

**Regular Meeting
Skate park Committee
September 4, 2013
At 1800 hours
Seymour Town Hall (Flaherty Room)**

COPY RECEIVED
DATE: 9/5/13
TIME: 3:55 pm
TOWN CLERK'S OFFICE

Minutes

Members Present: Paul Roy, Shari McNamara, Mike Horbal, Bryan Ryan

Members Absent: Dennis Rozum, Karl Czerwiowski, Matt Thompson, Timothy Willis

Others Present: Don Smith, Bruce Richards – New Age Design, Bill Paecht – Parks Commission, Cain Jimmo

1. Meeting called to order by Chairman Paul Roy at 1820 hours.
2. Pledge of Allegiance to the Flag
3. Correspondence – None
4. 8/21/13 Special Meeting Minutes - A motion was made to approve the minutes as presented.

Motion-Ryan
Second-Horbal
4-0-0

5. Unfinished Business

A. Equipment Update

D Smith reported that the Purchase Order for the Phase 2 equipment has been sent to N.E. Recreation/ARC. Shipping date is Oct. 18, install the following week. Smith is working with ARC to get the required info in order to obtain a building permit prior to equipment delivery.

B. Fundraiser Update

Shari reported a total profit of \$1,626 (\$100 Cohen, \$1286 proceeds, \$240 restaurant) after paying \$380 in expenses. Shari and Matt were congratulated on a job well done.

C. Construction Update

Smith reported that all Site construction is complete, slab has been stressed and sealed, stone placed around edge, stonedust path installed, landscape mound formed. D Smith has issued a Certificate of Substantial Completion for the work.

6. Public Comment

Paecht reported that the skate park will be closed on 10/5 for the Smoke in the Valley Event. Parks will install temp security fence.

Roy asked if sponsor signs could be sold and mounted to the fence? Paecht responded in the affirmative. Proceeds to benefit the skate park.

Paecht indicated signage needed to state an opening hour (i.e. 9:00 AM) and closing at sunset. There is no specific color or style pattern for the Town Park signs. Paecht also indicated it is up to the Committee to develop the rules for the park.

Paecht also indicated they are seeking additional grants for more benches and trash cans.

Bruce Richards indicated he will prepare layouts for proposed Park Signage. It was noted that the Parks Department will be paying for the signage.

Motion to deviate from the Agenda to address Invoices

Motion-McNamara
Second-Ryan
4-0-0

7. Approval of invoices

An invoice from R and S Site and Septic for \$26,550 for the second payment of the park was presented. A motion was made to pay the bill

Motion-Ryan
Second- McNamara
4-0-0

An invoice was from Donald Smith Consulting Engineer for \$2,000 (\$2,200 minus \$200 donation) was presented. A motion was made to pay the bill

Motion-Ryan
Second- McNamara
3-0-1 (horbal)

McNamara left the meeting at 18:35

Return to Public Comment:

Paecht further reported he was meeting with the Boy Scouts of Troop 3 as they have a planting proposal in commemoration of their 50th anniversary. The park needs landscape at the sign/bench area and on the mound.

Cain Jimmo introduced himself . He is seeking an Eagle Scout badge and would like to organize/fund raise and oversee a project at Park. The project needs to be approved by the Scout Council and he would anticipate the work would be done next spring and summer. He must complete before he becomes 18, leaving about a year and a half to complete the project. The Committee will consider possible projects for him to work on.

8. Adjournment

A motion for adjournment at was made at 18:45 hours.

Motion-Horbal
Second-Ryan
3-0-0

Respectfully Submitted,

Donald W. Smith, Jr., P.E.
Consulting Engineer