

Seymour Public Library Board of Directors
REGULAR MEETING MINUTES
December 16, 2010

Present: Loreen Coe, Brian Koskelowski, Steve Kulas, Pauline Lounsbury, Susan Strumello, Carol Ralston, Head Librarian

CALL TO ORDER convened at 7:00 p.m. with pledge of allegiance led by Steve Kulas.

APPROVAL OF MINUTES from November 18, 2010 meeting was granted without any additions/corrections.

Motion to Accept: Steve Kulas; Second: Brian Koskelowski 5-0-0

TREASURER'S REPORT: It was noted that the expense for oil seems to on target with \$6,000.00 still in fund. The Treasurer's Report was accepted.

Motion to Accept: Susan Strumello, Second: Loreen Coe 5-0-0

LIBRARIAN'S REPORT: Budget for 2011/12 requested from First Selectman Paul Roy and Finance Board to be handed in by January 10, 2012. Carol and Mary Ann Magda agreed a third paging position is vital as there is currently a day without a page.

UNFINISHED BUSINESS: Carol Ralston, Head Librarian, composed and sent a letter to the town asking First Selectman Paul Roy whether there are any restrictions on expenditure of funds granted for books and materials in the town appropriation.

Motion to Accept: Brian Koskelowski; Second: Steve Kulas 5-0-0

NEW BUSINESS: Budget draft was reviewed by the Board. Carol is requesting \$2,358.00 addition in the pages line to hire a third paging position. Negotiations with union workers will begin in the Spring. Savings made in salaries by the use of furlough days and four day work week which is reflected in social security benefits, retirement funds and health insurance.

Online service currently used, Horizon, will be cancelled. An open source system named Evergreen will be instituted in collaboration with other libraries. This should take place around Memorial Day.

A request for \$4,000.00 from the endowment fund was put on the table as it was last year. This additional funding really makes a difference in this uncertain financial climate.

The board approved the provisional budget for FY2011/12 to be sent to the town.

Motion to Accept: Brian Koskelowski; Second: Steve Kulas 5-0-0

MOTION TO ADD CAPITOL EXPENDITURE TO AGENDA:

Motion to Accept: Brian Koskelowski; Second: Steve Kulas 5-0-0

Drain pipes need replacement. This work may be done by the Town Public Works Department. Carol has been in contact with both the town and the public works department.

Estimate of \$9,601.00 from January 2010 to paint trim on the outside of the library will be confirmed. Repair of chimney by replacing mortar at the base was \$1,550.00, same price as last year, by Mr. Holmes. Damaged air conditioning compressors on the 1994 portion of the building need to be replaced.

Motion to Accept: Steve Kulas; Second: Loreen Coe 5-0-0

MATERIAL REQUESTS FOR DECEMBER: Total expenditures of \$3,990.00 was requested in the outline given to the Board.

Motion to Accept: Steve Kulas; Second: Susan Strumello 5-0-0

APPROVAL OF MEETING CALENDAR FOR 2011: Motion to Accept: Steve Kulas; Second: Brian Koskelowski 5-0-0

Motion to Adjourn: Loreen Coe; Second: Susan Strumello 5-0-0

Next Meeting: January 20, 2011

Respectfully Submitted, Cheryl Abbott, Recording Secretary