

## Seymour Public Library Board of Directors

Minutes from the Regular meeting – November 15, 2007

The meeting convened at 7:05 P.M. with the Pledge of Allegiance.

In attendance: Dorie Posta; Irene Jecusco; Elizabeth Tift; Jean Daddio; Anne Golebieski; Pauline Lounsbury and Head Librarian, Carol Ralston.

Election of a temporary Treasurer to serve from November 15 until the Board's next Meeting on December 20, 2007.

Pauline Lounsbury nominated Dorie Poeta, second by Anne Golebieski – carried 5-1.

1. Minutes from the 18th, regular meeting – Found to be in good order. Jean Daddio motion to accept; Liz Tift second. Carried 5 with one abstention.

2. Treasurer's Report: Discussion: Irene Jecusco asked Carol Ralston if there had been an Oil delivery. Carol said that a delivery was made. Pauline Lounsbury asked the number of gallons. Carol Ralston replied around 1,300. The invoice for this delivery had not been received at the time of the meeting. Irene Jecusco questioned the amount of 150.00 remaining in the database account. Carol Ralston mentioned that this amount will be used to help cover the cost of PrepMe, the database tutorial for H.S. students planning to take the SAT exam. The rest of the 525.00 will come from the town machinery & equipment account (Bibliomation) This database is being offered at a special rate through the Bibliomation network. Anne Golebieski made motion to accept the Treasurer's report; Jean Daddio second. Carried 6-0

3. Librarian's Report: Carol Ralston reported on the question raised by a member of the Board at the October meeting. The question was: Are students in the Seymour school system required to read titles from established booklists during the school year? Carol Ralston contacted Mary Sue Figes, director of curriculum. Mary Sue asked the school media specialists and the group reply was lists were developed for the summer months when students were on the summer break. Carol mentioned that the library receives these lists in May and places the titles on special shelves in the children's room and the adult stacks. The library purchases titles not already in the collection.

Pauline Lounsbury questioned whether the Board of the Directors had heard from Mr. Robert Tong since his visit with the Head Librarian on October 25, 2007. Carol mentioned that she had written a note to him thanking him for his visit. Irene mentioned that she wanted to be certain that all options were available for him to consider before she contacted him and that permission for the Board and the Friends to set up a foundation had yet to be given by the Board of Selectmen. Pauline suggested that the Board could write to him thanking him for his interest in creating a memorial to Mary McNerney and expressing the Board's pleasure at his

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wish to do this. Irene volunteered to write this letter.

New Business:

4. Library expenditures for November 15 from endowment \$4,884.00 and from the town line, \$400.00 – Total: \$5,284.00 - motion to approve Dorie; second Jean. Carried 6-0

5. Irene presented her findings from a report she commissioned from Bibliomation. Irene had requested circulation statistics for the period 2004-2007. Irene stated that she is concerned that books purchased may not be circulating. Irene mentioned that 2,480 adult non-fiction titles had not circulated. The report combined new books with books in the collection prior to 2004. Dorie asked whether there might be factors that should be considered that the Board needed to know about. Carol pointed out that books in the collection prior to 2004 will present a false tally because circulation statistics were lost when the network moved to the Horizon software from Carl. Carol acknowledged Irene's concern and suggested that it is important to consider the library collection as both a reflection of current interest and as a community resource for source materials. This discussion will be ongoing.

Public comment: Mr. James J. Garofolo, 163 Bungay Drive, Seymour, CT  
Mr. Garofolo mentioned several concerns: He hopes that the library will continue to strengthen ties to the schools. He would like to see the collection continue to contain source materials, which while they may not circulate, are available for research and serve as an information resource for the community. He also generated a discussion on how the library can better publicize adult programs. Board members and the public in attendance contributed many good ideas.

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Carol Ralston, Head Librarian



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