

MINUTES
Seymour Technology Committee Meeting
January 16, 2013

COPY RECEIVED
DATE: 1/22/13
TIME: 2:45 PM
TOWN CLERK'S OFFICE

Present: Jason Weaving, Deirdre Caruso, Evan Islam, Melanie Kalako, Joe Matusovich, and Dan Zaniewski.

1. Call Meeting to Order

The meeting was called to order at P.M. by Chairman Jason Weaving.

2. Pledge of Allegiance

3. Election of Officers

A motion was made to elect Jason Weaving as temporary chair.

Motion by: Melanie Kalako

Second by: Joe Matusovich

Motion passed unanimously.

A motion was made to elect Melanie Kalako as temporary secretary.

Motion by: Evan Islam

Second by: Joe Matusovich

Motion passed unanimously.

A motion was made to elect Jason Weaving as permanent chair.

Motion by: Dan Zaniewski

Second by: Joe Matusovich

Motion passed unanimously.

A motion was made to close the nominations.

Motion by: Melanie Kalako

Second by: Joe Matusovich

Motion passed unanimously.

A motion was made for the Temporary Chairman to cast a single vote for Jason Weaving as Chair.

Motion by: Dan Zaniewski

Second by: Joe Matusovich

Motion passed unanimously.

A vote was cast by the Temporary Chair for Jason Weaving as Chair.

A motion was made by Jason Weaving to elect Dan Zaniewski as Vice Chair.

Dan Zaniewski declined.

A motion was made by to elect Evan Islam as Vice Chair.

Motion by: Jason Weaving

Second by: Joe Matusovich

Motion passed unanimously.

MINUTES
Seymour Technology Committee Meeting
January 16, 2013

A motion was made to close the nominations.

Motion by: Melanie Kalako

Second by: Joe Matusovich

Motion passed unanimously.

A motion was made for the Chairman to cast a single vote for Evan Islam as Vice Chair.

Motion by: Dan Zaniewski

Second by: Joe Matusovich

Motion passed unanimously.

A vote was cast by the Chair for Evan Islam as Vice Chair.

A motion was made by to elect Melanie Kalako as Secretary.

Motion by: Jason Weaving

Second by: Joe Matusovich

Motion passed unanimously.

A motion was made to close the nominations.

Motion by: Evan Islam

Second by: Joe Matusovich

Motion passed unanimously.

A motion was made for the Chairman to cast a single vote for Melanie Kalako as Secretary.

Motion by: Dan Zaniewski

Second by: Joe Matusovich

Motion passed unanimously.

A vote was cast by the Chair Melanie Kalako as Secretary.

4. Approval of Minutes from Technology Committee Regular Meeting on December 11, 2012.

A motion was made to accept the minutes of the December 11, 2012 meeting.

Motion by: Joe Matusovich

Second by: Evan Islam

Motion passed 3-0-2 with two disqualifications.

5. Approval of Minutes from Technology Committee Regular Meeting on January 9, 2013.

A motion was made to accept the minutes of the January 9, 2013 meeting.

Motion by: Joe Matusovich

Second by: Dan Zaniewski

Motion passed unanimously.

MINUTES
Seymour Technology Committee Meeting
January 16, 20133

6. Discussion of Proposal Evaluations for RFP's for Town Website Redevelopment.

Four proposals were sent in response to the Committee's request. It was decided to discuss them individually with comments on the pros and cons of each proposal.

Propeller Media Works: They came in at \$26,490 which was the second highest amount. The Committee did not like the look of the proposal as it had no screen shots so it was impossible to determine how their design would look. In addition, they had no municipal experience, were located in Vermont and their price was high. They also did not send a cover letter with the price as requested in the RFP.

Knock Media: Their price was \$9,800 which was the second to the lowest amount. On the pro side, they are located in New Haven. However, they did not give a phase-in approach and had no municipal government sites (although they did design the Seymour Board of Education site). Also, they were not clear about future expansion. Because they use Wordpress, any additions not covered in their software would have to be done using third party platforms.

Qscend: Their price was \$29,200 which was the highest amount. Their software was very good; they have municipal experience and are located in Waterbury. They gave a phased-in scenario. Committee members were impressed with their proposal but felt they were very expensive. The Committee looked at what could be eliminated in Phase 1 such as the Mobile portion of the package as well as the QPolling and QAlert portions which would bring the price down to \$16,300.

Delaware.net: Their price was the lowest at \$9600. They also had very good software, have municipal experience but are located in Delaware. There was a discussion on the pros and cons with the Committee feeling that Qscend and Delaware were the two providers that offered the best packages. After a discussion about the two companies, it was felt that Delaware was the right company for our Town. The Committee realized that cost had to be an important consideration and Delaware provided everything the Town needed for the lowest cost. Also we can install the entire package in one phase instead of two.

A motion was made recommending that Delaware.net be the provider of web redevelopment services providing their references are positive and to give Jason Weaving the authority to present this information to the Board of Selectmen on January 22' 2013.

Motion by: Joe Matusovich

Second by: Evan Islam

Motion passed unanimously.

A motion was also made to give Jason Weaving the authority to contact the references for Delaware.net.

Motion by: Dan Zaniewski

Second by: Joe Matusovich

Motion passed unanimously.

7 Other Business.

There was no other business.

MINUTES
Seymour Technology Committee Meeting
January 16, 2013

8. Public Comment.

There was no public comment.

9. Adjournment

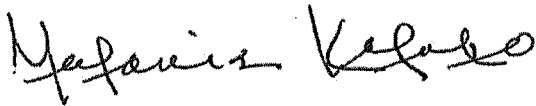
A motion to adjourn the meeting 7:28 P.M. was made.

Motion by: Dan Zaniewski

Second by: Joe Matusovich

Motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Melanie Kalako". The signature is written in a cursive, flowing style.

Melanie Kalako
Secretary, Technology Committee