



# Board of Fire Commissioners

1 FIRST STREET

SEYMOUR, CONNECTICUT 06483

Regular Meeting Minutes

April 13, 2015

7:00 pm

Citizens' Engine Company

COPY RECEIVED

DATE: 4/23/15

TIME: 11:30am

TOWN CLERK'S OFFICE

**Commissioner's attending:** Chris Motasky, Peter Sampiere, Patrick Lombardi, Dan Zaniewski and Clay Jurgens

**Other's attending:** Asst. Chief M. Lombardi, T. Thomasheski, Michael Gardella Jr, Q. Levey, Fire Marshal P. Wetowitz, and W. Nelson

Item 1. Meeting called to order at 7:00 followed by Pledge of Allegiance.

Item 3. March meeting Minutes-

Discussion: none

**Motion to approve March meeting minutes as presented by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Jurgens. Approved 5-0.**

Item 4. Correspondence-None

Item 5. Financial Report-

- A. Emergency Purchase orders were cut for Tracy's for 11, 15, and 17
- B. Purchase order was cut to Ehman for furnace repairs at Citizens'
- C. After receiving quote the purchase order for Seymour Janitorial for Great Hill's floors needs to be increased to \$810.
- D. Family Mobil open purchase order needs to be increased for Car 2's repairs.

**Motion to approve financial report as submitted by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Zaniewski. Approved 5-0.**

Item 6. Fire Marshal's Report-

Discussion-Commissioner Motasky asked about 20 Frances Dr. Fire Marshal Wetowitz stated that one resident is blind and will need assistance to leave the building.

**Motion to accept fire Marshall's report by Commissioner Zaniewski, 2<sup>nd</sup> by Commissioner Motasky. Approved 5-0.**

Item 7. April Chief's Minutes-

Discussion-

-Commissioner Zaniewski asked how many members are overdue for physicals and how long do they have. Asst. Chief Lombardi stated multiple members and they have till July 1<sup>st</sup>.

-Commissioner Jurgens stated he was at the Chief's meeting and there are a lot of issues at Clifton St. Fire and he feels they need to be addressed. Commissioner Zaniewski doesn't believe this should be addressed as they are operational.

-Commissioner Lombardi stated that he believes that fire police should be included with the accountability program. Asst. Chief Zaniewski stated we have discussed ways to approach this with both captains of fire police. There are 2 options one of which is using the old accountability or the 2<sup>nd</sup> of having members report to command post. Both Fire police captains don't wish to have members report to command post.

**Motion to accept April Chief's Minutes made by Commissioner Lombardi, 2<sup>nd</sup> by Commissioner Zaniewski. Approved 5-0.**

Item 8. Unfinished Business-

Item 9. Tax Abatement discussion-

-Commissioner Motasky feels that the board could try out a new award system. He would like to see a committee with members from both houses to get suggestions. Commissioner Lombardi asked if this would be solely for the fire department. Commissioner Motasky stated that other entities could be approached and that he will work with Asst. Chief Zaniewski. Fire Marshal Wetowitz feels that there is enough political support for this plan. Commissioner Lombardi would like it understood that this is a new incentive program and not to replace the current tax abatement.

Item 10. Sec.2-132 Ordinance Sub section B.:

-Commissioner Lombardi read the ordinance.

**Motion to write a letter to the Board of Selectmen that one member of the Board of Fire Commissioners be appointed to the Communications Commission to represent**

the fire department made by Commissioner Lombardi, 2<sup>nd</sup> by Commissioner Zaniewski. Approved 5-0.

Item 11. Chief's Position posting:

**Motion to approve Chief's position posting with corrections with resume's due for the May 11<sup>th</sup> Commissioner's meeting made by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Motasky. Approved 5-0.**

Item 12. Overview of First Selectmen, Chiefs, Commissioner's roundtable.

Item 13. Transfer Request.

**Motion to approve a transfer of \$3,420 from the mechanics position to the repairs and maintenance line made by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Zaniewski. Approved 5-0.**

Item 14. SOP/SOG's.

Discussion-It was stated that hard copies of SOG/SOP's should be provide to the board before approval.

**Motion to table SOP/SOG's until the next meeting made by Commissioner Lombardi, 2<sup>nd</sup> by Commissioner Motasky. Approved 5-0.**

Item 15. Public Comment-

- A. Mike Gardella, 198 West Church St. Seymour, asked to be added to next month's agenda.
- B. Paul Wetowitz, 56 Davis Rd Seymour, stated he is encouraged by the proactive approach by the department for recruitment.

Item 16. Requisitions-

**Motion made to approve requisitions as submitted made by Commissioner Zaniewski, 2<sup>nd</sup> by Commissioner Motasky. Approved 5-0.**

**Chief's Report-**

- The utility truck has been ordered and is about 30-60 days out.
- Working with the insurance company for a driver training program.
- April 23<sup>rd</sup> is the meeting with the First Selectmen.
- April 23<sup>rd</sup> is the recruitment open house at Great Hill.

Item 17. Commissioners Comments.

-Commissioner Lombardi stated that the first workshop was held. The board made it quite a way through the ordinances and working on the tax abatement. They will also be working on specifics for duties of the commission.

**Motion made to adjourn at 9:01 by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Zaniewski.**

**Approved 5-0.**

Respectfully Submitted,

Kathleen Pelletier  
Recording Secretary



**Seymour Fire Department  
Chief's Requisitions**

By our signatures below, we approve the requisitions indicated above:

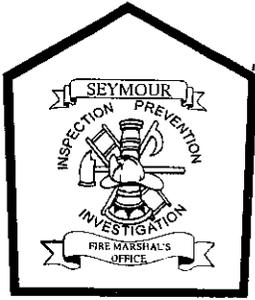
Date: \_\_\_\_\_

\_\_\_\_\_  
John Cronin, Chief

\_\_\_\_\_  
Thomas Tomasheski, Asst. Chief

\_\_\_\_\_  
Michael Lombardi, Asst. Chief

\_\_\_\_\_  
Doug Zaniewski, Asst. Chief



Office Of The Fire Marshal  
*Town of Seymour*  
1 First Street  
Seymour, Connecticut 06483

**SEYMOUR FIRE MARSHAL'S REPORT  
SUMMARY OF OFFICE ACTIVITIES FOR MARCH 2015**

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month March 2015:

**Building Inspections** – The Office conducted 7 inspections on new construction, 10 inspections on existing buildings and 6 re-inspections. Please keep in mind that after each inspection, some type of a report needs to be created.

**Blasting Permit** – 0    **Blasting Site Inspections** – 0    **Blasting Complaints** – 0    **Other Complaints** – 3  
**Meetings** – 9    **Code Modification request** - 0

**Detail Code Reviews** – 0    **Detail follow-up activities** – 0    **Hydrant inspections with follow up** - 0

**Letters sent out to Balance Rock tenants involving 20 pound propane tanks on balconies** - 0

**Burning Permits** – 1

**Major Activities**

**Outside Training Attended** – DFM Willis attended a half day training in Middletown on the fire scene documentation.

**Training activities conducted** – None

**45 Broad St. Congregational Church** – Plan review for the installation of a lift and stairway enclosure.

**770 Derby Avenue** – No change from last month. This project is under construction. The building shell is up. At this time, we have not received any plans for any occupants.

**67 Pub, 225 West Street kitchen expansion** – The project is completed. Significant time was spent on this project.

**American Pie and Pub, 16 Klarides Village Drive** – This project is moving along. A plan review was conducted for the cooking hoods and duct work installation. Construction inspections are ongoing.

**VEMS garage, 764 Derby Ave.** – Construction should begin shortly.

**16 Klarides Village basement storage** – The American Pie and Pub project also included the basement of this area. Construction inspections have begun.

Telephone: 203-881-5010 • Fax: 203-881-5005

Blasting Regulations – After a lot of time was spent on an attempt to modify the blasting regulations, I am reporting that the proposed bills are dead.

20 Frances Drive Group Home – Due to a visually impaired resident, their evacuation score has fallen. This means it takes longer for all residents to evacuate the building. They have agreed to install a fire door to the person's bedroom and modify their evacuation plans.

29 Maple St. old Anna Lopresti School – Interior demolition has begun. We are monitoring the progress as some issues have come up.

Safety – I prepared and conducted the quarterly safety committee meeting. I also prepared the minutes and sent them out. Considerable time was spent of follow up activities regarding my work as the safety coordinator.

Significant Fire Investigations: 14-16 Clinton Avenue. This structure fire appears to be accidental. It's apparent cause is a malfunctioning metal chimney for a wood stove. The point of origin is in the framed out chase for the metal chimney on the second floor level.

Each event requires a detailed written report to be completed.

Submitted by,



Paul Wetowitz  
Seymour Fire Marshal

March 31 2015

Cc. File