

SEYMOUR PUBLIC LIBRARY BOARD OF DIRECTORS

Minutes from the Regular Meeting of October 18, 2007

At the Library - Meeting Called to Order at 7:00 P.M.

Board Members Present: Irene Jecusco, Anne Golebieski, Carol Ralston, Pauline Lounsbury, Jean Daddio, Brian Koskelowski, and Liz Tift.

Chairperson, Irene Jecusco, Led the Pledge of Allegiance to the Flag

Election of Treasurer

Brief discussion of the resignation of Pat Mirlis as Library Board Treasurer effective October 31, 2007. An election for a new Library Board Treasurer cannot take place until November 1, 2007. Irene Jecusco asked Carol Ralston to place this on the Agenda for the November meeting.

Approval of September 20, 2007 Minutes

Motion to accept the September 20, 2007 minutes made by Anne Golebieski with corrections to Paragraph 2 under Librarian's Report for the correct spelling of Marco Gianotti's last name and in Paragraph 3 under Librarian's Report from Zoning to Oatley Construction. Brian Koskelowski seconded. Motion approved. One abstention by Jean Daddio.

Treasurer's Report

A question was raised by Liz Tift regarding a zero expenditure for Audio Books. Carol Ralston stated that it is a November project, and she will be ordering Audio Books after she goes through the lists to find new titles.

Another question was raised on the zero expenditure for Oil. Carol Ralston stated that there is approximately a third of a tank of oil, and they are on an automatic delivery. Carol Ralston to speak to Dee Caruso regarding getting an oil delivery.

A question was raised on the zero secretary's fee. Carol Ralston stated that there wasn't a fee for the secretary through the summer months.

Irene Jecusco asked Carol Ralston if the balance on hand in the amount of \$60,996.52 was the CD. Carol Ralston stated she believes that this amount is what is available in the savings account. Irene Jecusco asked Carol Ralston what is the amount of the CD. Carol Ralston said she believes it is about \$68,000.00. Irene Jecusco said that if the library doesn't obtain another grant for the A/C project, then the CD may have to be used. Brian Koskelowski stated that the State of Connecticut gave grant money in the amount of \$69,000.00 towards the A/C project. Carol Ralston stated that the Matthies

Foundation gave \$35,000.00, and \$34,000.00 was transferred by the Town towards the A/C project. The total amount due for the A/C project is approximately \$150,000.00. Irene Jecusco to speak to Bob Koskelowski regarding the status of the A/C funding.

Motion to accept the Treasurer's Report for September 2007 made by Brian Koskelowski. Pauline Lounsbury seconded. All in favor – unanimous.

Librarian's Report

Carol Ralston to write a letter to the Town of Seymour thanking them for funding the new roof.

The Board approved Carol Ralston's request to write a letter to the First Selectman's Office requesting the cleaning of all gutters at the library in late November/early December after all the leaves have fallen off the trees.

Irene Jecusco suggested to Carol Ralston that she speak to Bob Koskelowski regarding the staffing budget, since Diane Sosnovich remains an employee of the Town until April 8, 2008, and whether there is money in the budget for a replacement for Mary Ann Magda's former position.

Irene Jecusco stated to Carol Ralston that she will have to cancel the Countdown to College, as any fundraising activity has to be approved by the Board of the Selectman. In addition, Carol Ralston cannot contact individual Library Board members to get permission for any fundraising activities. Any fundraising idea is to be suggested either at the Regular Library Monthly Meeting or at a Special Meeting called to discuss presentation of this idea to the Board of Selectman for approval.

By-Laws

Motion made by Anne Golebieski to take no action on the By-laws. Seconded by Brian Koskelowski. All in favor – unanimous.

Proposed Expenditures for Materials for October 2007

Discussion about what types of books are being culled by Carol Ralston and what types of books will be purchased in the future. Brian Koskelowski would like to know that the books being purchased will be circulated and not just sit on the library shelves. Brian Koskelowski would like to see monthly reports being generated on the new books being purchased and the circulation of those new books.

Liz Tift asked Carol Ralston if she calls the Seymour Schools on a regular basis to see what the current reading lists are for the students. Carol Ralston stated that she hasn't.

Motion made by Brian Koskelowski to approve the Proposed Expenditures for Materials for October 2007 in the amount of \$3,461.00. Seconded by Jean Daddio. All in favor – unanimous.

Endowment Campaign

Motion made by Brian Koskelowski for Irene Jecusco to write a letter to the Board of Selectman to request permission to begin an endowment campaign for the Library. Liz Tift seconded. All in favor – unanimous.

Motion to Adjourn

Motion made to adjourn at 8:15 p.m. by Brian Koskelowski. Seconded by Jean Daddio. All in favor – unanimous.

Reviewed and Submitted By:

Irene Jecusco, Chair