



SEYMOUR WATER POLLUTION  
CONTROL AUTHORITY

P.O. Box 275  
Seymour, Connecticut 06483

COPY RECEIVED  
DATE: 10-18-2011  
TIME: 12-05 P.M.  
TOWN CLERK'S OFFICE

**Minutes of the Special Meeting of the Seymour WPCA-  
October 11<sup>th</sup>, 2011- At the Sewer Facility.**

**Members Present:** John Fanotto, Stephen Chucta, Tom Kuzia and Annemarie Drugonis.

**Members not present:** Jon Livolsi.

**Others Present:** Carey Strout, Plant Manager Veolia Water, Jon Marro, Atty. Kulas, Doug Gokey for Nafis & Young and others members of the public.

John Fanotto called the meeting to order at 6:04pm.

Approval of the September 6<sup>th</sup> 2011 minutes- **Stephen Chucta** made a motion, Annemarie Drugonis 2<sup>nd</sup>, to accept the minutes. Motion passed 3-0 (Tom Kuzia came in at 6:08pm).

**Stephen Chucta** then made a motion, Annemarie Drugonis 2<sup>nd</sup>, to move #7 Engineering report in front of #4 Veolia water reports. Motion passed 3-0.

**Engineering Reports-**

Manners avenue invoice- Doug Gokey reported that the invoice (using contract price) has not been submitted yet. Doug Gokey also reported that the Manners Avenue repair had a lot of unforeseen problems- but should have been accompanied by change orders. Doug Gokey reported on that Jim Galligan has worked on the quantities of the unit pricing on the project. Jim Galligan computed on unit pricing – and Doug Gokey was asked to give to Atty. Kulas. Discussion ensued about the pricing up charge on the asbestos pipe in Manners, lack of change orders and the contract details covering equipment. Discussion then covered how the invoice should be computed; Manners Avenue, plus the approved asbestos pipe charge, minus the Evening Star project as it hasn't been completed. Also, no hourly rate for equipment should have been charged and no mobilization costs as these are covered under the contract. John Fanotto directed Doug Gokey to inform Jim Galligan about these directives as to the Manners Ave invoice.

**Manners Avenue Asbuilts-** Doug Gokey was asked to remind Jim Galligan for both (past and present) sets of asbuilts for Manners Avenue.

**Siphon Clearing-** Carey Strout informed the board that UGAM is almost ready to start clearing the siphon, as they are working through scheduling issues with Metro North railroads.

**Veolia Water reports-**

Carey Strout gave an explanation as to why the Sewer Use billing is late. Some of the sewer use accounts (older accounts) were being billed at minimum usage when they were supposed to be billed well rates. All of these accounts were corrected to the proper rate. Discussion ensued as to how this occurred and if it is possible to re-coup some money and Atty. Kulas asked for the contract with the last billing vendor. Discussion ensued about how these errors would be hard to check for. Carey Strout reported on the new billing system that Veolia water now runs; highlighting the Aquarion data that the office now has access to. In addition the printers ran late in printing the sewer use bills. John Fanotto stated that he had directed that a letter be given to the rate payers giving them until November 15<sup>th</sup> to make payment. Carey Strout then continued to explain that the new billing system uses a lockbox for receiving payment.

**Maintenance-** Carey Strout reported on the hatch cover missing (wrenched off) from the Board Street Siphon and the guard railings are also missing. The board directed Carey Strout to replace the hatch cover and fence in the Broad Street Siphon.

John Fanotto then asked about the sewer easement behind the Police Station. A tree fell from this area onto the Police Station's generator. John Fanotto directed Carey Strout to work with Public Works to help clear the easement and the area surrounding.

**Income Report-** Jon Marro submitted this to the board.

**Finance report-** this was submitted to the board.

**Invoices-** the following invoices (see attached) were submitted to the board for approval.

**Stephen Chucta** made a motion, Annemarie Drugonis 2<sup>nd</sup>, to approve the invoices for payment. Motion passed 4-0.

**Legal Report-**

Inland/wetlands meeting- Atty. Kulas reported on the results of the meeting. On the record there was no permit fee, no directions, the Inlands/wetlands asked to just notify the Wetlands enforcement officer. A letter from Peter Jezerney will be the permit and will be sent to Carey Strout. John Fanotto stated that there is no authority and no easements that are considered wetlands. Also that Peter Jezerney is not recognized as a wetlands expert. Discussion ensued about how the easements are cleared.

**Review of Late Fees-** Atty. Kulas discussed about how the cost for the Town Clerk to place a 1 paged document on the land records is approximately \$5 and \$5 to release. John Fanotto, after discussing the details, advised board to come up with a new lien fee for next meeting.

**Veolia Water Contract Discussion-** Atty. Kulas advised that the board should have singular meeting on this matter without the plant management staff attending. Discussion ensued as to what can be done with the contract.

Atty. Kulas also stated that he and Carey Strout are working on the insurance claim for the lightning damage. This is for the North Derby Avenue pump station.

Executive Session- regarding Moss Avenue.

Tom Kuzia made a motion, Annemarie Drugonis 2<sup>nd</sup>, to go into executive session at 7:15pm. Motion passed 4-0.

At 7:28pm the board came out of Executive Session. No motions were made and no votes were taken.

**Public Comment:** None

**Stephen Chucta** made a motion, Tom Kuzia 2<sup>nd</sup>, to adjourn the meeting. Motion passed 4-0. Meeting ended at 7:30pm.

The following invoices were submitted to the finance department for payment on  
October 13, 2011

Company	Invoice #	Amount	Date Paid
PSG	00007422	\$96,738.71	
PSG	00007399	\$9,629.28	
May & Kulas		\$1,352.00	
East Coast Septic		\$1,040	
Komar Construction		\$2,665.00	
Nafis & Young	294-11	\$5,102.50	
Nafis & Young	293-11	\$500.00	
Nafis & Young	346-11	\$981.25	



## **MONTHLY OPERATING REPORT SEYMOUR, CONNECTICUT SEPTEMBER, 2011**

### **OPERATIONS**

The Seymour WPCF remained in compliance in each of the monitoring parameters through the month of September, 2011. Average data is as follows:

BOD-100% Removal (Effluent average= 0.0 MG/L)

TSS-99% removal (Effluent average= 1.0 MG/L)

Flow 2.15 MGD

### **MAINTENANCE**

Plant repair and maintenance items include the following:

- Washed out the South Clarifier
- Changed the hose on the Hypo pump
- Installed the repaired Bisulfite Pump
- Cleared a plugged draft tub
- Replaced the lock to the back gate
- Cleaned and calibrated the D.O. probe
- Pumped out #2 Aeration Basin
- Replaced the all sampler hoses
- Prepared the chemical building for winter
- Replace several light fixtures

### **COLLECTION SYSTEM**

- Checked all pump stations
- Found the Broad Street Siphon hatch cover had been removed put it back on
- Responded to several call before you dig requests

**SAFETY**

- Seymour is now 9,761 days with no lost time accidents!

Respectfully Submitted to the WPCA Board Members: John Fanotto, Chairman, Steve Chucta, Jon Livolsi, Tom Kuzia and Annmarie Drugonis

Veolia Water North America



Carey Strout  
Plant Manager



Monthly Cash Breakdown						Sep-11	
<u>Date</u>	<u>Dumper</u>	<u>Insp. Permits</u>	<u>Copies, Misc &amp; App.</u>	<u>Contractor Reg.</u>	<u>Sewer Impact</u>	<u>SEWER USEAGE</u>	<u>Deposit Amount</u>
9/2/2011	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,473.36	\$1,473.36
9/15/2011	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,101.00	\$1,101.00
9/27/2011	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,298.08	\$1,298.08
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TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,872.44	
						Grand Total	\$3,872.44