



SEYMOUR WATER POLLUTION
CONTROL AUTHORITY

P.O. Box 275
Seymour, Connecticut 06483

COPY RECEIVED
DATE: 11/10/08
TIME: 11:40am
TOWN CLERK'S OFFICE

Minutes of the Seymour WPCA special meeting for
November 4th, 2008 at 6:00 pm –at the Sewer Facility

Members Present: John Fanotto, Stephen Chucta, and Jon Livolsi

Members Not Present: Charles Bellavance and Lou DeBarber.

Others present: Jon Marro, Atty. Richard Bruchal, Jim Galligan and other members of the public.

John Fanotto called the meeting to order at 6:07pm

Stephen Chucta made a motion, Jon Livolsi 2nd, to approve the October 21st 2008 minutes. Motion passed 3-0.

New Meeting dates for 2009- Jon Livolsi made a motion, Stephen Chucta 2nd, to accept the meeting dates for 2009 on Tuesdays on 6pm at the sewer plant. See attached schedule. Motion passed 3-0.

Billing Issues

8 Evergreen Terrace- due to problems with Aquarion water meter- adjustment of 750.75 is needed, as original bill was 902.00.

82 West Street- this is due to problems with Aquarion water meter- based on Aquarion adjustment to water bill; 583.00 adjustment needed.

42 High Street- Aquarion water billed the customer for entire year in one quarter.

Adjustment of 2,290.75 is needed.

All of the customers will be re-billed with the new amount.

Discussion ensued about how the adjustments are figured, and the necessary documentation that is needed. **Jon Livolsi** made a motion, Stephen Chucta 2nd, to make the necessary adjustments to these bills. Motion passed 3-0.

Computil Billing- John Fanotto wanted to discuss how the vendor, Computil, could address the inevitable problems with consumption numbers on the sewer usage billing. Jon Marro contacted the vendor and has come up with a two-tiered solution. First, Computil could make sure (via a programming change) that high water consumption on sewer usage bills were sent to the office for review and correction; Second, that Computil would send a report to Jon Marro of errors/corrections from Aquarion water to match up

with the erroneous sewer use bills. In these ways, the extremely high sewer usage bills could be corrected before they are sent to the customers. The board was pleased with the proposed results.

Veolia water reports

Tony Bellao reported that the new pickup truck is almost ready, with the plow package having been installed and the utility body is being installed.

Sewer easements- Staff is looking up all of the sewer maps to provide an updated list of all of the sewer right-of-ways. No idea as of the total footage of the sewer easements. Discussion ensued as to the various lengths of the sewer easements.

Tony Bellao requested that the board consider getting new pumps for main pump house. The board directed him to get several prices.

Income Report- Jon Marro submitted this to the board.

Finance Report – this was submitted to the board.

Invoices – the following invoices were submitted to the board for payment.
(See attached sheet)

Jon Livolsi made a motion, Stephen Chucta 2nd, to authorize payment of the invoices. Motion passed 3-0.

Engineering Report- Jim Galligan reported that he will be contacting Jim Weed regarding the Sewer easements and sending out encroachment letters. Also, all sewer easements have been flagged and some of the sewer manholes have been marked. Jim Galligan reported Komar construction is repairing the sewers on Manners Avenue area. In addition the GIS Mapping project will have a presentation for next month's meeting.

Legal Report- The board addressed the issue of 60 Kathy and 40 Titus Lane. 60 Kathy Drive used to be 50 Titus Lane prior to 2000. Jeffrey and Ruth Meyer own both properties, and 40 Titus Lane is found to be a 3 family house (three electrical meters on house) and has not been paying sewer use or sewer assessment. Both properties are on sewer (proven via dye test) with one water meter for service. Atty. Bruchal was asked to speak to the assessor regarding 40 Titus Lane. 40 Titus Lane is to be charged 3years sewer use plus 18% interest and sewer assessment.

Jon Livolsi made a motion, Stephen Chucta 2nd, to enter into executive session at 6:52pm. Motion passed 3-0.

At 6:59pm the board came out of executive session, no motions were made and no votes were taken.

Insurance – Atty. Bruchal asked the Finance office to put into writing the status of the Seymour WPCA insurance. Atty. Bruchal states that the WPCA Board should be under the Town of Seymour's insurance.

This will be discussed in more detail by next meeting.

Public Comment: None.

Jon Livolsi made a motion, Stephen Chucta 2nd, to adjourn the meeting. Motion passed 3-0. Meeting adjourned at 7:02pm.

RE: Invoices to be paid

The following invoices were submitted to the finance department for payment on November 5, 2008

Company	Invoice #	Amount	Date Paid
Richard Bruchal		\$2,250.00	
PSG	7011636	\$97544.83	
Nafis & Young	484-08	\$600.00	
Nafis & Young	482-08	\$9,067.50	
Nafis & Young	485-08	\$8,365.50	
Nafis & Young	483-08	\$10,081.50	
Metro North	t0001315	\$200.00	



**MONTHLY OPERATING REPORT
SEYMOUR, CONNECTICUT
OCTOBER, 2008**

OPERATIONS

The Seymour WPCA remained in compliance in each of the monitoring parameters through the month of October, 2008. Average data is as follows:

BOD-100% Removal (Effluent average=6MG/L)

TSS-100% removal (effluent average=8MG/L)

Flow 1.04 MGD

MAINTENANCE

Plant repair and maintenance items include the following:

- Changed Contact Tanks
- Cleaned Main Pump Seal Water Strainers and tank
- Cleaned Both Clarifier
- Cleaned Service Water Pit
- Closed down Hypo System for season
- Repaired Air Line on Belt press
- Cleaned out rags in valve at belt press pump
- Had safety audit
- Pick up truck is on order from Dworkin
- Jim Weed to start clearing Right of Ways
- Had 2 power outages at main plant for the month

COLLECTION SYSTEM

- Checked all pump stations
- Komar Const. started putting in new lines on Manners Ave.
- Grit North and South Stations
- Worked with Public Works on Day St. to clean out Catch Basin 2 Days
- Pulled #1 Pump at Titus Station and cleaned Rags from pump
- Checked roads to be paved and put down rings
- High Wet Well at Nickelmine Pump Station cleaned grease from floats
- Repaired gate at Nickelmine Pump Station and put new lock on.

SAFETY

- No Safety problems in October

Other

Respectfully Submitted to the WPCA Board Members: John Fanotto, Chairman, Steve Chucta, Lou DeBarber, Charles Bellavance and Jon Livolsi

Tony Bellao

Tony Bellao



November 4, 2008

Town of Seymour
WPCA

July 1, 2008 through October 31, 2008

	Cash Balance 10/31/2008	1,161,855.36
	Reserve Acc	295,805.45
October		
Monthly Summary	Deposits	372,906.79
	Interest	1,701.62
	transfers in	
	TOTAL	374,608.41
Monthly Summary	Payments	
	US Filter	97,544.83
Cap Improvement	Watson Marlow	
	Komar	4,765.60
	Nafis & Young	4,199.75
	Sey Police	
	Republican-American	162.72
Engineering	Nafis & Young	7,068.75
Legal	R. Bruchal	2,250.00
	Servpro	3,787.59
	Bobs #1 Inc	
	Spencer Turbine	
	AT&T	
	Voices	
Misc	Bank Charge(Deposit Slips& cks	40.00
	Reliance Business Sys	
	DEP	
	Flash Signs	
	due from strand	
	Quality Data	
	MTA	
	trans out to assessments	254.83
	TOTAL	120,074.07