

MINUTES

Seymour High School Athletic Field Committee Special Meeting

Wednesday, December 16, 2015 @ 7:00pm Seymour Town Hall – Norma Drummer Room

Members Present: Sean Walsh, Tim Sadick, Jay Hatfield, Ed Strumello, Teresa Conroy, Jack Liedke

Member Not Present: Nicole Klarides-Ditria, Paul Roy, Jamie Yakushewich

Others Present: None

Item #1: Call meeting to order

The meeting was called to order at 7:08 by Jay Hatfield (Vice-Chair).

Item #2: Pledge of Allegiance

Everyone saluted the flag and recited the Pledge of Allegiance.

Item #3: Public comment

There was no public comment.

Item #4: Approve Minutes from November 10, 2015 Special Meeting

Motion to approve the minutes from the November 10, 2015 special meeting.

Motion: Sean Walsh. Second: Jack Liedke

Vote: 6 Yes, 0 No

Item #5: Review and approve invoice from project engineer

First invoice was for Blanchette's Sporting Goods. Invoice #7202-00 is for \$4,293.00 and is for the replacement bench. Jay Hatfield suggested the town's payment exclude the shipping charge included on the invoice since it was for the replacement of a bench that was provided damaged. The amount of the invoice less the shipping was \$4,037.00. Jay Hatfield mentioned that since the bench was delivered, was in a satisfactory condition and recommended by the project engineer to pay, it would seem reasonable to pay the invoice, less the shipping.

Motion to pay invoice #7202-00 for \$4,037.00 per the recommendation of the project engineer: Sean Walsh.

Second: Ed Strumello.

Vote: 6 Yes, 0 No

Next invoice was the Dalton Track and Tennis invoice for \$65,000.00.

Jay Hatfield mentioned that the committee would need to determine how much payment should be made to Dalton. He mentioned that the outside edge of the rubber laying over the curbing was not done to expectations of the committee. Sean Walsh questioned how to know how much to pay without knowing from the project engineer, who was absent, the actual status of the work to be done. Sean Walsh mentioned that his main concern was not knowing whether the work was done per the instructions of the project engineer or not and that the project engineer was not present to inform the committee. Tim Sadick mentioned that we can still pay the invoice and, if we are not satisfied with the answer from the project engineer, the contractor's bond could be pulled. Jack Liedke mentioned that we could still table the decision until we know the full explanation from

the project engineer. Jay Hatfield mentioned that we could still hold back partial payment since do not know the full explanation.

Motion to pay \$55,000.00 to Dalton Track and Tennis with the remaining \$10,000.00 payment contingent upon explanation from project engineer regarding the curbing issue: Sean Walsh. Second: Ed Strumello.

Vote: 6 Yes, 0 No

Item #6: Discussion with project engineer Jim Galligan

Motion to postpone discussion with project engineer to the next special meeting of the committee since the project engineer was not present: Ed Strumello. Second: Teresa Conroy.

Vote: 6 Yes, 0 No

Item #7: Discussion and take possible action on field project punch lists

Motion to definitely postpone discussion and take possible action on field project punch lists to next special meeting of the committee since the project engineer was not present: Ed Strumello. Second: Teresa Conroy.

Vote: 6 Yes, 0 No

Item #8: Public Comment

There was no public comment.

Item #9: Committee Member Comments

Jack Liedke: No comment.

Tim Sadick: He feels we should have confirmation of communication from the project engineer to vendors regarding the punch list items.

Ed Strumello: He wants to be on record stating that he is extremely disappointed with the project engineer's absence.

Teresa Conroy: She also is disappointed with the project engineer's absence. She also congratulates the football team on its success this past season.

Sean Walsh: He is disappointed that both the project engineer and the designer are not present for the closeout meetings. He also mentioned that some items appear to be missing from the punch list that have not been completed. He also stated that the engineer and designer should walk the field in its entirety to make sure all the work is done.

Jay Hatfield: We should get an update on all budgeted expenditures from the project engineer.

Item #10: Adjournment

Motion to adjourn: Sean Walsh. Second: Teresa Conroy.

Vote: 6 Yes, 0 No

Respectfully Submitted,

Jack Liedke