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TOWN CLERK'S OFFICE

# Board of Fire Commissioners

1 FIRST STREET

SEYMOUR, CONNECTICUT 06483

## Regular Meeting Minutes

June 8, 2015

7:00 pm

Citizens' Engine Company

**Commissioner's attending:** Chris Motasky, Patrick Lombardi, Pete Sampiere, Dan Zaniewski and Clay Jurgens

Also attending: Asst. Chief Lombardi, Capt. Chris Edwards, Capt. Wes Nelson, Asst. Chief Doug Zaniewski

Item 1. Meeting called to order at 7:00 followed by Pledge of Allegiance.

Item 3. May 12<sup>th</sup> special meeting Minutes-

Discussion: Commissioner Sampiere asked about what the grace period is for physicals. Asst. Chief Lombardi stated it was 90 days.

**Motion to approve May 12<sup>th</sup> special meeting minutes as presented by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Motasky. Approved 4-0-1. Sampiere abstained.**

Item 4. May 19<sup>th</sup> special meeting minutes-

**Motion to approve May 19<sup>th</sup> special meeting minutes as presented by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Zaniewski. Approved 5-0.**

Item 5. Correspondence-

- A. Application for firefighter Christopher DeRosa for Fire Inspector module. Commissioner Lombardi stated he would like the fire marshal to please submit a cover letter with correspondence in the future.

**Motion to approve Christopher DeRosa for Fire Inspector Module class by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Motasky. Approved 5-0.**

Item 6. Financial Report-

**Motion to approve financial report as submitted by Commissioner Lombardi, 2<sup>nd</sup> by Commissioner Zaniewski. Approved 5-0.**

**Item 7. Chief's Minutes-**

Discussion-Commissioner Zaniewski asked what was going on with Ladder 14. Asst. Chief Lombardi stated that KME isn't cooperating with Gowans and Knight concerning the repairs that came out of aerial ladder testing.

-Commissioner Zaniewski asked about the dive officers attending meetings. Asst. Chief Tomasheski stated that all 3 officers work nights and it has been difficult for them to attend.

-Commissioner Lombardi asked about event forms. Asst. chief Lombardi stated that all forms should be given to the clerk and then they are entered into the department calendar and will now also be added to the agenda. Commissioner Lombardi stated that once events are known a letter should be sent to the director of operations Tony Caserta at town hall for insurance purposes. Commissioner Motasky stated that this was addressed about a year ago and the insurance stated as long as the event was sanctioned everything was ok. Commissioner Zaniewski stated he feels that he would like to see it in writing from town hall that this list is needed.

**Item 8. Fire Marshal's report-**

No Fire Marshal's representation in attendance.

**Motion to approve fire marshal's report as presented by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Zaniewski. Approved 5-0.**

**Item 9. Executive Session for Chief's appointment discussions-**

**Motion to go into executive session for Chief's appointment discussions at 7:24 made by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Zaniewski. Approved 5-0.**

**Motion to come out of executive session at 7:40 made by Commissioner Lombardi, 2<sup>nd</sup> by commissioner Motasky. Approved 5-0.**

**No motions or votes were taken while in executive session.**

**Item 10. 2015/2016 Chief's Appointments-**

**Motion to appoint John Cronin as Chief made by Commissioner Zaniewski, 2<sup>nd</sup> by Commissioner Motasky. Approved 5-0.**

**Motion to appoint Michael Lombardi as 1<sup>st</sup> Asst. Chief made by Commissioner Motasky, 2<sup>nd</sup> by commissioner Jurgens. Approved 4-0-1. Lombardi Abstained.**

**Motion to appoint Thomas Tomasheski as 2<sup>nd</sup> Asst. Chief made by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Zaniewski. Approved 5-0.**

**Motion to appoint Douglas Zaniewski as 3<sup>rd</sup> Asst. Chief made by Commissioner Motasky, 2<sup>nd</sup> by Commissioner Zaniewski. Approved 5-0.**

Item 11. Unfinished Business-none

Item 12. Transfer-

**Motion to approve a transfer of \$6356.00 from 3 accounts to part time salary account made by Commissioner Lombardi, 2<sup>nd</sup> by Commissioner Zaniewski. Approved 5-0.**

Item 13. Steward salary-

Commissioner Jurgens stated that the board voted to increase the amount given to each house for steward reimbursements from \$1,500 to \$2,000 per company. He wants to make sure that the salaries are actually increased. Asst. Chief Tomasheski suggested sending a letter to each company notifying them of the increase.

Item 14. Follow up about letter to Board of Selectmen regarding Communication commission- No action taken.

Item 15. Mechanic/Engineer Position's-

Discussion-Commissioner Lombardi feels that a decision needs to be made regarding the mechanic's position and that it should be discussed in 30 days. Commissioner Jurgens stated that a job description is needed for the engineers. Commissioner Sampiere asked the chief's to submit a plan for an engineer's job description.

Item 16. Follow up about letter to Town Counsel regarding Board of fire chiefs-no action taken.

Item 17. Theromastats-

Item was tabled.

Item 19. New Business-

A. Chief's job descriptions, job reviews, and eligibility requirements-

-Discussion-Commissioner Zaniewski looked at posting just before interviews. He stated he would like to see a job description made for Chief's. He also

stated he would like to see job reviews done this year. Commissioner Sampiere stated he would like to see reviews done in December.

Item. 20. Overview of roundtable with First Selectmen, Chiefs, and Commissioners-None

Item 21. Chief's Report-None.

Item 22. Public Comment-none.

Item 23. Requisitions-  
See Attached.

**Motion to approve requisitions made by Commissioner Lombardi, 2<sup>nd</sup> by Commissioner Zaniewski. Approved 5-0.**

Item 24. Commissioner's Comments-

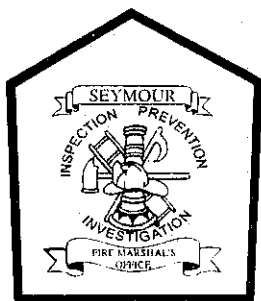
- A. Commissioner Lombardi stated that the ordinance proposal regarding residency has gone to the committee and then to Selectman and will then go to a public hearing but it is in process.

Item 25. Adjournment-

**Motion made to adjourn at 8:10 by Commissioner Jurgens, 2<sup>nd</sup> by Commissioner Lombardi.  
Approved 5-0.**

Respectfully Submitted,

Kathleen Pelletier  
Recording Secretary



Office Of The Fire Marshal  
*Town of Seymour*  
1 First Street  
Seymour, Connecticut 06483

SEYMOUR FIRE MARSHAL'S REPORT  
SUMMARY OF OFFICE ACTIVITIES FOR MAY 2015

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month May 2015:

DFM Willis was out sick for 5 days this month, we began to use our remaining time off days and each of us went to a multi-day arson training seminar. Activities may seem low.

Building Inspections – The Office conducted 7 inspections on new construction, 5 inspections on existing buildings and 7 re-inspections. Please keep in mind that after each inspection, some type of a report needs to be created.

Blasting Permit – 0    Blasting Site Inspections – 0    Blasting Complaints – 0    Other Complaints – 2  
Meetings – 7    Code Modification request - 0

Detail Code Reviews – 0    Detail follow- up activities – 0    Hydrant inspections with follow up - 0

Letters sent out to Balance Rock tenants involving 20 pound propane tanks on balconies - 4

Burning Permits – 1    Underground propane tank inspections - 2

Major Activities

Outside Training Attended – DFM Willis attended 5 day arson training seminar in New Hampshire. He also attended 2 half day seminars on fire code and an emergency management symposium. I attended a 2 ½ day arson seminar in Wallingford.

Training activities conducted – None

45 Broad St. Congregational Church – No change since last month. The construction of a lift and stairway enclosure for the main stairway is beginning to moving on. I am waiting for the final set of plans for me to review.

770 Derby Avenue – A second plan review was conducted for a medical rehab business that will store and clean metal frame beds for distribution. They also dispense oxygen tanks and other oxygen equipment of which they will be stored here.

American Pie and Pub, 16 Klarides Village Drive – This project is moving along. Construction inspections are ongoing.

Telephone: 203-881-5010 • Fax: 203-881-5005

VEMS garage, 764 Derby Ave. – Construction has begun and follow up construction inspections have occurred.

16 Klarides Village basement storage – The American Pie and Pub project also included the basement of this area. Construction inspections are on-going.

20 Frances Drive Group Home – I am waiting for the installation of the fire door to the person's bedroom and modification of their evacuation plans for my review.

29 Maple St. old Anna Lopresti School – Interior demolition is on- going. Interior construction is on-going. We are monitoring the progress as some issues have come up. The sprinkler system is off. We are still waiting for plans. The Building Inspector and my Office are aggressively pushing for the plans before action is taken.

Safety – I continue to work on modifying and improving the Town's Fleet Safety program. This was done at the insurance company's request due to two high claims. This involved discussions, e-mails, meetings and reviewing sample plans and schedule training. I am working with department heads on this upgrade.

Clifton Avenue – I am still working with the owner and family on improving this hoarding issue. The situation is improving.

Significant Fire Investigations: 148 Mountain Road –This structure fire has been determined to be accidental. The area of origin is in the garage. The cause appears to be accidental contact of combustibles to a heat lamp bulb. A detailed report is being worked on.

Hine Street – This was a brush fire. It occurred in the woods behind the last house on Hine Street. The cause is undetermined at this time.

Bunting Road – This was a brush fire that also burned the back of a storage shed. The cause is undetermined at this time.

Klarides Village Dr. – A 2012 car fire that involved a Kia Soul is being investigated by an attorney's office out of California. They represent Kia. I had to copy the pictures I took and send it to them. We also had a discussion regarding my investigation.

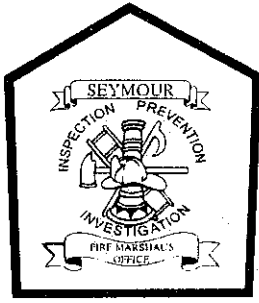
Submitted by,



Paul Wetowitz  
Seymour Fire Marshal

June 1 2015

Cc. File



Office Of The Fire Marshal  
*Town of Seymour*  
1 First Street  
Seymour, Connecticut 06483

SEYMOUR FIRE MARSHAL'S REPORT  
SUMMARY OF OFFICE ACTIVITIES FOR APRIL 2015

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month April 2015:

Building Inspections – The Office conducted 5 inspections on new construction, 12 inspections on existing buildings and 6 re-inspections. Please keep in mind that after each inspection, some type of a report needs to be created.

Blasting Permit – 0    Blasting Site Inspections – 0    Blasting Complaints – 0    Other Complaints – 3  
Meetings – 6    Code Modification request - 0

Detail Code Reviews – 2    Detail follow- up activities – 0    Hydrant inspections with follow up - 0

Letters sent out to Balance Rock tenants involving 20 pound propane tanks on balconies - 0

Burning Permits – 1

Major Activities

Outside Training Attended – DFM Willis attended 2 half day training seminars on National Transportation Safety Board and Fire Construction Details.

Training activities conducted – DFM Willis assisted for two days at the Connecticut State Advanced Fire Investigation Seminar as an instructor.

45 Broad St. Congregational Church – The construction of a lift and stairway enclosure for the main stairway is beginning to moving on. Several meetings and site visits have occurred. Another plan review also occurred.

770 Derby Avenue – A plan review was conducted for a medical rehab business that will store and clean metal frame beds for distribution. They also dispense oxygen tanks and other oxygen equipment of which they will be stored here.

American Pie and Pub, 16 Klarides Village Drive – This project is moving along. Construction inspections are ongoing.

VEMS garage, 764 Derby Ave. – Construction has begun and follow up construction inspections have occurred.

16 Klarides Village basement storage – The American Pie and Pub project also included the basement of this area. Construction inspections are on-going.

Telephone: 203-881-5010 • Fax: 203-881-5005

20 Frances Drive Group Home – I am waiting for the installation of the fire door to the person's bedroom and modify their evacuation plans.

29 Maple St. old Anna Lopresti School – Interior demolition has begun. We are monitoring the progress as some issues have come up. Interior construction has begun. The sprinkler system is off. We are waiting for plans.

Safety – I began work on modifying and improving the Town's Fleet Safety program. This was done at the insurance company request due to two high claims. This involved discussions, e-mails, meetings and reviewing sample plans and schedule training.

Clifton Avenue – I was requested to assist in a hoarding complaint. This investigation involved site inspections, discussions, meetings, telephone calls and sending an abatement order. The situation is improving.

Smithfield Gardens, 28 Smith Street – The elevator in this building is having periodic operation issues. Management has requested to install a lift chair in an exit stairway. This was denied by the Office due to Code issues. This was also reviewed by the State FM Office with the same opinion. The residents are complaining to management to resolve the situation. At this time, the Office's activities on this issue are completed.

23 North Street – I received multiple complaints from neighbors and the fire department regarding the open burning at this residence. The activities included site investigation, discussions, meetings and discussion with representatives of the residence. To the best of my knowledge, the open burning has stopped.

Significant Fire Investigations: None to report on.

Each event requires a detailed written report to be completed.

Submitted by,

A handwritten signature in black ink, appearing to read "Paul Wetowitz", written over a horizontal line.

Paul Wetowitz  
Seymour Fire Marshal

June 1 2015

Cc. File

**Seymour Fire Department  
Chiefs Requisitions**

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
1	Computer for Training room	Dell	\$1,153.55	\$1,153.55	720	
1	Repairs to LAD 004-found during testing	Century Ladder	\$75.00	\$75.00	430	
1	1 inch tubular webbing Blue-200ft	Shipmans	\$0.45	\$90.00	743	
1	1 inch tubular webbing Red-200ft	Shipmans	\$0.45	\$90.00	743	
1	8mm prusik card Green 300ft	Shipmans	\$0.60	\$180.00	743	
4	Motorola HT1250 12v Vehicle Chargers	Communication services	\$400.00	\$1,600.00	743	
8	Floor Marking tape Item-112107 3"x100ft yellow	Grainger	\$104.50	\$836.00	743	
2	Absorbant pads item 36MV40	Grainger	\$57.20	\$114.40	743	
1	Havis Shields 10" angled console-18	Communication services	\$209.00	\$209.00	745	
2	Whelen M7 led-18	Communication services	\$169.00	\$338.00	745	
1	VHF antenna + coax-18	Communication services	\$29.00	\$29.00	745	
2	Whelen M4 LED-18	Communication services	\$127.00	\$254.00	745	
2	Whelen M7 led-18	Communication services	\$155.00	\$310.00	745	
2	Whelen M9 led-18	Communication services	\$232.00	\$464.00	745	
2	Whelen pioner Nano 6 led black-18	Communication services	\$175.00	\$350.00	745	
1	Main power solenoid-18	Communication services	\$120.00	\$120.00	745	
5	Motorola HT1250 12v vehicle chargers	Communication services	\$400.00	\$2,000.00	745	
4	24" pipe wrenches	Oxford Hardware	\$40.00	\$160.00	745	
6	Black Cairns 1044 Defender w/visor Helmets	Shipmans	\$255.00	\$1,530.00	340	
6	yellow Cairns 1044 defender w/visor Helmets	Shipmans	\$255.00	\$1,020.00	340	
				\$255.00	745	
				\$255.00	610	

**Seymour Fire Department  
Chief's Requisitions**

6	Shelby gloves with wristlet-large	Shipmans	\$69.35	\$416.10	340	
6	Shelby gloves with wristlet-med	Shipmans	\$69.35	\$416.10	340	
	LED light bulbs both houses	Home Depot	\$514.53	\$396.49	720	
				\$76.45	580	
				\$41.59	610	
12	Hoods	Shipmans	\$24.95	\$149.70	615	
				\$149.70	745	
5	Probie Shields plus shipping	thefirestore.com	\$52.49	\$104.98	743	
				\$298.88	610	
2	Pre mix holders	Shipmans	\$41.20	\$82.40	743	
1	Wiring for 18	Communication services	\$450.00	\$450.00	530	
1	O2 sensor for Meter	Fire Equipment	\$165.00	\$165.00	610	
1	Twin Tox Sensor CO-H2S	Fire Equipment	\$350.00	\$350.00	610	
1	LEL sensor	Fire Equipment	\$170.00	\$170.00	610	
1	repair to gear coat-GH	Shipmans	\$50.00	\$50.00	430	
20	Safety glasses	Granger	\$3.82	\$83.08	745	
1	Projector bulb-GH	Ken Pallant	\$53.58	\$53.58	530	
6	shelby gloves with wristlets-small	Shipmans	\$69.35	\$416.10	610	
1	repairs to Engine 15	Truck center	\$2,453.73	\$2,453.73	430	

**\$17,756.83**

By our signatures below, we approve the requisitions indicated above:

Date: \_\_\_\_\_

**Seymour Fire Department  
Chief's Requisitions**

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John Cronin, Chief

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Michael Lombardi, Asst. Chief

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Thomas Tomasheski, Asst. Chief

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Doug Zaniewski, Asst. Chief

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