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**MINUTES**  
**Board of Selectmen**  
**Tuesday, February 3, 2015 – 7:00PM**  
**Norma Drummer Room – Seymour Town Hall**

**Members Present:** W. Kurt Miller, Karen Stanek, Paul Roy, Al Bruno, Annmarie Drugonis, Nicole Klarides-Ditria, and Len Greene, Jr.

**Others Present:** Town Counsel, Brian LeClarc; Priscilla Altoraelli, Mary Barbin, Rory Burke, and Lianna Staffieri.

**ITEM #1: Call meeting to order.**

Meeting was called to order by First Selectman, W. Kurt Miller, at 7:03 PM.

**ITEM #2: Pledge of Allegiance.**

Everyone saluted the flag and recited the Pledge of Allegiance.

**ITEM #3: Public Comment.**

None.

**ITEM #4: Approve minutes from January 20, 2015 regular meeting.**

Motion to approve minutes from January 20, 2015 regular meeting.

Motion: Len Greene, Jr.

Second: Annmarie Drugonis

Vote: 7-Yes

0-No

0-Abstain

W. Kurt Miller – Yes

Nicole Klarides-Ditria – Yes

Paul Roy – Yes

Karen Stanek – Yes

Len Greene, Jr. – Yes

Annmarie Drugonis – Yes

Al Bruno – Yes

**ITEM #5: First Selectman's Report.**

None.

**ITEM #6: Presentation from the Culture & Arts Committee**

Mary Barbin inquired about purchasing two signs for the train station. One would say 'Entering Seymour Antique District' and 'Leaving Seymour Antique District.'

Kurt stated it wouldn't be a problem and to get in touch with Dee so she can get in touch with New Age Design. All the signs in Seymour match.

Mary also inquired about placing a banner in front of the train station giving information about the block dance.

Kurt stated it wouldn't be a problem.

Mary stated that the Culture & Arts Committee have been working with a designer on a sculpture having to do with the meaning of Seymour. She stated that they would submit the drafts to the Board of Selectmen and they could choose which one they like best.

Kurt stated there is no problem submitting drafts to the Board of Selectmen.

Mary stated that they planned to put the sculpture somewhere near the train station. The sculpture would be mounted down and they do not know the size yet.

Al Bruno stated that he has suggestions for bands for the block dances. He suggested getting more original and young bands to play.

Mary stated that the Culture & Arts Committee are open to suggestions and would love to have more bands.

**ITEM #7: Discussion and take possible action on Seymour Fire Department surplus equipment request.**

Kurt read an email from Emergency Management Director, Tom Eighmie, as follows:

This is to confirm the acquisition of Engine 18, the F250 quote for body work is \$4,000.00. We are actively seeing a second quote on the repairs.

Since acquiring the F250 four years ago, the following items have been replaced: brakes, both drive shafts, exhaust system, shocks, fuel tank, fuel pump, 4-wheel drive hubs, power steering unit, starter. (Mileage is 37,800)

After reviewing maintenance records with the engineers and retired FD mechanic, the only cost into this vehicle should be (2) batteries at this time.

We were considering running the additional vehicle, but we believe the pickup will only hold out until we can perform the necessary changes to the FD vehicle. We realize the next "free" municipal vehicle will not be available until four years from now and that would be the Police pickup. Therefore, there are no other options to us, without costing large amounts of tax payer dollars.

- Tom Eighmie

Motion to accept the Board of Fire Commissioners recommendation to surplus Engine 18.

Motion: Nicole Klarides-Ditria	Second: Len Greene, Jr.	
Vote: 7-Yes	0-No	0-Abstain
W. Kurt Miller – Yes	Nicole Klarides-Ditria – Yes	Paul Roy – Yes
Karen Stanek – Yes	Len Greene, Jr. – Yes	Annmarie Drugonis – Yes
Al Bruno – Yes		

Motion to surplus engine 18 from Seymour Fire Department to office of Emergency Management.

Motion: Karen Stanek	Second: Len Greene, Jr.	
Vote: 7-Yes	0-No	0-Abstain
W. Kurt Miller – Yes	Nicole Klarides-Ditria – Yes	Paul Roy – Yes
Karen Stanek – Yes	Len Greene, Jr. – Yes	Annmarie Drugonis – Yes
Al Bruno – Yes		

**ITEM #8: Discussion and take possible action on removal of Inland Wetland Commission members.**

Dave McAndrew has moved out of state.

Kevin Stanis was sent the following letter:

Mr. Stanis:

This letter is to inform you that on December 29, 2014, I received a letter from the chairperson of the Inland Wetlands Commission regarding your appointment to that Commission. According to that letter, you have missed more than 3 consecutive meetings of that Commission. Per section 9.4 of the Seymour Town Charter.

*Any appointee may be removed from office upon the recommendation of the Board of Selectmen for the failure or neglect of such appointee to perform the powers and duties for which appointed. Such neglect shall include excessive absence from meetings, inability to serve, conviction of a felony during his term, or abandonment of office. The appointee may not be removed for political reason.*

*Any member of an appointed board who has missed three (3) consecutive regularly scheduled meetings or more than one-third (1/3) of the meetings held during the calendar year following the date of appointment may be removed from such board, and his place shall be considered vacant after such removal.*

*It shall be the duty of the Chairman of the board to give prompt, written notice of failure or neglect to the individual involved, the Board of Selectmen and the Town Clerk. The official or board member affected by such removal process shall be given an opportunity to appear and be heard at a hearing before the Board of Selectmen. Such removal shall require an affirmative vote of five (5) members of the Board.*

This letter shall serve as notice that the Board of Selectmen will take action on the chairman's request at their meeting on February 3, 2015 unless we receive any notice that you wish to take advantage of the recourse afforded you outlined in the Charter sections above. Please let me know if you have any questions.

Thank you,  
W. Kurt Miller  
First Selectman

Town Counsel, Brian LeClarc, stated that the board has given Kevin Stanis an opportunity to appear and be heard at a hearing. He recommended the board moving forward with a vote.

Motion to have Kevin Stanis removed from the Inland Wetland Commission per recommendation of Chairman Steve Plotkin

Motion: Len Greene, Jr.

Second: Al Bruno

Vote 7-Yes

0-No

0-Abstain

W. Kurt Miller – Yes

Nicole Klarides-Ditria – Yes

Paul Roy – Yes

Karen Stanek – Yes

Len Greene, Jr. – Yes

Anmarie Drugonis – Yes

Al Bruno – Yes

**ITEM #9: Discussion and take possible action on NVCOG GIS Data Development and GIS Website Enhancement.**

Kurt read the resolution as follows:

WHEREAS, the Naugatuck Valley Council of Governments has decided to pursue a grant for a Naugatuck Valley Regional Information Systems Upgrade; and

WHEREAS, the grant would fund the acquisition of high quality digital orthophotography and LIDAR, the production of GIS (Geographic Information System) data, and an enhanced online map retrieval service for the Naugatuck Valley Region and its municipalities. The proposal includes a digital inventory of existing municipal infrastructure, key to effective management of those assets. A comprehensive GIS database would assist data sharing, mapping, and analysis capabilities at the town level, enhancing municipal planning, property assessment, public works and engineering, economic development, emergency management, conservation, and other local activities; and

WHEREAS, the proposed project will result in the following region-wide GIS Data Products and Services:

- GIS Data
  - High-resolution, color, leaf-off digital 3" 4-band orthophotography
  - Base planimetric data using orthophotography (100-scale)
  - Topographic data in the form of elevation data and contour lines (2-foot) developed using LIDAR (Light Detection And Ranging, an optical remote sensing technology)
  - Digital parcel standardization and upgrade to a Cadastral Production Standard of Level II at minimum and Level III where feasible.
- GIS Services
  - Regional GIS Website Enhancement
  - Updates to Municipal GIS parcel websites

NOW, THEREFORE, BE IT RESOLVED that the Town of Seymour has endorsed the grant application for the Naugatuck Valley Regional Geographic Information Systems Upgrade; and

BE IT FURTHER RESOLVED, that W. Kurt Miller, First Selectman, is authorized to act on the endorsement by signing all necessary agreements and take all necessary actions related to this proposal to enter into a binding agreement with the Office of Policy and Management according to terms of the RPI grant program.

Motion to accept the resolution as read.

Motion: Al Bruno

Second: Len Greene, Jr.

Vote: 7-Yes

0-No

0-Abstain

W. Kurt Miller – Yes

Nicole Klarides-Ditria – Yes

Paul Roy – Yes

Karen Stanek – Yes

Len Greene, Jr. – Yes

Anmarie Drugonis – Yes

Al Bruno – Yes

**ITEM #10: Discussion and take possible action on Senior Citizen Property Tax Loan Program Feasibility Study.**

Kurt read the following resolution:

**WHEREAS**, the Naugatuck Valley Council of Governments has decided to make an application to fund a grant for a Senior Citizen Property Tax Loan Program Feasibility Study; and

**WHEREAS**, as the baby boomers hit retirement age, municipalities in the Naugatuck Valley will see a large increase in their elderly populations. The purpose of the study is to investigate the feasibility of implementing a senior citizen property tax loan program through a lending organization, such as the Connecticut Housing Finance Authority (CHFA). The program would act as a property tax revolving loan fund for senior citizens. A lender would pay an applicant’s property tax bill to a municipality and place a lien on the property. The lien would be collected by the lender upon sale of the property. After an initial funding period, it is anticipated that the program would be self-sustaining. The goal of the program is to provide tax relief for senior citizens and give them with a financial incentive to maintain their homes.

**NOW, THEREFORE, BE IT RESOLVED** that the Town of Seymour endorses the grant application for the Senior Citizen Property Tax Loan Program Feasibility Study; and

**BE IT FURTHER RESOLVED**, that W. Kurt Miller, First Selectman, is authorized to act on the endorsement by signing all necessary agreements and take all necessary actions related to this proposal to enter into a binding agreement with the Office of Policy and Management according to terms of the RPI grant program.

Motion to accept the resolution as read.

Motion: Nicole Klarides-Ditria

Second: Len Greene, Jr.

Vote: 7-Yes

0-No

0-Abstain

W. Kurt Miller – Yes

Nicole Klarides-Ditria – Yes

Paul Roy – Yes

Karen Stanek – Yes

Len Greene, Jr. – Yes

Annmarie Drugonis – Yes

Al Bruno – Yes

**ITEM #11: Discussion and take possible action on regional performance incentive letter.**

Motion to allow First Selectman, W. Kurt Miller to sign Resolution of Endorsement and Authorization with the date of February 3, 2015 referring to the three resolutions presented.

Motion: Len Greene, Jr.

Second: Annmarie Drugonis

Vote: 7-Yes

0-No

0-Abstain

W. Kurt Miller – Yes

Nicole Klarides-Ditria – Yes

Paul Roy – Yes

Karen Stanek – Yes

Len Greene, Jr. – Yes

Annmarie Drugonis – Yes

Al Bruno – Yes

**ITEM #12: Discussion and take possible action on State-wide Orthography and LIDAR Data.**

Kurt read the resolution as follows:

**WHEREAS**, the Naugatuck Valley Council of Governments has decided to pursue a grant for a state-wide orthophotography and LIDAR data for the entire state in partnership with all nine RPOs.

**NOW, THEREFORE, BE IT RESOLVED** that the Town of Seymour has endorsed the grant application for the state wide orthophotography and LIDAR data; and

**BE IT FURTHER RESOLVED**, that W. Kurt Miller, First Selectman, is authorized to act on the endorsement by signing all necessary agreements and take all necessary actions related to this proposal to enter into a binding agreement with the Office of Policy and Management according to terms of the RPI grant program.

Motion to accept the resolution as presented.

Motion: Len Greene, Jr.

Second: Nicole Klarides-Ditria

Vote: 7-Yes

0-No

0-Abstain

W. Kurt Miller – Yes

Nicole Klarides-Ditria – Yes

Paul Roy – Yes

Karen Stanek – Yes

Len Greene, Jr. – Yes

Annmarie Drugonis – Yes

Al Bruno – Yes

**ITEM #13: Executive session.**

None.

**ITEM #14: Appointments.**

Motion to appoint Nicole Klarides-Ditria as an NVCOG Alternate for a one (1) year term expiring on December 7, 2015.

Motion: Len Greene, Jr.

Second: Annmarie Drugonis

Vote: 6-Yes                      0-No

1-Abstain

W. Kurt Miller – Yes

Nicole Klarides-Ditria – Abstain

Paul Roy – Yes

Karen Stanek – Yes

Len Greene, Jr. – Yes

Annmarie Drugonis – Yes

Al Bruno – Yes

**ITEM #15: Tax Refunds/Abatements.**

Motion to approve Tax Refunds/Abatements as read.

Motion: Annmarie Drugonis

Second: Nicole Klarides-Ditria

Vote: 7-Yes                      0-No

0-Abstain

W. Kurt Miller – Yes

Nicole Klarides-Ditria – Yes

Paul Roy – Yes

Karen Stanek – Yes

Len Greene, Jr. – Yes

Annmarie Drugonis – Yes

Al Bruno – Yes

**ITEM #16: Transfers.**

None.

**ITEM #17: Correspondence.**

- Check registers.
- Tally through the end of 2014 for the Prescription Discount Card program.
  - In 2014 residents saved \$19,992.34.
  - Total savings since beginning of program equal \$35,682.00.
- Resignation letter from Len Greene, Jr. resigning from the Board of Public Works.

**ITEM #18: Public Comment.**

None.

**ITEM #19: Selectmen’s Public Comments.**

Karen Stanek stated that she thought the code red call that was sent to residents with regard to the tax deadline was rude.

Kurt stated that the Governor is the only one that can make a decision on extending the tax deadline per state statute. The Governor did not make an announcement on his decision until midday. The information had to be provided to residents. He stated it was a very small segment of the population that waited until the last day to pay their taxes.

Karen stated that she had asked Town Counsel, Richard Buturla, to call Attorney Teodosio with regard to creating a Blight Ordinance Committee, as Derby’s Alderman had. She stated that Attorney Teodosio has not heard from him yet.

Kurt stated that he will talk to Town Counsel when he gets back.

Karen stated that the students in the class she was substituting for watched the Board of Selectmen meeting. The class only saw five members of the board. She stated that for educational purposes, all seven members should be seen during the meetings. She suggesting repositioning the camera so all the

board members can be seen. She stated for educational purposes, the public, as well as, students should know and see that there are seven members of the Board of Selectmen. Kurt stated Rory moves the camera to each member who is speaking. He stated that when Rory isn't at the meeting, not all members are seen. He stated that the most cost effective alternative would be to place two members in front of him. It would be costly to have the camera moved. Kurt stated that Rory will look into a price for moving the camera.

Nicole Klarides-Ditria inquired about the removal of the Christmas presents and lights at the Broad Street Park.

Kurt stated that Al Yagovane was asked to move them. If they are not removed, Public Works will remove them by the end of the week.

She also inquired about the removal of the Christmas banners on Broad Street.

Kurt stated that the banners came in late and Public Works has not had the time to prioritize them, but will have them removed.

Nicole inquired about the spam that comes through the town email.

Kurt stated that Rob has made a recommendation to purchase \$18,000.00 worth of equipment not just for spam emails but as part of his budget going forward.

Len Greene, Jr. thanked the board members for appointing him to the Board of Public Works. He stated that unfortunately due to increasing work and personal commitments he had to resign. He urged the continuation of the performance measurement that he had put in place. He stated he believes it is critical to continue going forward.

Kurt stated that Rory is looking for Performance Measurement training. At the next meeting, Kurt will be introducing a program called Seymour Sweeps. He stated on a quarterly basis, a team will drive each street in Seymour. They will itemize all the issues with each street. Now that we have the use of light duty employees, Seymour Sweeps would be something for them to participate. He stated the first round will be done by himself; Public Works Director, Dennis Rozum, and Operations Manager, Tony Caserta. They will spend two hours a day going over every street in Seymour and will catalog everything. Rory is working on setting up a specific link on the website where residents can actively report. Kurt stated this will be tracked and will make sure the work is getting done. Kurt also stated there will be an employee issue to deal with at the next Board of Selectmen meeting.

**ITEM #20: Adjournment.**

Motion to adjourn at 7:42 PM.

Motion: Annmarie Drugonis

Vote: 7-Yes                      0-No

W. Kurt Miller – Yes

Karen Stanek – Yes

Al Bruno – Yes

Second: Karen Stanek

0-Abstain

Nicole Klarides-Ditria – Yes

Len Greene, Jr. – Yes

Paul Roy – Yes

Annmarie Drugonis – Yes

Submitted by,



Lianna Staffieri  
Recording Secretary

Reviewed by,



W. Kurt Miller  
First Selectman