



BOARD OF FIRE CHIEFS

SEYMOUR FIRE DEPARTMENT

**1 FIRST STREET
SEYMOUR, CONNECTICUT**

COPY RECEIVED
DATE: 1/13/15
TIME: 10:00AM
TOWN CLERK'S OFFICE

Meeting Minutes

January 5, 2015

7:00 pm

Citizens' Engine Company

Chief's attending: John Cronin, Doug Zaniewski, Tom Tomasheski, and Michael Lombardi

Meeting called to order followed by Pledge of Allegiance at 7:00 pm.

Reading of December Minutes:

Motion made to accept December minutes made by Asst. Chief Zaniewski, 2nd by Asst. Chief Lombardi. Approved 4-0.

Correspondence-None

Chief's Reports:

Health-

-Chief Cronin stated that there are a handful of members that are due currently and gave both captains copies of lists.

Maintenance-

-See attached list from Firehouse.

Training:

-FF I in Wolcott starts in May.

-Jan.-April Shelton will be running a RIT at Great Hill they are offering Seymour fire 2 spots per weekend.

-Fire Officer I class being held at Great Hill. There are 4 spots for Seymour members only 1 member currently enrolled

-SEMS will be holding a combined blood borne pathogens combined course for both SEMS and SFD members.

-Scheduling a back boarding and AED class with SEMS in Feb.

-April 4th Extrication drill.

Dive and Accountability:

None

Old Business:

-Chief Cronin stated he had a quote for the Salamander System. He spoke with Scott Andrews from SEMS and they have committed at least \$500 and possibly half of the cost.

-Chief Cronin stated he has a quote for the new accountability sign boards. He would like them to be put on both lead engines for tags.

-Chief Cronin stated he has quote for 15.5 inflatable boat, holds 10 people. It will be assembled in house. The total cost is \$4,155 including shipping. Currently there are no boats in service.

-Chief Cronin handed lists to both Captains of members who haven't met the minimum requirements for active membership.

-Chief Cronin stated that the dry hydrant on Country Club is at a standstill due to the weather.

-Asst. Chief Tomasheski stated that gear and vests need to be worn on all calls.

-Asst. Chief Tomasheski asked that the hydrant flag from the hydrant on Pearl St. be looked into.

-Asst. Chief Tomasheski stated that Carbon Monoxide and smoke detectors should be on all trucks.

-Asst. Chief Tomasheski stated that the dive team will be holding an ice rescue drill on Jan. 20-21 and 27-28. He also stated there will be a meeting on the 23rd at 7 pm.

-Asst. Chief Lombardi stated he spoke with Gowans and Knight concerning Ladder 14. All concerns from ladder testing was addressed and they are able to do the work.

-Asst. Chief Lombardi spoke with Matt Fernando about the graphic for the department patch. He is hoping to have a sketch by the end of the week.

-Captain Nelson asked about the computer for the gear room. Chief Cronin stated he will work on one of the tough books for the quarter masters room.

-Captain Edwards stated that 3 drivers will be cleared within the next couple of weeks.

-Captain Edwards stated that Engine 18 has been stripped of all of its equipment and all the equipment has been inventoried. Chief Cronin stated that the plates should be brought to the chief's office.

New Business-

-Asst. Chief Lombardi wants all membership to be reminded of proper radio etiquette.

-Asst. Chief Zaniewski stated he would like to setup a training committee consisting of chiefs, captains, and instructors to ensure that both houses are training the same way. The committee would talk about what drills are happening, how often and also prioritizing certain drills. Chief Cronin likes the single page drill forms for officers to pick from that Asst. chief Zaniewski handed out. Chief Cronin stated he is leery of mandating certain training for houses. Chief Cronin also stated that Asst. Chief Lombardi is the training chief so he should be handling the coordinating of all training. Asst. Chief Zaniewski stated that his goal is to make sure that both companies are doing everything the same way. Asst. Chief Lombardi stated he feels that he has run a pretty aggressive training program thus far. Asst. Chief Zaniewski believes that this isn't micromanaging. Chief Cronin stated he would like to sit on this.

Motion to start a training committee consisting of chiefs, captains, and instructors made by Asst. Chief Zaniewski. There was no 2nd to this motion.

-Asst. Chief Zaniewski would like to submit an incident critique form to be used with standardized form. Chief Cronin asked him to send the form and he will add it to the google drive.

-Asst. Chief Zaniewski submitted an SOG/SOP concerning cancer prevention. Chief Cronin asked that it be tabled to the next meeting.

-Asst. Chief Zaniewski stated that he would like to have an open house for recruitment at both houses. One in the spring at Great Hill and one at Citizens in the fall. He would like to have slideshow showing everything that is provided to someone joining the department.

Motion to hold a recruitment open house in the month of April made by Asst. Chief Zaniewski, 2nd by Asst. Chief Tomasheski. Approved 4-0.

-Chief Cronin stated he would like to have 2 committee members from each house for the Engine 10 and Engine 18 discussion.

Public Comment:

-Engineer Ken Burns would like to know if it is possible to review the job descriptions for the engineers.

Executive Session-

Motion to go into executive session regarding personnel matters at 8:21 made by Asst. Chief Tomasheski, 2nd by Asst. Chief Zaniewski. Approved 4-0.

Motion to come out of executive session at 8:57 made by Asst. Chief Tomasheski, 2nd by Asst. Chief Lombardi. Approved 4-0. An additional executive session occurred with Chief Cronin and FF Tom Eighmie alone.

No votes or motions were made while in executive session.

Other Business: None

Requisitions: See Attached.

Motion to accept requisitions made by Asst. Chief Lombardi, 2nd by Asst. Chief Tomasheski. Approved 4-0.

Motion to adjourn at 9:03 made by Asst. Chief Lombardi, 2nd by Asst. Chief Zaniewski. Approved 4-0.

Respectfully Submitted,

Kathleen Pelletier
Recording Secretary

[illegible]

\$9,586.90

Seymour Fire Department
Chief's Requisitions

By our signatures below, we approve the requisitions indicated above:

Date: _____

John Cronin, Chief

Thomas Tomasheski, Asst. Chief

Michael Lombardi, Asst. Chief

Doug Zaniewski, Asst. Chief