

COPY RECEIVED
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TOWN CLERK'S OFFICE

MINUTES
Friends of Broad Street Park Committee
January 12, 2014 – 5:30 PM
Flaherty Room - Seymour Town Hall

Members Present: Sandy Cass, Mike Horbal, Tom Lavranchuk, Bill Wilkin

Members Not Present: Beverly Kennedy, Melissa Girard, Al Yagovane

The meeting was called to order by Bill Wilkin at 5:40 PM. The Pledge of Allegiance was recited.

Minutes from Previous Meeting

The Minutes from Deember were read. Motion to accept as read: Tom Lavranchuk
Motion Second: Mike Horbal
Motion Carried 4 yes, 0 no

Treasurer's Report

Current balance: \$ 5,763.94
Open PO's: \$ 585.50
Uncommitted balance: \$ 5,178.44

The open PO of \$385.50 for Bricks R Us has been approved for payment.
No new expenditures were requested.

Bill Wilkin questioned the open PO for Bricks-R-Us. Last month it was reported that an invoice from Bricks-R-Us was received and approved for payment. A call to Melissa confirmed that the invoice was paid on December 29. The payment was not entered in the Treasury Report File.

Future Expenses

Two future expenditures , a spring flower purchase and final resolution of electrical needs.

-Flower Purchase: A detailed seasonal plan is needed with items, quantity, and prices so that a spending request can be submitted.

-Electrical: A meeting will be set up with Bill Jarvis to put together a comprehensive list of all electrical needs and obtain a quote to do the work.

Kiosk Posting

Mike has posted the order cut off notice for future brick orders. The brick placement map will not be posted until the duplicates can be identified.

Lamp Cleaning

Will be part of spring cleanup.

Thank You Sign

Mike is still waiting for Al to give him the volunteer list.

Thank You Letters for Water Service and Sprinkler System

Still needs to be done. Al will work with Bill to get them out.

Six Month Advance Planning

Plan for Veteran's Day ceremony on November 11 and Christmas Tree lighting on first Sunday of December

Comments from the Public

None

Motion to Adjourn

Moved by Mike Horbal. Tom Lavranchuk seconded.

Next Meeting

Next meeting Monday, February 2, 2015 at 5:30 PM.

Respectfully Submitted: Bill Wilkin

A handwritten signature in cursive script that reads "Bill Wilkin". The signature is written in black ink and is positioned below the typed name.