adjourned at 7:49 p.m.

The next regular meeting of the board will be May 17, 2012.

Respectfully submitted,

Dorie Poeta, Recording Secretary

4/27/12