

**Master Economic Development Plan  
Transition Team  
Thursday, March 20, 2007 @ 7:30 P.M. Town Hall/Norma Drummer Room**

Members Present: John Conroy, Jr., Fred Stanek, Mike Horbal, Keith Robinson  
Members Not Present: Ron Balabon, Robin Imbrogno-Greenfield, Steve Plotkin  
Other Attendees : None

Item # 1 - Everyone Salutes the Flag and states the Pledge of Allegiance.

Item # 2 – Approval of minutes from February 28, 2008 Meeting.

Motion : Keith Robinson

Second : Fred Stanek

Vote : 3-0-1 (In favor – F Stanek, K. Robinson, J. Conroy, Jr; Abstain – M. Horbal)

Item # 3 – Report from Economic Development Director – not present, no report

Item # 4 – Discussion of upcoming March 31, 2008 Joint Workshop

The Team members discussed various topics and ideas for the Joint Board & Commission workshop scheduled for March 31, 2008. The following were items that would be brought up at the workshop meeting :

1. Use of the large parcel / zoning map as developed by Mike Horbal and the MEDP transition team as a visual aid and discussion point in the meeting
2. The new “One Stop” listing that is being developed by the ED Director – to be discussed in the broader audience of the workshop to gain further input and ideas prior to finalization and use.
3. Potential to hold joint meetings among cognizant boards and officials with respect to large or highly complex development projects, to allow simultaneous information transmittal as well as to identify issues, barriers and applicable processes at front end of development cycle
4. Process improvement to ensure that cognizant emergency services (police, fire, EMS) are at an early date /or made aware, development projects that would have impacts on such services
5. Need to review infrastructure issues associated with the potential development of certain existing sites
6. Process improvements in the application submittal, review and approval process

Item # 5 – Site development inventory map – has been turned over to ED Director. No further action required by MEDP Team

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Item # 6 – Discussion of Downtown Promotional Package. The team decided to hold off on further discussions on this issue pending (a) update on New Haven Copper status and plans, and (b) availability of entire MEDP team.

Item # 7 – Set Agenda and Work Plan for Next Meeting :

The primary topics for the next meeting will include discussion of the Downtown Promotional Package; any updates on the New Haven Copper site; and any work tasks arising out of the March 31, 2008 Joint Economic Development Workshop meeting.

Item # 6 – Adjourn.

Meeting adjourned @ 8:25 PM

Motion: F. Stanek

Second: M. Horbal

Vote: 4-Yes

0-No

0-Abstain

0-Disqualify

Respectfully Submitted By

John Conroy, Jr.  
Chairman