

COPY RECEIVED  
DATE: May 21, 2014  
TIME: 3:15pm  
TOWN CLERK'S OFFICE

**MINUTES**  
**10-Year Strategic Planning Committee**  
**Wednesday, May 14, 2014 @ 7:30pm**  
**Norma Drummer Room/Seymour Town Hall**

**Members Present:** Jen Magri, Jeff Dussetschleger, Trish Danka, Kathy Vrlik, Kristen Harmeling, Rory Burke

**Members Absent:** Rick Belden, Bruce Baker, Don Smith

**1) Call meeting to order.**

The Meeting was called to order at 7:33 PM.

**2) Pledge of Allegiance.**

All present recited the Pledge of Allegiance.

A motion was made to add to the agenda: Interview with Blight Enforcement Officer Mike Marganski

Motion: Jeff Dussetschleger

Second: Kathy Vrlik

Motion passes 5-0

**Interview with Blight Enforcement Officer Mike Marganski**

Trish Danka explained the concept of strategic planning and goals of the committee to Mike. Mike asks if the process involves discussing performance of employees. Trish explains that it does not and proceeds to provide examples of what is and is not in the Committee's purview. Mike provides a detailed explanation of what blight is and is not, the process undergone when the ordinance was revamped, and the process of investigating and declaring a property blighted as well as remediation. The Committee asks if Mike wants to change the bounds of the ordinance or better define the requirements for usage of remediation funds. Mike says he does not right now, but agrees that they should be reviewed after 3 years. Mike says the biggest issues he encounters are IT-related, both with his hardware and the lack of software that would allow him to enter data from inspections on-the-go. In terms of his interactions with other departments, Mike says it would be helpful if the land records could be digitized and made available on the Town's website.

**3) Committee's goals and deliverables/schedule**

Due to the unexpected interview, the Committee decided not to go in-depth with scheduling at this meeting. Rory went through a list of which department heads are willing to meet at night and which want daytime meetings. Kristen and Jeff said they could potentially do daytime interviews, potentially June 10<sup>th</sup>. Rory suggests identifying a number of interviews to take place between meetings. He will condense the interviewers' notes into the 3-column template to be reviewed at the following meeting.

**4) Open Discussion**

The Committee discussed the Blight Officer's interview and what could have gone better. Everyone agreed that because it was unexpected they want to be better prepared moving forward. Everyone will be aware of the topics to be discussed beforehand and be made

aware that the Committee exists to receive recommendations and cannot guarantee that anything will come to fruition.

**5) Adjournment**

Motion: Kristen Harmeling  
Motion passes 5-0

Second: Jeff Dussetschleger

Meeting is adjourned at 9:58 PM

Submitted by,

A handwritten signature in black ink, appearing to read 'Rory Burke', with a long horizontal flourish extending to the right.

Rory Burke  
Recording Secretary