

REGULAR MEETING

JULY 25, 2007

COMMUNITY CENTER

The meeting was called to order at 7:10 PM by Chairperson, Joe Falcha.

MEMBERS PRESENT: Joe Falcha - Gary Bruce–Christine Battis – Mark Thompson – Jack Ahearn, Director.

MEMBERS ABSENT: Donna Ragaini – Dawn Supranovich – Joe LaRovera

OTHERS PRESENT: Mallory Zenkus Supervisor of the Skate Park.

A motion was made by Christine and seconded by Mark to approve the minutes of the June 27, 2007 meeting after the following amendments are made:

Under Treasurer's Report – the wrong line item amount was shown as \$23,015.60. It should have read \$1,812.07.

Action on a motion must show by name who voted yes and nay, not just those abstained from voting. If there is a unanimous vote, it should read – All in favor, motion carried.

A motion was made by Christine and seconded by Mark to approve the minutes with amendments. All in favor, motion carried.

TREASURER'S REPORT: Jack reported the following:
Contracted services line item -620-500 estimated total balance as of 7/24/07 \$22,616.44.
Members were reminded this is the beginning of a new fiscal year for the town.

A motion was made by Gary and seconded by Christine to accept this report. All in favor, motion carried.

Joe asked Jack to supply a spread sheet next month showing the finances of the Skate Park so far this season.

COMMUNICATIONS:

A letter of thanks from Joe Carrafiello of the Wildcat Basketball Camp which was held one week in June was received. The coaches look forward to holding this camp again next summer.

DIRECTOR'S REPORT: a call was made two weeks ago to the Public Works Department regarding the concern over bees at the Skate Park. They have yet to respond.

A call was made to the Public Works Department concerning a section of fencing down at the Skate Park. They have yet to respond.

Bushes were cut down at Chatfield Park after several requests over safety. Concern continues over the upkeep of the parks in general.

Roller Magic trip went well with a large turnout.

A pizza day and another trip to Roller Magic are planned for the summer. There will be a nominal charge of \$1.00 per child for the pizza per Jack's recommendations.

Pop Warner would like to use the gym in the fall. They would like to bring out the mats and clean them over Labor Day weekend. The Board had no objection to this and deferred it to Jack on responding back to Pop Warner.

There has been no additional contact with Mrs. Beddington regarding epi pen use.

Background checks on all (new and returning) summer staff have been completed on local people. No negative feedback was received.

November 18 will be the Christmas Show at Radio City – waiting for tickets to arrive soon.

OLD BUSINESS: Skate Park Supervisor, Mallory Zenkus, mentioned she knew of someone that is interested in working at the Skate Park. She brought an application to the meeting. This will help to fill in the hours she may not be there due to a full time teaching position come the middle of August. A third person, to be flexible with hours, would be a good idea she stated, at least until school starts, after which the hours at the Skate Park decrease.

She also mentioned that she sprayed the beehive herself at the Skate Park to get the job done immediately. The fence needs to be repaired. Dennis was informed of both of these concerns over two weeks ago.

Christine shared that one support beam is a safety issue now and needs to be repaired. This will be inspected by Rampage, the company that installed the ramps, it will then be repaired under the maintenance contract.

OLD BUSINESS:

YOUTH CENTER- Per Christine, Joe L. will arrange to have a mural painted on the wall in one of the rooms of the Youth Center. Christine is waiting for the check to arrive on the grant for this program. Jack will have a key for the center. No lock box has been established at this time. The rooms, as well as carpeting, still need to be cleaned.

NEW BUSINESS:

Joe agreed to contact First Selectman, Robert Koskelowski, regarding concerns of the fence repairs and other things that need to be done at the Skate Park and other parks that are used for summer camps.

Gary mentioned he was contacted by a parent regarding the first day of summer camp being very chaotic. Jack explained that the children check in and out with a counselor daily but then go to several areas with other counselors throughout the day. The counselors also rotate their responsibilities throughout the day. Gary will relay the message back to the concerned parent.

Two applications came in for part time help at the Skate Park. Jack will check with both to see how many hours they would be able to put into the job. Joe appointed a sub-committee of Jack and Mark to interview the two applicants. The sub-committee has full power to hire and decide on the amount of hours and responsibilities for the new hire(s).

A motion was made by Gary and seconded by Christine to allow the sub-committee to hire the candidate(s) after the interview process is completed. All in favor, motion carried.

A motion was made by Mark and seconded by Christine to authorize pay of three forced Park closure days for Skate Park employees. All in favor, motion carried.

A motion was made by Christine and seconded by Gary to adjourn the meeting at 8:14 PM. All in favor, meeting adjourned.

The next regular meeting scheduled to be held on Wednesday, **August 22, 2007 at 7:00 PM at the Community Center. Members are reminded to contact Joe or Jack if they cannot attend.**

Respectfully submitted minutes but not yet approved

Jean Banks, Recording Secretary

