

**Seymour Public Library Board of Directors**  
**REGULAR MEETING MINUTES**  
**October 21, 2010**

Present: Loreen Coe, Joyce Koslowski, Brian Koskelowski, Steve Kulas, Pauline Lounsbury, Robert Potash, Diane Sosnovich, Susan Strumello, Carol Ralston, Head Librarian

**CALL TO ORDER** convened at 7:00 p.m. with pledge of allegiance led by Pauline Lounsbury.

**APPROVAL OF MINUTES** from September 16, 2010 meeting was granted without any additions/corrections.

Motion to Accept: Loreen Coe; Second: Steve Kulas 8-0-0

**TREASURER'S REPORT:** Joyce Koslowski pointed out that Bank of America is being sued for mortgages taken from Country Wide Bank. There were questions about increased fees and how that would affect the library's accounts. Everyone felt comfortable that because the library falls under the philanthropic division there should be no effect on these accounts. Robert Potash inquired about the Friends of the Library accounts. The Friends are a separate entity and handle their own accounts and do not have to report to the Library Board of Directors. The Treasurer's Report was accepted.

Motion to Accept: Steve Kulas, Second: Robert Potash 8-0-0

**LIBRARIAN'S REPORT:** After noticing a black discharge coming from one of the air vents in the ceiling in the study area, Carol asked Paul Wetowitz, Fire Marshall and Town Safety Officer, to check this out. After his visit he asked First Selectman Roy for funds to further examine the duct work. Mr. Wetowitz contacted Enviro Check Inc. in Farmington, CT to perform an air quality analysis of the air in the library. Lab results taken from the northeast HVAC duct indicated the fungi cladosporium is a significant presence. However, after further reading the report and its conclusion, Envirocheck states the fungal presence appear to be minor, resultant of humidity conditions and moisture conditions. Mr. Roy said that he is planning to have the HVAC ducts in the library cleaned prior to the summer season.

Bill Jarvis is almost finished with the electrical work for the wireless installation. The access points will soon be installed on both levels in the library.

A new service called "Ask a Lawyer" will take place on November 10, 2010. This is a free service provided by members of the New Haven Bar Association. Library patrons have an opportunity to meet for 15 minutes free of charge to discuss a possible legal issue. These meetings will occur on a first come first served basis. Feedback from area libraries who have hosted this program has been very worthwhile.

**NEW BUSINESS:** First Selectman Paul Roy and Douglas Thomas will be attending the Wooster Trust presentation next month. Mark Thompson, Finance Board, will circulate the invitation to the Finance Board.

While making a deposit in the checking account from the Beach account, Diane Sosnovich discovered there was a hold placed on the account. After investigation, it was found that the hold had been from years ago and was straightened out. All accounts were linked together under one Umbrella account.

A request will be submitted under the Capital Budget for FY 2011/12 for the water seepage in the old part of the building.

During the review of material requests for October, discussion ensued regarding the timing of expenditure of town budget in the library budget. Brian Koskelowski's stance was that endowment monies should be used before spending town monies. The Board will discuss this issue at the November meeting.

The material requests for October were acknowledged and approved.

Motion to Accept: Steve Kulas; Second: Susan Strumello 8-0-0

Motion to Adjourn: Steve Kulas; Second: Robert Potash 8-0-0

Next Meeting: November 18, 2010

Respectfully Submitted, Cheryl Abbott, Recording Secretary