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Town of Seymour
Skate Park Committee
Minutes
Regular Meeting
May 1, 2013 at 1800 hours

Members Present: Paul Roy, Timothy P. Willis, Mike Horbal, Bryan Ryan, Shari McNamara

Members Absent: Dennis Rozum, Carl Czerwiowski, Matt Thompson

Others: Don Smith, Chuck Lee (DEEP)

1. Meeting was called to order by Chairman Roy at 1804 hours

2. Pledge of Allegiance to the Flag.

3. **Minutes**

Motion to accept as read

Horbal/Ryan

4-0-0 (McNamara was not yet present)

4. **Correspondence:**

Chuck Lee of CT DEEP was present at a meeting with Horbal, Roy, and Smith at 20 Pine Street. Lee stated that he is pleased with the progress since he was last at the meeting in December. He stated that Town permitting was the last major piece to be completed. Lee stated that the State needs to take care of flood management certification. He has been provided with the appropriate items he needs for this by Smith.

Lee said the State is close to being ready as well.

Smith stated that while preparing flood management certification paperwork he found out that the field is considered a habitat for certain endangered wildlife. Ryan questioned if there would be an additional fee for the permits associated with this. Lee stated that there should not be any additional fees.

Smith also heard that American Ramp Company (ARC) is on the state bid under New England Recreation Group. This may allow us to use the state bid process for the equipment.

Smith presented the bid documents that he has worked on for the park. McNamara had some questions regarding the features presented in this packet.

Smith stated that we will go to planning and zoning's next meeting and then to the wetlands commission at the end of the month. Once we get the green light from the Board of Selectmen, we would be able to move forward to go out to bid.

Roy updated the committee on the Selectmen's comments. They do not need to see the committee until early June.

5. Unfinished Business:

Lee updated the committee on the fish bypass project for the Town of Seymour. He stated the contractor is out of Bristol.

Smith mentioned that the Wetland's Commission does not meet in May. This would mean that it would be the end of June before they could approve our application. He felt that we would still be able to move forward regardless.

Horbak questioned if the Town has had any other contact with Stantec. Roy stated that he did not believe there was any other contact. He stated that McIntyre did not respond to any emails that had been sent to him.

Horbak stated that we should be working towards the signage issue.

McNamara and Horbak discussed the ideas for fundraising. McNamara did not want to cause any conflict with Thompson who had been previously working on fundraising. McNamara will contact Thompson and see if they can go to Pub 67 and follow-up with fundraising.

McNamara stated that she will be contacting Stop and Shop and trying to get a date for fundraising.

A discussion was had regarding the rules that will be posted on the sign. McNamara suggested that we look online at the local municipalities. Many of them post their rules online. Willis suggested that we show our "draft" of rules to Parks before finalizing anything. Horbak will work on a draft for the next meeting.

6. Public Comment:

None

7. Other Business:

Motion to approve an invoice to Don Smith for consulting services in the amount of \$3850.

Motion Ryan/Willis

4-0-1 (Horbak)

Motion to adjourn at 1838 hours

Motion Ryan/Horbak

Motion carries 5-0-0

Respectfully Submitted,

Timothy P. Willis
Secretary

