

SEYMOUR PUBLIC LIBRARY BOARD OF DIRECTORS
MINUTES

June 29, 2008

PRESENT: Kristine Bouret, Brian Koskelowski, Pauline Lounsbury, Dorie Poeta, Robert Potash, Carol Ralston

PLEDGE OF ALLEGIANCE & CALL TO ORDER made by Dorie Poeta

MAY MINUTES were reviewed with no discussion. Motion to approve: Kristine Bouret, second Robert Potash Carried: 3-1-1

TREASURER'S REPORT Board asked Carol how long the latest delivery of oil should last and she estimated that the April delivery should be adequate for summer needs. Next delivery should be in the fall. Maintenance and supplies monies will be used to acquire light bulbs for the new fiscal year. With one week left, there may be funds left to return to endowment. Motion to approve: Pauline Lounsbury, second Brian Koskelowski Carried: 5-0-0

CORRESPONDENCE A letter dated June 3 from the Bank of America letter was discussed. The status of the Wooster Trust has been changed from Charitable Trust Supporting Organizations to a Private Trust. This change was mandated by the IRS and as a Private Trust the Wooster Trust is subject to an excise tax on net investment income. The bank made the first estimated payment in May. Carol had called the bank inquiring about these changes and will continue to research the issue. All board members agreed this should be brought before the town to investigate status of private foundation verses charitable foundation and how it affects both. Dorie Poeta will contact Steve Kulas for his advice on this matter. Motion to approve by Dorie Poeta, second Pauline Lounsbury Carried: 5-0-0

A letter was sent to the Board by a former resident of Seymour who has since moved to another town. She was concerned that the staff no longer was as welcoming to her as they had been in the past. Carol Ralston spoke with her and promised to address her concerns with the staff. The board reviewed the letter and asked Carol to reply in writing. Carol will compose a letter assuring her that she is welcome at our library.

LIBRARIAN'S REPORT First Selectman Koskelowski has requested that AC systems in all town buildings be set at 78 degrees during working hours and 82 during non-working hours. Carol assured the board that the library will comply with this request.

STAFF The upgrade of two 29 hour positions to 35 hour positions was brought before the Board of Selectmen on June 17. If approved, the positions will become effective on July 8.

MID-SUMMER Special MEETING Conducting a special summer meeting was mentioned. A packet will be sent in August with year end FY 2007-2008 budget figures and the July expenditures. Unless circumstances dictate there will be no summer meeting. In an emergency there will be an executive meeting called.

OLD BUSINESS The remaining funds from the closing of the CD at Naugatuck Savings Bank will be deposited in a new account at Naugatuck Valley Savings & Loan. Two people will be needed to start the new CD. Dorie Poeta and Loreen Coe will open the new account.

Material expenditures for June, \$2,072.00, were approved. Proposed expenditures for July/August were reviewed. The \$8,000 for materials had gone down from last year where \$10,000 was spent. All figures were deemed reasonable. Motion to approve by Kristine Bouret, second Brian Koskelowski Carried 5-0-0

2008/2009 PROPOSED BUDGET DRAFT was reviewed. It was agreed that should the amount budgeted for oil be insufficient, funds transfers could be made in Spring 2009. Motion to approve by Brian Koskelowski, second Robert Potash Carried: 5-0-0

Motion to Adjourn: Brian Koskelowski, second Robert Potash Carried: 5-0-0

Respectfully submitted: Cheryl Abbott, Recording Secretary