

**Seymour Public Library Board of Directors**  
**REGULAR MEETING MINUTES**  
**April 19, 2009**

Present: Kristine Bourret, Loreen Coe, Brian Koskelowski, Steve Kulas, Pauline Lounsbury, Robert Potash, Carol Ralston

**CALL TO ORDER** convened at 7:04 p.m. with pledge of allegiance led by Steve Kulas.

**APPROVAL OF MINUTES** from March 19, 2009 meeting approved with inquiry about the April 4<sup>th</sup> book author appearance of Dan Gordon. Approval had been given for authors to promote and sell their books after First Selectman Koskelowski had conferred with town counsel. Unfortunately there was a small turnout but hopefully that will change in the future.

Motion to Accept: Pauline Lounsbury; Second: Robert Potash 6-0-0

**TREASURER'S REPORT:** There was discussion about the oil prices for the upcoming fiscal year. The amount of \$2.45 has been contracted to start August 1, 2009. Inquiries were made about contracting with local oil companies and it was explained that there is a consortium with surrounding towns to obtain the best price. Recommendation was made to the board by Carol Ralston to speak with Tony Caserta regarding the process of selecting an oil company.

The library received \$37,494.92 disbursement from the Hamel Fund. The amount was determined by a five year average and will likely be significantly less in budget year 2010/11. Wooster Fund Quarterly report was received by members of the board but Carol stated the library had not received their copy. She will get in touch with Irene Melasky to request a copy be sent to the library. A decrease in funds from \$1,415,339 to \$1,127,833 was noted. Steve Kulas reported that this seemed better than average compared to the Dow Jones average.

Salary for the director will stay the same as last year and a raise had been approved for union staff of 2.99%.

Budget transfer of \$164.59 for Hartford Courant annual subscription was made on April 1, 2009 by Loreen Coe and Dorie Poeta. This subscription had been due in March instead of May, as believed. There was some controversy over whether transfers of money needed to be approved by the board as a whole. Uncertainty over whether the previous board had recommended and approved that money transfers under \$500 would not need full board approval. Carol will look at past minutes to seek whether a motion had been passed regarding emergency transfers requiring president and treasurer to authorize. Pauline Lounsbury requested a motion be brought to the table to allow certain amount of money be transferred without whole board approval.

Steve Kulas, Chair, entertained motion to move endowment money from one line to another: transfer \$135 from music to telephone line.

Motion to Accept: Brian Koskelowski; Second: Pauline Lounsbury 6-0-0

Chair entertained motion of \$525.00 for the water line.

Motion to Accept: Brian Koskelowski; Second: Loreen Coe. 6-0-0

Motion of ratification for transfer of funds made on April 1, 2009 of \$164.59 for the Hartford Courant made by Brian Koskelowski; Second: Pauline Lounsbury. 6-0-0

**LIBRARIAN'S REPORT:**

Hamel Fund endowment and its restriction on how they distribute the money was questioned with a request to obtain their protocol in writing was made by Steve Kulas.

There has been a significant higher attendance rate at the library and the rationalization for this seems to be the economic times and families taking advantage of this community resource.

Material expenditures were reviewed with discussion about increase in DVD usage and the library's ownership of the 100 most famous films; along with AFI foreign films.

Motion to Accept: Pauline Lounsbury; Second: Loreen Coe 6-0-0

**OTHER BUSINESS:** Next month's agenda should include the status of nominal transfer of funds as previously discussed. Hopefully one of the members will be able to peruse the minutes from the previous board and find the motion of approval for this topic.

Motion to Adjourn: Brian Koskelowski; Second: Loreen Coe. 6-0-0

Next meeting: May 21, 2009

Respectfully submitted: Cheryl Abbott, Recording Secretary