

COPY RECEIVED  
DATE: 11/16/15  
TIME: 4:10 PM  
TOWN CLERK'S OFFICE

**Town of Seymour  
Economic Development Commission  
Minutes  
Wednesday, November 4, 2015 – 6:30 PM  
Flaherty Room - Seymour Town Hall**

Members presents: Marietta Sabetta, Rosalie Averill, Christine Ailman, Kathleen Conroy-Cass. Also present Fred Messore, Economic Development Director.

**ITEM #1 Call Meeting to Order**

Meeting called to order at 6:30 p.m. by Vice Chairman Marietta Sabetta.

**ITEM #2 Pledge of Allegiance**

Pledge of Allegiance led by Vice Chairman Marietta Sabetta.

**ITEM #3 First Selectman Comment.**

First Selectman Kurt Miller was not in attendance at the meeting.

**ITEM #4 Public Comments**

There was no one from the public present at the meeting.

**ITEM #5 Approval of Prior Meeting Minutes –September 1 , 2015.**

A motion to approve the minutes of the September 1, 2015 meeting was made by Mrs. Averill, seconded by Mrs. Conroy-Cass and carried unanimously (4-0).

**ITEM #6 – Economic Development Director Update.**

Mr. Messore presented his reports for September and October as well as the Third Quarter Report (copies attached). Mrs. Averill asked about the public stakeholders meeting for Route 67 spot improvements. Mr. Messore stated that two public meetings were held with Milone & MacBroom, consultants working on the project. They had a list of properties that would be affected by the work. He stated that there will be improvements made to traffic flows and signalization. He also stated that some on street parking will be eliminated in certain locations and some areas of Route 67 will be widened. It is still in the preliminary design phase.

Mr. Messore stated that he met with representatives from Seymour Cultural and Arts Commission to discuss partnering with them for the CT Main Street grant application. He stated that Seymour is limited on what they can qualify for. He would like to have art work displayed in two areas along the Greenway Trail and looking for grant funding to commission the art work.

Mr. Messore stated that the members received copies of the survey that was sent from CERC and he stated that they are asking for some input before it is released to the residents. He was not sure how this will be implemented and stated that the questions were prepared by the company getting the data. Ms. Sabetta asked the members to get

any comments to Mr. Messore who will pass those on. Mrs. Averill stated that the use of bus service should be included and more detail added to the question regarding how long a person has lived in Seymour. The members also felt that on the question regarding the number of children living in a residence under the age of 18, zero should be added.

#### ITEM #7 Parking Signs for downtown parking lots update

Ms. Sabetta stated that she has not gotten any response from Mr. Danko or Mr. Szuch on the signs. She stated that she spoke with the First Selectman who will accept the purchase order for the signs and handle this matter. The signs are going to be installed in the parking lots which have the easiest access. Mrs. Averill pointed out that two lots had been approved by the Commission at a previous meeting which did not require State or railroad approval. The members discussed the design of the signs and which samples to accept. Ms. Ailman moved that the Commission authorize the First Selectman to move forward with the parking signs for Lots P4 and P5 and Design C from Nu-Age be used for the signs. The words Town of Seymour will be removed from the sign and the words Public Parking will be centered on the sign. It was also decided that the background of the P4 and P5 area will be red with white lettering. Mr. Messore will work with the First Selectman's office on this project. The motion was seconded by Mrs. Conroy-Cass and carried unanimously (4-0). The funds will include the installation of the signs and if there is enough funds available the signs will be two sided. Mrs. Averill moved to have Mr. Messore approve the design and send it back to Nu-Age. The motion was seconded by Ms. Ailman and carried unanimously (4-0).

#### ITEM #8 EDC Chairman's Report

Mr. Szuch was not in attendance at the meeting. Ms. Sabetta informed the members that Michael Horbal has resigned from the Commission and commended him on his work with the Commission and the Town of Seymour.

#### ITEM #9 – Old Business – None

#### ITEM #10 – New Business

The members reviewed the schedule of meeting dates for 2016 and it was decided to eliminate the July 5, 2016 meeting. If a meeting is necessary in July, a special meeting can be scheduled. A motion to approve the meeting dates for 2016 was made by Mrs. Averill, seconded by Mrs. Conroy-Cass and carried unanimously (4-0).

#### ITEM #11 – Correspondence – None

A motion to adjourn was made by Mrs. Averill, seconded by Ms. Ailman and carried unanimously (4-0).

The meeting was adjourned at 7:45 p.m. by Vice Chairman Marietta Sabetta.

Respectfully submitted,

  
Maryanne DeTullio, Recording Secretary

# TOWN OF SEYMOUR

## Seymour Economic Development

1 First Street, Seymour, CT 06483

Phone: 203-463-3008 Fax: 203-881-5005

[www.seymouredc.com](http://www.seymouredc.com)

### **EDC SEPT 2015 REPORT**

9/3 Met with Priscilla Altorelli regarding submitting Greenway Trail as possible location for Cultural and Arts obelisk (monument)

9/10 Met with Chet Sobotka, owner of 111-113 Bank St to discuss the Route 67 Re-Alignment project and timing of possible takings by the State. I did conference call Mike Joyce, engineer from Milone and MacBroom in to discuss future meeting schedules

9/15 Presentation to the Board of Selectmen regarding:

1. 770B Derby Ave Tax Incentive
2. ED Update
3. Greenway Trail Phase 1 Update

9/16 Met with John Kuschman, from Henny Penny, at 2-4 New Haven Ave to identify Welcome to Seymour/Adopt a Spot Sign location. The sign will be paid for by Henny Penny in a public/private partnership

9/21 Senator Murphy /Train Station tour of Waterbury Line to identify deficiencies to lobby for funds to address

9/29 Working with Public Works to have trees trimmed back from overhang on Silvermine Rd to avoid trucks from hitting



*A Small Town for Big Business*

# TOWN OF SEYMOUR

**Seymour Economic Development**

1 First Street, Seymour, CT 06483

Phone: 203-463-3008 Fax: 203-881-5005

[www.seymouredc.com](http://www.seymouredc.com)

## **EDC OCT 2015 REPORT**

- 10/7 Spoke with Luke Eddinger / Property Management Company looking for office space in Downtown and provide some available space info and owner contacts
- 10/13 Spoke to Kimberly Whitaker from CT Main St to discuss the 2015 Preservation in Place Grant pre application. This year we are considering applying for funding to have Murals placed under Route 8 Wall along entry of Greenway Trail from Fish By Pass Ladder parking lot and commissioning a piece of artwork along Trail walkway
- 10/13 and 10/15 Public Stakeholders meeting for Route 67 spot improvements
- 10/19 Met with Erron Smith and Myya McGregory from CERC to discuss data from Feasibility Study and tour sites
- 10/19 Public Information meeting regarding Seymour Greenway and Upland Trail Phase 1 Preliminary Design
- 10/28 Calls with Mark Neilsen from NVCOC and Doug Thomas regarding Budget questions from BOF regarding Greenway Phase 1 Funding
- 10/28 Met with Judy Simpson and Priscilla Altorelli from Seymour Cultural and Arts Commission to discuss partnering for Ct Main St Application
- 10/29 Discussions with Town Operations Dept and Public Works Staff to have Trees trimmed on Progress and Cogwheel since limbs hang over roadway hitting larger vehicles. This is an ongoing request but our Bucket Truck is out of Service so looking for other means to get item resolved in a timely fashion



*A Small Town for Big Business*

# TOWN OF SEYMOUR

Seymour Economic Development

1 First Street, Seymour, CT 06483

Phone: 203-463-3008 Fax: 203-881-5005

[www.seymouredc.com](http://www.seymouredc.com)

## 3<sup>rd</sup> Quarterly Report 2015

### Economic Development

7/1-9/30/15

#### Fred A. Messoré

Department Specific Update: no changes to staff

Budgetary Update: Budget is in good standing with levels consistent for year to date. New Items coming into funding are the Greenway Trail Phase 1 Design and CERC Economic Feasibility Study

Accomplishments/Recognition of Department or Members: Facilitated a public/private partnership on the design and installation of new "Silvermine Industrial Park" directional signs with Larry Janesky from Basement Systems

Requested the Powerline Tower in Fish Bypass Parking Lot to be painted by CL&P which was completed in July

Worked with Joe Tkacz, Owner of 770B Derby Ave Property to apply and successful be awarded an abatement of taxes on a newly constructed 6,050sf Warehouse Building that is fully leased to Joerns Company employing 10-12

Ribbon Cutting at American Pie & Pub located at Klarides Village, a 4,200sf restaurant which opened at the former CVS Location

Review Goals for the Quarter: Three Goals for Quarter were achieved successfully.

Implemented Economic feasibility Study for Seymour Parcels including: (1) 15 Franklin St and 38 Rimmon Road (behind Stop & Shop) (2) 79-101 Bank St and 109 River St (Former Seymour Lumber and Housatonic Wire Site) and (3) 600-842 Derby Avenue (stretch of parcels) with CERC (Ct Economic Resource Center)

Adopt a Spot Signs have all been installed

Preliminary Design Report for Phase 1 of the Seymour Greenway Trail and Linear Park have been submitted and being reviewed by CTDOT



*A Small Town for Big Business*

# TOWN OF SEYMOUR

## Seymour Economic Development

1 First Street, Seymour, CT 06483

Phone: 203-463-3008 Fax: 203-881-5005

[www.seymouredc.com](http://www.seymouredc.com)

**Issue Resolution:** Requested that John Guedes from Primrose Development, to pay outstanding Electric Bill for 29 Maple St, Former LoPresti School that was generated after SALE in March but still billing the Town of Seymour / Board of Education Account

Coordinated with Milone and MacBroom to identify and replace dead plantings at Fish Bypass Project area

Addressed Adopt-a-Spot locations not being properly maintained with sponsors. (This will be an ongoing issue)

**Look Ahead:** Work with Joanna Rogalski, Planner from NVCOG, who has begun to develop the Town of Seymour Plan of Conservation and Development.

### **Establish 3 Goals for the upcoming quarter:**

1. Economic Feasibility Study developed with CERC for Seymour Parcels should be completed
2. Work with ED Commission on installing new Parking Lot signs in our Downtown
3. Finalize Preliminary Design plans for Phase 1 of the Seymour Greenway Trail and Linear Park with Milone & MacBroom



*A Small Town for Big Business*