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MINUTES  
Friends of Broad Street Park Committee  
March 2, 2014 – 5:30 PM  
Norma Drummer Room - Seymour Town Hall

**Members Present:** Al Yagovane, Sandy Cass, Mike Horbal, Tom Lavranchuk, Bill Wilkin, Beverly Kennedy

**Members Not Present:** Melissa Girard

The meeting was called to order by Al Yagovane at 5:40 PM. The Pledge of Allegiance was recited.

**Minutes from Previous Meeting**

The Minutes from December were read. Mike Horbal requested the following addition:

“The Parks Department will be involved in choosing the park Christmas Tree in future years.”

Motion to accept with addition:: Tom Lavranchuk  
Motion Second: Mike Horbal  
Motion Carried 5 yes, 0 no

**Treasurer's Report**

Current balance: \$ 5,354.44  
Open PO's: \$ 200.00  
Uncommitted balance: \$ 5,154.44

The open PO is for Jarvis Electric. Work will be needed on the ground light fixtures.

**Future Expenses**

1. Al announced that all spending requests must be submitted on the proper form. Specific pricing and vendor information is required.
2. Al and Bill will prepare a spring flower plan to be voted on at the next meeting.
3. Oxford Paint & Hardware has been sold. Al and Sandy will meet with the new owners to establish a line of credit for future expenditures.

**Electrical Work**

The ground lights are still not working properly. The bulbs are burning out frequently.

In an e-mail to Mike, Grand Light stated that the manufacturer of the fixtures will replace them one more time. If that doesn't solve the problem, we will have to purchase new fixtures. LED fixtures are recommended.

**Kiosk Posting**

The notice regarding Brick Purchases will be updated for 2015

**Lamp Cleaning**

Will be part of spring cleanup.

**Thank You Sign**

AI submitted the final list of volunteers to be posted on the thank you sign.

**Thank You Letters for Water Service and Sprinkler System**

Still needs to be done. AI will work with Bill to get them out.

**Six Month Advance Planning**

1. Mike Horbal asked for clarification of the committee's role in Veteran's day ceremonies. AI stated that the VFW post is responsible for organizing the event. Our only role is to make sure the park is clean.
2. An offer has been received to serve free ice cream in the park after the Memorial Day Parade. Approval rests with the Parks Department and will require all necessary permits.

**Comments from the Public**

None

**Motion to Adjourn**

Moved by Mike Horbal. Tom Lavranchuk seconded.

**Next Meeting**

Next meeting Monday, February 2, 2015 at 5:30 PM.

Respectfully Submitted: Bill Wilkin