

Seymour Public Library Board of Directors

Minutes from the Regular meeting – October 16, 2008

The meeting convened at 7:05 P.M. with the Pledge of Allegiance led by Chair, Dorie Poeta.

In attendance: Kristine Bourret; Loreen Coe; Brian Koskelowski; Pauline Lounsbury; Robert Potash, Dorie Poeta and Head Librarian, Carol Ralston.

1. Approval of the minutes from the September 18 regular meeting – Discussion: Robert Potash asked if it would be possible, in light of falling oil prices, to lower the price per gallon for the oil the library will use over the winter. Carol Ralston mentioned that the price was determined in the late summer and is covered by a municipal contract. Carol will contact the finance office and see if this price can be altered. Motion to accept: Pauline Lounsbury. Second Robert Potash. Carried 3-0-2

2. Treasurer's report for September 2008. Motion to accept: Brian Koskelowski. Second Pauline Lounsbury. Carried 6-0-0

4. Librarians Report – no discussion.

Unfinished business:

5. Discussion of the process for position review for Head Librarian. A committee of four board members: Dorie Poeta, Loreen Coe, Pauline Lounsbury and Robert Potash will meet in January, 2009. This executive committee will develop a list of criteria for evaluation. They will meet with the head librarian and present a report to the full board in February. Dates for committee meetings will be set at the December 18, board meeting.

New Business:

6. Wooster Trust: Carol Ralston has invited Ms. Irene Melasky, Relationship Manager and Jessica Knott, Portfolio Manager to attend the November Board meeting.

7. Review of purchase requests for October, 2008. Purchase requests total \$5,620.00. Motion to approve: Brian Koskelowski. Second, Loreen Coe. Carried: 6-0-0.

Motion to adjourn: Brian Koskelowski. Second: Pauline Lounsbury. Meeting adjourned at 8:05 p.m. The next meeting of the library board will be on November 20, 2008 at 7:00 P.M.

Respectfully submitted,
Carol Ralston, Head Librarian