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**MINUTES**  
**Technology Committee**  
**Tuesday, July 10, 2012 – 5:30 PM**  
**Norma Drummer Room – Seymour Town Hall**

**Members in Attendance:** Deirdre Caruso, Christine Conroy, Evan Islam (5:50), Joe Matusovich (5:55), Paul Thompson, Jason Weaving

1. Chairman Jason Weaving called meeting to order at 5:43 PM.
2. Pledge of Allegiance
3. Approval of Minutes from 5/8/12.  
Motion: Deirdre Caruso, Second: Christine Conroy. Motion carries 4-0-0.
4. Introduction of Student Representative.

Jason Weaving said the new student representative Courtney Hassenfeldt was unable to attend. She would be appointed at 7/10/12 Board of Selectmen meeting. She is a Seymour High School student and will help with our Facebook timeline, renaming of documents, and other projects as they come up. Jason and Paul Lucke, administrator at SHS, interviewed the candidate.

5. Guest Speaker: QScend Technologies, Inc.

Keith from QScend had a customized presentation for the committee about website services for the Town of Seymour followed by a Q&A session for the committee members.

In brief:

QScend only creates websites for local governments and municipalities. They cover 35 municipalities in Connecticut. Sample websites were shown.

QScend offers web-based Microsoft.net technology, emergency banners, RSS feeds, GEO content, email forms builder, minutes/agenda manager, customizable reporting.

An estimate from Keith on cost, not set in stone, was:

Based on the size of town:      \$9,900 for site design  
   \$2,000 to move current documents over to new site  
   \$2,000 to create mobile-ready  
   \$100/month for hosting

Support is 20% of product price from the start of the 2<sup>nd</sup> year moving forward. This offers 24 hour support & new releases of software.

A formal quote will be submitted for services and will be presented at the next Technology Committee meeting.

Member comments after presentation:

Evan: I don't like fly-out navigation and flat-navigation is better. (Jason agreed.) I do think the system is flexible, and would allow for us to customize the site enough, and the town needs to start somewhere.

Jason: The hosting cost is reasonable and comparable to other sites.

Christine: I love the idea of at-home editing because it is web-based. It would be so much better than what we are tied to now.

Joe asked if the Police Department would be able to have their website through a new town website and the committee agreed it would make more sense that way.

Dee: I like Citizen Request Management tool that is an add-on option. We are looking into software similar for managing public works, so this would take place of that.

Jason, Joe, Dee felt a meeting should be held between various department heads that use technology similar to the Citizen Request Management system to see if a town-wide system can go into place to monitor complaints, vehicles, GPS, calls, etc. Christine & Dee will work to schedule a meeting from the First Selectman's office.

6. Other Business.

Jason inquired with Paul Thompson if he is still interested in remaining on the committee due to his recent absences. Jason said he knew Paul's temporary job was very time consuming, but it still interfered with his ability to attend meetings.

Christine emphasized the need for an odd numbered board, so a decision would need to be made so that the rest of the committee can move forward. Christine also said how difficult it was to meet quorum since Paul would always be absent, so if one other was out no one else could be late or miss the meeting. Christine also questioned Paul's dedication and interest in the committee since he no longer had an integral role as everyone else on the board does and asked that should he decide to continue to be a board member, he be active, dedicated, and have insightful intelligence to bring to the table like all other members do.

7. Joe Matusovich made motion to adjourn at 6:55 PM. Second by Christine Conroy. Motion carries 6-0-0.