

MINUTES

Seymour Housing Authority

COPY RECEIVED
DATE: 11/4/16
TIME: 3:36PM
TOWN CLERK'S OFFICE

➤ 956th Meeting

The 956th Meeting, a Regular Meeting of the Seymour Housing Authority, was held on December 2, 2015 at the **Smithfield Gardens Assisted Living Facility**, in the **Multipurpose Room** located at **26 Smith Street** Seymour, Connecticut and was called to order at 5:50 P.M. by Chairperson White.

➤ Roll Call

Answering the Roll Call were Commissioners Bellucci, Dota, Horelick, Golebieski, and White.

Also present was Executive Director David Keyser and Attorney Gregory Stamos.

➤ Public Comment Session

Nick Dota, Apt. 4W Rev. Callahan House commented that he has very fond memories of the time he spent working with the Seymour Housing Authority on the Board of Commissioners and as Chairman.

➤ Previous Meeting Minutes

Chairperson White introduced the previous meeting minutes of the 954th Regular Meeting held on November 4, 2015.

Commissioner Bellucci motioned to accept the minutes of the 954th Regular Meeting. Commissioner Dota seconded the motion. Chairperson White acknowledged the motion and its second and asked all in favor of the motion to vote aye. Voting aye were Commissioners Bellucci, Dota, Golebieski, Horelick and White. Chairperson White declared the motion carried.

➤ Bills & Communications

Chairperson White introduced the Bills. (See Exhibit I).

Commissioner Golebieski motioned to approve the bills as presented and authorize payment of the bills. Commissioner Horelick seconded the motion. Chairperson White acknowledged the motion and its second and asked all those in favor of the motion to signify by voting aye. Voting aye were Commissioners Bellucci, Dota, Golebieski,

MINUTES

Horelick and White. Chairperson White declared the motion carried and the bills approved for payment as presented.

The Executive Director distributed a letter from HUD to the First Selectman about the deficient 2015 five year plan. He shared also a few emails back and forth with HUD regarding this issue. He stated that the one section missing from the five year plan is being worked on and will be submitted to HUD shortly.

➤ **Executive Director's Report**

None this month see Annual Report from Annual Meeting

➤ **Old Business**

None

➤ **New Business**

The Executive Director informed the Commission that by action of the State Legislature that the Moderate Rental PILOT program has been illuminated. He stated as a result, the Seymour Housing Authority would have to pay the Town of Seymour 10% of Shelter Rent which would be approximately \$52,000. He stated he would have to consider an approximate \$50.00/per unit per month rent increase at the Moderate Rental program. He said that he met with the First Selectman to propose a 4 year phase in of the PILOT. He stated he will be meeting with State Representative Theresa Conroy about this issue as well.

➤ **Executive Session**

At 6:08 P.M. Commissioner Bellucci motioned to enter Executive Session to discuss recent legal action relative to Lease enforcement. Commissioner Dota seconded the motion. Chairperson White acknowledged the motion and its second and asked all those in favor of the motion to signify by voting aye. Voting aye were Commissioners Bellucci, Dota, Golebieski, Horelick and White. Chairperson White declared the motion carried and Executive Session opened.

At 6:18 P.M. Commissioner Dota motioned to return to the Regular Session and to end Executive Session. Commissioner Bellucci seconded the motion. Chairperson White acknowledged the motion and its second and asked all those in favor of the motion to signify by voting aye. Voting aye were Commissioners Bellucci, Dota, Golebieski, Horelick and White. Chairperson White declared the motion carried.

➤ **Any Other Business**

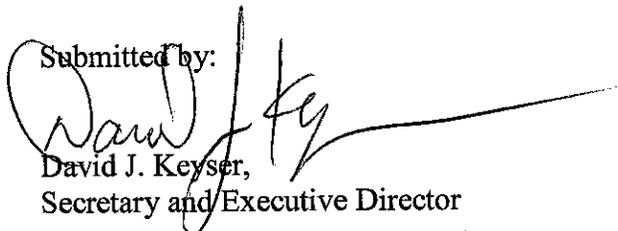
MINUTES

None

➤ Adjournment

At 6:19 P.M. Chairperson White asked for a motion to adjourn the 956th meeting of the Seymour Housing Authority. Commissioner Dota motioned to adjourn the meeting. Commissioner Bellucci seconded the motion. Chairperson White acknowledged the motion and its second and asked all those in favor of the motion to signify by voting aye. Voting aye were Commissioners Bellucci, Dota, Golebieski, Horelick and White. Chairperson White declared the motion carried and the 956th Meeting, a Regular Meeting, duly adjourned.

Submitted by:


David J. Keyser,
Secretary and Executive Director

Minutes
Exhibit 1

Seymour Housing Authority General Ledger Cash Payment/Receipt Register Revolving Fund

Filter Criteria Includes: 1) Project: Revolving Fund, 2) Payment Date: All, 3) Financial Period: November 2015, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Period: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: Naugatuck Valley Savings & Loan, Bank Account: 0615014377, GL Account: 1000

Posted Payments

Doc Num	Payment Date	Voided	Type	Document Recipient	Document Description	Cleared	Amount
23	11/12/2015	No	DD	SHA PAYROLL	Payroll #23	No	\$27,317.76
24	11/25/2015	No	DD	SHA PAYROLL	Payroll #24	No	\$28,103.37
185	11/20/2015	No	CHK	VSP	Online Payment	No	\$65.21
2323	11/13/2015	No	DD	SHA PAYROLL	Payroll #23 Supplemental	No	\$588.49
7943	11/04/2015	No	CHK	Seymour/Oxford Rotary	Seymour/Oxford Rotary - Susan Hor	No	\$125.00
7944	11/12/2015	No	CHK	American Express	Acc# X-34000	No	\$2,183.12
7945	11/17/2015	No	CHK	Action Moving and Storage	Household Moving Services	No	\$360.00
7946	11/17/2015	No	CHK	Aegle Energy Services, Inc.	payment 1 (3)	No	\$1,840.32
7947	11/17/2015	No	CHK	Allen's Plumbing Supply	Drain Augur	No	\$25.99
7948	11/17/2015	No	CHK	Apicella, Testa & Company, P.C.	Accounting services	No	\$1,130.00
7949	11/17/2015	No	CHK	Comcast	Acct #: 8773 40 216 0041287	No	\$446.72
7950	11/17/2015	No	CHK	Connecticut Housing Finance Aut	Hoffman Heights Mortgage Payment	No	\$462.02
7951	11/17/2015	No	CHK	Direct Energy Services, LLC	Acct #: 02395043-742-8	No	\$3,363.38
7952	11/17/2015	No	CHK	Door Control, Inc.	Callahan Slide Door	No	\$158.00
7953	11/17/2015	No	CHK	Eversource	Acct #: 51457764090	No	\$2,315.47
7954	11/17/2015	No	CHK	Eversource	Acct #: 51118694017	No	\$45.89
7955	11/17/2015	No	CHK	Eversource	Acct #: 57750480048	No	\$1,541.61
7956	11/17/2015	No	CHK	Eversource	Acct #: 51779583004	No	\$1,058.56
7957	11/17/2015	No	CHK	Eversource	Acct #: 51471483099	No	\$259.24
7958	11/17/2015	No	CHK	Federal Express	Express package	No	\$48.99
7959	11/17/2015	No	CHK	Frontier	Acct #: 203-888-4579-123179-5	No	\$232.78
7960	11/17/2015	No	CHK	Frontier	Acct #: 203-881-0115-021194-5	No	\$71.50
7961	11/17/2015	No	CHK	G&K Services	uniforms	No	\$94.70
7962	11/17/2015	No	CHK	Gregory Stamos	Legal services	No	\$1,441.25
7963	11/17/2015	No	CHK	HD Supply	Misc Maint supply	No	\$975.26
7964	11/17/2015	No	CHK	Home Depot Credit Services	Misc maintenance	No	\$80.80
7965	11/17/2015	No	CHK	Langan	Professional Services	No	\$3,846.50
7966	11/17/2015	No	CHK	Little River Power Equipment Inc	Cal Generator tune up	No	\$189.28
7967	11/17/2015	No	CHK	Peter E. Karpovich,	Legal Services - SHA vs Beall	No	\$175.00
7968	11/17/2015	No	CHK	Professional Carpet Systems	CAL 4U Carpet cleaning	No	\$300.00
7969	11/17/2015	No	CHK	Reitman	Office temp	No	\$1,281.58
7970	11/17/2015	No	CHK	Robert Lashin	CAL paint 3F	No	\$400.00
7971	11/17/2015	No	CHK	Seton Identification Products	Signage	No	\$475.14
7972	11/17/2015	No	CHK	Smithfield Gardens Assisted Livin	SHA Rent	No	\$4,354.16
7973	11/17/2015	No	CHK	Sound Technology Services	Service date 10/28/15	No	\$775.00
7974	11/17/2015	No	CHK	Sprint	Acct #: 453584322	No	\$208.12
7975	11/17/2015	No	CHK	Window Products Awning, Blind &	CAL - 2 Vertical blinds	No	\$536.00
7976	11/17/2015	No	CHK	Winter Bros Waste Systems	November service	No	\$390.48
7977	11/17/2015	No	CHK	Winter Bros Waste Systems	November service	No	\$371.00
7978	11/17/2015	No	CHK	Xerox Financial	Lease 10/30-11/29	No	\$418.50
7979	11/19/2015	No	CHK	Action Moving and Storage	RH unit 26	No	\$360.00
7980	11/19/2015	No	CHK	American Rooter LLC	11 Brothers Court - snake tub drain	No	\$158.50
7981	11/19/2015	No	CHK	Buddy's Fuel, LLC	6 Brothers - 150 gallons	No	\$292.50
7982	11/19/2015	No	CHK	Buddy's Fuel, LLC	11 Seymour - Annual Furnace Clean	No	\$770.00
7983	11/19/2015	No	CHK	Comcast	Acct #: 8773 40 216 0178014	No	\$103.72
7984	11/19/2015	No	CHK	Comcast	Acct #: 8773 40 216 0174468	No	\$82.90
7985	11/19/2015	No	CHK	Friends Of Fur LLC	6 Brothers Court exterminating	No	\$75.00

*Minutes
Exhibit I*

**Seymour Housing Authority
General Ledger Cash Payment/Receipt Register
Revolving Fund**

Filter Criteria Includes: 1) Project: Revolving Fund, 2) Payment Date: All, 3) Financial Period: November 2015, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Period: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: Naugatuck Valley Savings & Loan, Bank Account: 0815014177, GL Account: 1000

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
7986	11/19/2015	No	CHK	G&K Services	Uniforms	No	\$47.35
7987	11/19/2015	No	CHK	Radovich Builders, LL	#27 - fix toilet leak from apt above.	No	\$2,718.00
7988	11/19/2015	No	CHK	Radovich Builders, LLP	14 Seymour-Remove & replace HW	No	\$11,014.79
7989	11/19/2015	No	CHK	Radovich Builders, LLP	CAL 3S - dispose old carpet. supply	No	\$3,086.50
7990	11/19/2015	No	CHK	Shell Credit Card Center	Acct #: 065 093 700	No	\$186.51
7991	11/19/2015	No	CHK	Sherwin Williams	CAL/RH/MR	No	\$571.80
7992	11/19/2015	No	CHK	Westervelt, Patricia	MR 6 Brothers Court Janitorial	No	\$115.00

Seymour Housing Authority
General Ledger Cash Payment/Receipt Register
Smithfield Gardens

*Minutes
Exhibit I*

Filter Criteria Includes: 1) Project: 014 - Smithfield Gardens Assisted Living, 2) Payment Date: All, 3) Financial Period: November 2015, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Period: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: Naugatuck Valley Savings & Loan, Bank Account: 815009087, GL Account: 1120

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
						No	\$23,775.00
3915	11/13/2015	No	CHK	Environmental Systems Corporati	Job# 15-70-1880	No	\$3,298.00
3916	11/13/2015	No	CHK	Ferguson & McGuire/APS	Renewal of Directors & Officers	No	\$2,571.70
3917	11/13/2015	No	CHK	The Hanover Insurance Group	Policy # FHE 9735863-03	No	\$1,124.28
3918	11/17/2015	No	CHK	Comcast	Acct #: 8773 40 216 0089510	No	\$55.95
3919	11/17/2015	No	CHK	Comcast	Acct #: 8773 40 215 0089536	No	\$2,861.07
3920	11/17/2015	No	CHK	Direct Energy Services, LLC	Acct #: 67282386-587-4	No	\$1,741.48
3921	11/17/2015	No	CHK	Environmental Systems Corporati	HVAC Service	No	\$2,708.11
3922	11/17/2015	No	CHK	Eversource	Acct#: 51083234013	No	\$341.81
3923	11/17/2015	No	CHK	Eversource	Acct #: 57476540034	No	\$25,612.18
3924	11/17/2015	No	CHK	Fitz Vogt & Associates, LTD	October Meals	No	\$357.05
3925	11/17/2015	No	CHK	Frontier	Acct #: 203-888-5093-092806-5	No	\$125.00
3926	11/17/2015	No	CHK	Sophistication Duo	One hour performance	No	\$139.95
3927	11/17/2015	No	CHK	Jeff's Appliance And Vacuums	Service call	No	\$520.00
3928	11/17/2015	No	CHK	Radovich Builders, LLP	SG - Remove corkboard, repair she	No	\$145.90
3929	11/17/2015	No	CHK	Seton Identification Products	Signage	No	\$4,965.00
3930	11/17/2015	No	CHK	Seymour Housing Authority	Management fee	No	\$40.00
3931	11/17/2015	No	CHK	Theo Pro Compliance & Consultin	File Approval	No	\$765.50
3932	11/17/2015	No	CHK	TPC Associates, Inc.	Fire alarm renewal qtr 9/1-11/30/15	No	\$360.15
3933	11/17/2015	No	CHK	Valley Electric Supply Company	Emergency Batteries	No	\$418.48
3934	11/17/2015	No	CHK	Winter Bros Waste Systems	November service	No	\$894.77
3935	11/19/2015	No	CHK	Brown, Jeannette	PH AP Payment Nov 15	No	\$33.31
3936	11/19/2015	No	CHK	Polese, Antoinette	PH AP Payment Nov 15	No	\$33.31
3937	11/20/2015	No	CHK	Gramollini, Etolo	PH AP Payment Nov 15	No	\$1,382.32

Minutes
Exhibit I

**Seymour Housing Authority
General Ledger Cash Payment/Receipt Register
Federal**

Filter Criteria Includes: 1) Project: All, 2) Payment Date: All, 3) Financial Period: November 2015, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Period: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: TD Banknorth, Bank Account: 424-0200579, GL Account: 1111.4

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
1856	11/04/2015	No	CHK	Jones, Tammy	PH AP Payment Nov 15	No	\$115.52
1857	11/04/2015	No	CHK	Treasurer, State of Connecticut	Fingerprint for Ernest Vendetti	No	\$14.75
1858	11/05/2015	No	CHK	RS Site and Sports LLC	Periodic Est. # 1	No	\$17,100.00
1859	11/09/2015	No	CHK	Callahan House Association	To cover RSC Salary	No	\$2,892.30
1860	11/19/2015	No	CHK	Seymour Housing Authority	Callahan Early Reimb	No	\$15,000.00

**Seymour Housing Authority
General Ledger Cash Payment/Receipt Register
Moderate Rental**

Filter Criteria Includes: 1) Project: All, 2) Payment Date: All, 3) Financial Period: November 2015, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Period: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: TD Banknorth, Bank Account: 12345, GL Account: 1111.2

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
1708	11/19/2015	No	CHK	Seymour Housing Authority	MR Early Reimb	No	\$15,000.00
1709	11/19/2015	No	CHK	Wills, Carol	PH AP Payment Nov 15	No	\$59.48

**Seymour Housing Authority
General Ledger Cash Payment/Receipt Register
SHA Development Corporation**

Filter Criteria Includes: 1) Project: SHA Development Corporation, 2) Payment Date: All, 3) Financial Period: November 2015, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Period: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: No, 11) Order By: Payment/Receipt Number

Bank: TD Banknorth, Bank Account: 12345, GL Account: 1000

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
270	11/03/2015	No	CHK	Seymour Water Pollution Control	Acc# 1031361 10.1.15 - 3.31.16	No	\$101.80

#SEYM Seymour Housing Authority

Minister
Exhibit I

Cover Letter (S193)	
Check Date :	11/12/2015-1
Period Range :	10/26/2015 TO 11/08/2015
Week Number :	Week #46

Dear Human Resource Consulting Group Client,
 Please remember to notify us of any tax rate changes you received.
 - Your friends at HRCG

Payroll Totals:	# Checks	
Total Regular Checks	4	2202.60
Total Direct Deposits	26	16570.92
Total Manual Checks	0	0.00
Total 3rd Party Checks	0	0.00
Total Void Checks	0	0.00
Total COBRA Checks	0	0.00
Total Net Payroll	23 Items	18773.52
Total Billing Impound		128.18
Total Agency Checks	3	161.66
Total Agency Checks DD	3	175.00
Total Agency Checks Void	0	0.00
Total Tax Deposit Checks		Tax deposit to be made by Human Resource Consulting Group
Sum of Checks		19238.36
Total of Checks Printed	29 Items	
Total Tax Liability		8079.40
Total Workers Comp Liability		0.00
Total Payroll Liability		27317.76
Total Direct Deposits		16745.92
Total Debited From Account		27317.76

NEXT PERIOD DATES

Check Date: 11/25/2015 Week 47
 Period Begin: 11/09/2015
 Period End: 11/22/2015
 Call In Date: 11/20/2015 Week 47

Payroll rep: Sorrentino George

#SEYM Seymour Housing Authority

Minutes
Exhibit I

Tax Report For Payroll (S247)	
Check Date :	11/12/2015-1
Period Range :	10/26/2015 TO 11/08/2015
Week Number :	Week #46

Tax Type	Rate	Tax ID	Wages	Amount	# EE's	Frequency
Federal Taxes						
Federal		060887649	25,076.13	3,069.28	23	Semi-Weekly
EE OASDI	0.062000	060887649	25,594.72	1,586.88	23	Semi-Weekly
EE Medicare	0.014500	060887649	25,594.72	371.12	23	Semi-Weekly
ER OASDI	0.062000	060887649	25,594.72	1,586.88	23	Semi-Weekly
ER Medicare	0.014500	060887649	25,594.72	371.12	23	Semi-Weekly
COBRA Credit		060887649			23	Semi-Weekly
Total 941 Liabilities without COBRA				6,985.28		
Total 941 Liabilities with COBRA				6,985.28		
ER FUI	0.006000	060887649	0.00		23	Quarterly
Total Federal Taxes				6,985.28		
State Withholding						
CT State Withholding		6613871-000	25,076.13	930.50	23	Weekly CT
Total State Withholding				930.50		
Employer SUI Withholding						
CT-SUI	0.040000	91-378-04	4,090.06	163.62	23	Quarterly
Total Employer SUI				163.62		
Total Employee Taxes				5,957.78		
Total Employer Taxes without COBRA				2,121.62		
Total Tax Liability without COBRA				8,079.40		
Total Tax Liability with COBRA				8,079.40		
Regular checks				2,202.60		
Manual checks				0.00		
3rd Party Checks				0.00		
Void Checks				0.00		
Direct Deposit Checks				16,745.92		
Total Net Payroll				18,948.52		
Agency Checks				161.66		
Agency Checks DD				0.00		
Agency Checks Void				0.00		
Billing Impound				128.18		
Total Workers Comp				0.00		
Total Payroll Liability				27,317.76		
Tax Deposit Checks						Tax deposit to be made by Human Resource Consulting Group
Tax Deposit Checks Void						Tax deposit to be made by Human Resource Consulting Group
Total Check/Direct Deposits				19,238.36		
Total Direct Deposits				16,745.92		
Total Amount Debited from your Account before Credit applied				27,317.76		
Total Amount Debited from your Account after Credit applied				27,317.76		

Minutes
Exhibit 27

Cover Letter (S193)	
Check Date :	11/13/2015-1
Period Range :	11/02/2015 TO 11/08/2015
Week Number :	Week #46

Dear Human Resource Consulting Group Client,
 Please remember to notify us of any tax rate changes you received.
 - Your friends at HRCG

Payroll Totals:	# Checks	
Total Regular Checks	0	0.00
Total Direct Deposits	1	423.18
Total Manual Checks	0	0.00
Total 3rd Party Checks	0	0.00
Total Void Checks	0	0.00
Total COBRA Checks	0	0.00
Total Net Payroll	1 Items	423.18
Total Billing Impound		22.43
Total Agency Checks	0	0.00
Total Agency Checks DD	0	0.00
Total Agency Checks Void	0	0.00
Total Tax Deposit Checks		Tax deposit to be made by Human Resource Consulting Group
Sum of Checks		445.61
Total of Checks Printed	1 Items	142.88
Total Tax Liability		0.00
Total Workers Comp Liability		588.49
Total Payroll Liability		423.18
Total Direct Deposits		588.49
Total Debited From Account		588.49
NEXT PERIOD DATES		
Check Date:	11/25/2015 Week 47	
Period Begin:	11/09/2015	
Period End:	11/22/2015	
Call In Date:	11/20/2015 Week 47	
Payroll rep: Sorrentino George		

Minutes
Exhibit I

Tax Report For Payroll (S247)	
Check Date :	11/13/2015-1
Period Range :	11/02/2015 TO 11/08/2015
Week Number :	Week #46

Tax Type	Rate	Tax ID	Wages	Amount	# PEs	Frequency
Federal Taxes						
Federal		060687649	507.00	45.04	1	Semi-Weekly
EE OASDI	0.062000	060687649	507.00	31.43	1	Semi-Weekly
EE Medicare	0.014500	060687649	507.00	7.35	1	Semi-Weekly
ER OASDI	0.062000	060687649	507.00	31.43	1	Semi-Weekly
ER Medicare	0.014500	060687649	507.00	7.35	1	Semi-Weekly
COBRA Credit		060687649			1	Semi-Weekly
Total 941 Liabilities without COBRA				122.60		
Total 941 Liabilities with COBRA				122.60		
ER FUI	0.006000	060687649	0.00		1	Quarterly
Total Federal Taxes				122.60		
State Withholding						
CT State Withholding		6613871-000	507.00		1	Weekly CT
Total State Withholding				0.00		
Employer SUI Withholding						
CT-SUI	0.040000	91-378-04	507.00	20.28	1	Quarterly
Total Employer SUI				20.28		
Total Employee Taxes				83.82		
Total Employer Taxes without COBRA				59.06		
Total Tax Liability without COBRA				142.88		
Total Tax Liability with COBRA				142.88		
Regular checks				0.00		
Manual checks				0.00		
3rd Party Checks				0.00		
Void Checks				0.00		
Direct Deposit Checks				423.18		
Total Net Payroll				423.18		
Agency Checks				0.00		
Agency Checks DD				0.00		
Agency Checks Void				0.00		
Billing Impound				22.43		
Total Workers Comp				0.00		
Total Payroll Liability				588.49		
Tax Deposit Checks						
Tax Deposit Checks Void						
Total Check/Direct Deposits				445.61		
Total Direct Deposits				423.18		
Total Amount Debited from your Account before Credit applied				588.49		
Total Amount Debited from your Account after Credit applied				588.49		

Minister Exhibit

Cover Letter (S193)	
Check Date :	11/25/2015-1
Period Range :	11/09/2015 TO 11/22/2015
Week Number :	Week #47

Dear Human Resource Consulting Group Client,

Please note the Federal Reserve requires a minimum of 48 hours for ACH processing. If your process date is less than 48 hours from your check date your direct deposits may not hit on the check date. Please contact your payroll representative with any questions.

All tax rate changes and tax deposit frequency changes will be sent to directly to you from the tax agencies. Please remember to notify us of any changes you received.

- Your friends at HRCG

Payroll Totals:	# Checks	
Total Regular Checks	4	2116.64
Total Direct Deposits	26	16726.76
Total Manual Checks	0	0.00
Total 3rd Party Checks	0	0.00
Total Void Checks	0	0.00
Total COBRA Checks	0	0.00
Total Net Payroll	23 Items	18843.40

Total Billing Impound		719.94
Total Agency Checks	3	161.66
Total Agency Checks DD	3	175.00
Total Agency Checks Void	0	0.00
Total Tax Deposit Checks	Tax deposit to be made by Human Resource Consulting Group	

Sum of Checks **19900.00**

Total of Checks Printed **29 Items**

Total Tax Liability	8203.37
Total Workers Comp Liability	0.00

Total Payroll Liability **28103.37**

Total Direct Deposits 16901.76

Total Debited From Account **28103.37**

NEXT PERIOD DATES

Check Date: 12/10/2015 Week 50
 Period Begin: 11/23/2015
 Period End: 12/06/2015
 Call In Date: 12/07/2015 Week 49

Payroll rep: Sorrentino George

Minutes Exhibit #2

Tax Report For Payroll (S247)	
Check Date :	11/25/2015-1
Period Range :	11/09/2015 TO 11/22/2015
Week Number :	Week #47

Tax Type	Rate	Tax ID	Wages	Amount	# EE's	Frequency
Federal Taxes						
Federal		060687649	25,247.02	3,139.20	23	Semi-Weekly
EE OASDI	0.062000	060687649	25,762.70	1,597.32	23	Semi-Weekly
EE Medicare	0.014500	060687649	25,762.70	373.56	23	Semi-Weekly
ER OASDI	0.062000	060687649	25,762.70	1,597.32	23	Semi-Weekly
ER Medicare	0.014500	060687649	25,762.70	373.56	23	Semi-Weekly
COBRA Credit		060687649			23	Semi-Weekly
Total 941 Liabilities without COBRA				<u>7,080.96</u>		
Total 941 Liabilities with COBRA				<u>7,080.96</u>		
ER FUI	0.006000	060687649	0.00		23	Quarterly
Total Federal Taxes				<u>7,080.96</u>		
State Withholding						
CT State Withholding		6613871-000	25,247.02	948.71	23	Weekly CT
Total State Withholding				<u>948.71</u>		
Employer SUI Withholding						
CT-SUI	0.040000	91-378-04	4,342.46	173.70	23	Quarterly
Total Employer SUI				<u>173.70</u>		
Total Employee Taxes				6,058.79		
Total Employer Taxes without COBRA				2,144.58		
Total Tax Liability without COBRA				<u>8,203.37</u>		
Total Tax Liability with COBRA				<u>8,203.37</u>		
Regular checks				2,116.64		
Manual checks				0.00		
3rd Party Checks				0.00		
Void Checks				0.00		
Direct Deposit Checks				16,901.76		
Total Net Payroll				<u>19,018.40</u>		
Agency Checks				161.66		
Agency Checks DD				0.00		
Agency Checks Void				0.00		
Billing Impound				719.94		
Total Workers Comp				0.00		
Total Payroll Liability				<u>28,103.37</u>		
Tax Deposit Checks						
Tax deposit to be made by Human Resource Consulting Group						
Tax Deposit Checks Void						
Tax deposit to be made by Human Resource Consulting Group						
Total Check/Direct Deposits				19,900.00		
Total Direct Deposits				16,901.76		
Total Amount Debited from your Account before Credit applied				<u>28,103.37</u>		
Total Amount Debited from your Account after Credit applied				<u>28,103.37</u>		