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MINUTES
Special Meeting
Seymour Technology Committee
Wednesday, April 4, 2012 @ 6:00PM
Office of the First Selectman/Upstairs - Seymour Town Hall, Seymour

In attendance: Christine Conroy, Joe Matusovich, Evan Islam (6:30), Jason Weaving

1. Chairman Jason Weaving Called Meeting to Order at 6:08.
2. Pledge of Allegiance.
3. Approval of Minutes from Technology Committee Meeting on 02/14/12.

Motion made by Joe. Second by Christine.

Motion carries 3-0-0.

4. Discussion of information requests. [Take possible action]

Chairman Jason Weaving requested memos for the following:

- Request for Cassanelli Associates, LLC Budget History & Contract with the Town of Seymour
- Request for clarification on the "Seymour IT Budget Discussion Document"
- Request for the budget and proposal for "Town of Seymour Technology Strategies"
- **They will be filed in Google Docs under "Correspondence"***

Christine will follow-up to gain written correspondence before next Tuesday 4/10 Regular Meeting.

5. Discussion of meeting with Superintendent of Schools (MaryAnne Mascolo) and Superintendent Elect (Christine Syriac), regarding Student Representative and discussion with School System IT Staff.

*Motion to add to the agenda "Discussion of meeting with Superintendent Elect, Christine Syriac; Assistant Principal, Paul Lucke; and Technology Director, Roberta Pratt." [Take possible action]

Christine Conroy makes motion. Second by Joe.

Motion carries 3-0-0.

6. Discussion of meeting with Superintendent Elect, Christine Syriac; Assistant Principal, Paul Lucke; and Technology Director, Roberta Pratt.

Joe and Jason met with Christine Syriac and Paul Lucke to go over requirements for a student rep for our committee. They explained how we are developing the site, working on facebook, and how we are using twitter right now.

They explained that it would be great that since facebook has opened up timeline, if we could have one of the students do research and add specific "life events" into our timeline, like when Seymour was founded, when Kurt was elected, when other First Selectmen were elected, etc.

Paul had suggested that a student might be able to help with programming. I thought it'd be

great to get the student's perspective.

Paul and Christine had suggested two student reps: an underclassman and an upperclassman (junior) -- to keep it staggered.

*Motion to approve two student reps from Seymour High School, one being an underclassman and the second an upperclassman.

Joe makes motion, Christine seconds.
Motion carries 3-0-0.

We discussed the selection process where the students would submit something like a job application and meet with Paul and I.

*Motion to approve Paul Lucke and Jason Weaving to approve student reps for the Technology Committee.

Joe motions, Christine seconds.
Motion carries 3-0-0.

We met with Roberta Platt who is the IT director. She went over the backup and recovery systems. (Joe). Joe says they seem to be doing replication of servers between different schools, including different levels for different scenarios. They offered space at Chatfield-LoPresti School for servers for the town.

Jason said he was very impressed with the openness and productivity of the meeting.

They also discussed a roundtable discussion with the committee and Kurt to keep lines of communication open. They are willing to work with us. Also, they are willing to donate equipment disposals to the Town.

There is also a possibility of training opportunities for town employees through the Board of Ed. When teachers take workshops they pay for a block of attendees. If there are extra seats they would let us know so we can send people.

6. Scheduling of next Special Meeting/Workshop.

Jason will email everyone regarding scheduling a special meeting for the week after next about the website.

7. Discussion of Funding & Grants.

Trish Danka, BOF Chairwoman, had asked for an explanation of what the \$5000 we had asked for for the web design project was for, so she could present it to the BOF for approval. I explained that we couldn't really do any projections at this point, except that it would be seed money and that we would be working in phases... and the money would roll over to the next phase. So, if Phase One cost \$2k, then \$3k would roll over to Phase Two and the following phases.

I believe we didn't meet the criteria to receive the Katherine Mathies Grant.

During, yesterday's discussion, the Technology Director, Roberta Pratt, mentioned a grant with Cisco Capitol that is due at the end of April. It is a 0% loan.

8. Discussion on Facebook Timeline design for Facebook Pages, which goes into effect March 30, 2012. [Take possible action]

Student rep to do research.

9. Discussion of Web Design (with review of Web Survey data).

Motion to table "Discussion of Web Design (with review of Web Survey data) for the next meeting."

Evan motions, Joe seconds.

Motion carries 4-0-0.

10. Other Business. None.

11. Public Comment. - None

12. A motion to adjourn was made by Christine at 7:08. Evan seconds.

Motion carries 4-0-0.

Submitted by: