

Town of Seymour
BOARD OF FIRE CHIEFS
1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

RECEIVED 4/7/16
AT 9:15 Am
TOWN CLERK

Meeting Minutes
April 4, 2016, 7:00 pm
Great Hill Hose Co.

Attendees: Chief John Cronin, Mike Lombardi, Tom Tomasheski, and other members

- 1) The meeting was called to order at 7:08 p.m.
- 2) All were led in the pledge to the flag.
- 3) Mike Lombardi/Tom Tomasheski made a motion to accept Chief's Meeting Minutes from March 7, 2016. Vote: 3/0
- 4) Public Comment: There was no public comment.
- 5) Correspondence: Chief Cronin read a memo from the First Selectman regarding a Discretionary Spending Freeze.
- 6) Fire Police Captain Comments:
- 7) Unfinished Business: Mike Lombardi discussed his update on North West and his communications with Steve Savage and changes that were made. John Cronin and Mike Lombardi discussed mutual aid issues and running assignments.
- 8) New Business: Mike Lombardi discussed the Accountability Board and where it should be stored as it is large and heavy. John Cronin suggest it go on Truck 12 because that truck will be at most cases.
- 9) Training: Mike Lombardi requested a purchase order cut for Valley Fire School in the amount of \$350 for a pump class in Derby. Super Sunday make ups dates were discussed and coordinated between both fire houses. Tom Tomasheski discussed the scheduling of the dive drills at the high school pool. Mike Lombardi also discussed the first Officers Class that was held recently. Chief Edwards requested additional town-wide drills. He will get a date from Mike Daddio and report back to Mike Lombardi.
- 10) Physicals: John Cronin asked to get as many physicals done as soon as possible before the end of the fiscal year. He will send a reminder of who is due between now and July 1.
- 11) Repairs and Maintenance: John Cronin asked Mike Fritz to obtain a fresh quote for foam system on Truck 16 by the Commissioners Meeting. Mike Lombardi discussed Rescue 12 and the PO is \$500.00 for the transmission light and Mike will get it looked at. Tom Tomasheski stated that there is an issue with the fog lights on his truck. The engineers will look at it. John Cronin mentioned getting 5 vehicles oil changed in June. Mike Fritz discussed an adapter that needs to be replaced that is under \$50 from Shipmans. John Cronin asked him to get the quote before the Commissioners meeting. Mike Fritz also

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requested bottled water. Through Matt Calzone, Wes asked if gas struts for the engine doors have been ordered. John Cronin stressed that these requests need to be in firehouse and not over text message at a meeting.

12) There were no company events for April. John Cronin stressed the need for the event forms to be filled out. It is for scheduling purposes and risk management purposes of a paper trail.

13) Captain's Comments: Captain Edwards stated he was proud of everyone who attended the structure fire.

14) Chief's Comments: Tom Tomasheski also stated everyone did great at the fire. Mike Lombardi mentioned Oxford's Tanker Drill. No one received an invitation but heard about it through word of mouth. Mike Lombardi committed one tanker for the drill. Mike Lombardi also mentioned for the department to be aware of where you are when training in public as to not alarm citizens. He would like to get "Training in Process" signs. John Cronin will create a list of all the vendor's used by the departments on the Google drive so they can be seen when needed.

15) Public Comment: There was no public comment. The fire police needs to sit down with John Zalinski (phonetic) to put together an order from the Fire Store or Galls of what is needed.

16) Executive Session: Not necessary.

17) Chief's Requisitions:

Tracy's Tanker 19 Pipe Leak \$300.00

Housatonic Paper, paper towels, supplies, etc.: \$600.00

Computer Dude, Secretary Laptop, \$250.00

Communication Services: switches, batteries, etc. \$350.00

Valley Fire School, Pump Class \$350.00

Shipmans, sump pump adapter, \$50.00

WB Mason, printer ink, \$500.00

Flare gun, air horn for boat, \$250.00

Tom Tomasheski/Mike Lombardi made a motion to accept the requisitions. Vote: 3/0

18) Adjournment: Mike Lombardi/Tom Tomasheski made a motion to adjourn at 8:05 p.m.

Respectfully Submitted,
A. Busby



W. Kurt Miller
First Selectman

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MEMO

To: Department Heads and Board Chairpersons

From: W. Kurt Miller

Re: Discretionary Spending Freeze

Date: March 30, 2016

Message:

As fiscal year 2015-2016 comes to a close, we find ourselves in the familiar situation of many of our accounts running perilously low. As such, I am ordering a freeze on all discretionary spending without prior approval from Doug or me. We need to ensure that our finances remain sound until the beginning of the new fiscal year. Please contact me if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to be "WKM", written over a horizontal line.

W. Kurt Miller
WKM/rmb