



Board of Fire Commissioners

1 FIRST STREET

SEYMOUR, CONNECTICUT 06483

Regular Meeting Minutes

July 13, 2015

7:00 pm

Great Hill Hose Company

Commissioner's attending: Patrick Lombardi, Pete Sampiere, Dan Zaniewski and Clay Jurgens

Also attending: Asst. Chief Lombardi, Asst. Chief Zaniewski, Chief John Cronin Capt. Chris Edwards, Capt. Wes Nelson,

Item 1. Meeting called to order at 7:00 followed by Pledge of Allegiance.

Item 3. June regular meeting minutes-

Discussion: Commissioner Jurgens asked about KME. Asst. Chief Lombardi stated that everything is all set.

Commissioner Sampiere asked about the thermostats' at Citizens'.

Commissioner Jurgens stated he is awaiting an answer from town hall about encumbering the money.

Motion to approve June chief's minutes as presented by Commissioner Zaniewski, 2nd by Commissioner Jurgens. Approved 4-0.

Item 4. Correspondence-none

Item 5. Public Comment- None

Item 6. Financial Report-

Discussion-End of 2014/2015 fiscal year. Currently waiting on some invoices and then the year will be closed out. Commissioner Jurgens stated that all open purchase orders and Annuals have all been cut to allow day to day business to continue.

Motion to approve financial report as submitted by Commissioner Lombardi, 2nd by Commissioner Zaniewski. Approved 4-0.

Item 7. Executive Session with John Cronin, Michael Lombardi, Thomas Tomasheski, and Doug Zaniewski-

Motion to go into executive session with John Cronin, Michael Lombardi, Thomas Tomasheski, and Doug Zaniewski at 7:09 for personnel matters made by Commissioner Zaniewski, 2nd by Commissioner Jurgens.

Motion to come out of executive Session at 7:25 made by Commissioner Lombardi, 2nd by Commissioner Jurgens.

No Motion or votes were taken while in executive session.

Item 8. July Chief's regular meeting minutes:

Discussion-Commissioner Zaniewski stated that a letter was received from the town attorney stating that the Board of Fire Chiefs is not a board but they have to follow FOI. Commissioner Jurgens stated that he feels the Board of Fire Chiefs is not a town recognized board but that the Chief's report to the commissioners. He feels that this needs to be clarified and that it is something that needs to be discussed further in a workshop. Commissioner Lombardi stated that he believes the commissioners should send a letter based on the attorney's letter to the Board of Selectmen asking them to take action on making the Board of Fire Chief's a town board. Chief Cronin stated he doesn't believe that the town attorney's letter addresses the question that was asked. For instance, are the chief's able to hold staff meetings more frequently.

Commissioner Zaniewski asked about the new boat. Chief Cronin stated that \$22,000 was budgeted for the boat with \$11,000 coming from the police department. The original plan was to use the old motor on the new boat. After talking to our vendor Rex marine they stated they want nothing to do with the current motor due to its age. Chief Cronin believes it is in the best interest to purchase a new motor with the boat.

Commissioner Zaniewski asked about pump testing. Chief Cronin stated that we will be switching vendor's this year and that the new vendor is Tracy's.

Commissioner Zaniewski asked about mandatory training. Asst. Chief Lombardi stated that 12 people showed at the last date. He wasn't sure how many people were left. Commissioner Jurgens stated that he feels that another date shouldn't be given as multiple times it was stated that this was the last date. Chief Cronin stated that as of

tomorrow all members that haven't completed mandatory training will be taken out of service.

Commissioner Lombardi thanked the chief's for the accountability boards for fire police.

Commissioner Lombardi asked where things were at with the salamander system. Chief Cronin stated that 40% of the salamander cards are complete and that they are slowly phasing out the metal tags.

Commissioner Zaniewski asked about Rescue 17's knox box shorting out. Chief Cronin stated that the air conditioning in the truck leaked again and that is how it shorted out.

Commissioner Jurgens asked about the status of Engine 16. Chief Cronin stated that the truck is back in service. The foam system is currently disconnected it needs to be used to see if any foam comes out. The vendor believes it is a bad control system.

Commissioner Jurgens asked about numbering of apparatus. Chief Cronin stated that are looking into DOT stripping on the back, new hose covers with larger numbers, and larger numbers on the rear compartment doors.

Commissioner Jurgens asked about the air condition in the watch station at Great Hill. Captain Edwards stated that the a/c unit knocks and also that the unit also controls the heat. He stated this has been since last year. Commissioner Jurgens stated that the same thing is happening at Citizens and that both should be looked into being replaced.

Commissioner Sampiere asked about the status of the dive team. Chief Cronin stated there is a meeting scheduled for Wednesday night and that he will have more information at the next meeting.

Motion to approve July Chief's regular meeting minutes as presented by Commissioner Jurgens, 2nd by Commissioner Zaniewski. Approved 4-0.

Item 9. Chief's report-

Chief Cronin stated that a final quote was received for the Ladder truck from Gowans and Knight to cover all the repairs from last year's aerial testing. Chief Cronin stated that he came up with some job descriptions and felt it was a good place to start. Chief Cronin stated the he has 2 ordinance's concerning fire alarm systems and smoke

detectors that currently don't exist. Chief Cronin stated that the Ipads have both been mounted in the Rescue's.

Item 10. Fire Marshal's report-See Attached.

Motion to approve Fire Marshal's report as submitted made by Commissioner Lombardi, 2nd by Commissioner Jurgens. Approved 4-0

Item 11. Unfinished Business-

A-Mechanic/Engineer position's-Chief Cronin stated that being we shouldn't hire a mechanic and that the work can be done by the current engineers. He feels that the \$3,420 should be transferred to the engineer's salary for this year. Then next year eliminate the mechanic's salary from the budget. Commissioner Zaniewski stated he would like to enact a job description first.

Motion to get on Board of Finance and Board of Selectmen agenda for discussion of mechanic/engineer/salaries made by Commissioner Jurgens, 2nd by Commissioner Lombardi. Approved 4-0.

Motion to add set a date for workshop with commissioners and chief's to the agenda made by Commissioner Lombardi, 2nd by Commissioner Zaniewski. Approved 4-0.

Workshop to be held Thursday 9/3/201 at 7 pm at Citizens' Engine with Commissioners and Chiefs.

Item 12. New Business-

Asst. Chief Tomasheski would like to see if the town can ask DPW to patch the back parking lot at Great Hill.

Item 13: Overview of round table discussion with First Selectmen and Chiefs and Commissioners.

Commissioner Zaniewski stated that the fire alarm ordinance and the new boat was discussed. Chief Cronin stated that the first Selectmen is putting together an ordinance for the shoveling of hydrants.

Item 14. Public Comment-none.

Item 15. Executive Session for discussion of an insurance invoice-

Motion to go into executive session for discussion of an insurance invoice at 8:43 made by Commissioner Lombardi, 2nd by Commissioner Jurgens. Approved 4-0.

Motion to come out of executive session at 8:53 made by Commissioner Lombardi, 2nd by commissioner Zaniewski. Approved 4-0.

Item 16. Follow up about letter to Town Counsel regarding Board of fire chiefs-no action taken.

Item 17. Requisitions-

See Attached.

Motion to approve requisitions made by Commissioner Zaniewski, 2nd by Commissioner Lombardi. Approved 4-0.

Item 18. Commissioner's Comments-None

Item 19. Adjournment-

Motion made to adjourn at 9:05 by Commissioner Jurgens, 2nd by Commissioner Lombardi.

Approved 4-0.

Respectfully Submitted,

Kathleen Pelletier
Recording Secretary

**Seymour Fire Department
Chief's Requisitions**

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
1	Repairs to Engine 16 foam system	Boughton	\$1,508.00	\$1,508.00	430	
1	Lightbar Car 2	Communication Services	\$4,350.00	\$4,350.00	745	
1	Painting - Great Hill Fire Engine	Falcioni	\$3,450.00	\$3,450.00	720	
1	Recruitment refreshments	Great Hill Hose	\$42.71	\$42.71	610	
1	LED light bulbs both houses	Home depot	\$150.00	\$150.00	610	
1	Recruitment signage tags	Nuage Designs	\$100.00	\$100.00	350	
1	Thermal imaging Camera - 14	Shipmans	\$6,579.95	\$6,579.95	745	
1	Aluminum Boat	Mid Atlantic Rescue	\$28,344.75	\$28,344.75	held	split with PD?
1	Misc. inspection and repairs L-14	Gowans and Knights	\$13,000.00	\$13,000.00	430	
1	Annual Fire School Dues	Valley Fire School	\$250.00	\$250.00	350	
	Stress test	Yolo Neuhaven	1,239.94	1,239.94	350	
			\$57,775.41			

By our signatures below, we approve the requisitions indicated above:

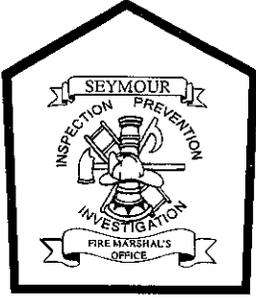
Date: _____

John Cronin, Chief

Thomas Tomasheski, Asst. Chief

Michael Lombardi, Asst. Chief

Doug Zaniewski, Asst. Chief



Office Of The Fire Marshal
Town of Seymour
1 First Street
Seymour, Connecticut 06483

SEYMOUR FIRE MARSHAL'S REPORT
SUMMARY OF OFFICE ACTIVITIES FOR JUNE 2015

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month June 2015.

Building Inspections – The Office conducted 6 inspections on new construction, 15 inspections on existing buildings and 3 re-inspections. Please keep in mind that after each inspection, some type of a report needs to be created.

Blasting Permit – 0 Blasting Site Inspections – 0 Blasting Complaints – 0 Other Complaints – 3
Meetings – 13 Code Modification request - 0

Detail Code Reviews – 3 Detail follow- up activities – 0 Hydrant inspections with follow up - 0

Letters sent out to Balance Rock tenants involving 20 pound propane tanks on balconies - 0

Burning Permits – 2 Underground propane tank inspections - 0

Major Activities

Outside Training Attended – I attended a full day class on Electrical Vehicle Safety for Firefighters in Old Saybrook and a half day class on Solar Power Systems at the fire academy in Windsor Locks. DFM Willis conducted 2 on-line classes on Residential Gas and Hazwopper.

Training activities conducted – None

45 Broad St. Congregational Church – No change since last month. The construction of a lift and stairway enclosure for the main stairway is beginning to moving on. I am waiting for the final set of plans for me to review.

770 Derby Avenue – We are waiting for movement of this tenant into this building. We anticipate it to be a medical rehab business that will store and clean metal frame beds for distribution. They also dispense oxygen tanks and other oxygen equipment of which they will be stored here.

American Pie and Pub, 16 Klarides Village Drive – This project is complete. They were given their certificate of occupancy.

VEMS garage, 764 Derby Ave. – This project is almost complete.

22-24 Bank Street – This project is complete. This is part of Seymour Antiques building complex.

Telephone: 203-881-5010 • Fax: 203-881-5005

16 Klarides Village basement storage – This project is complete.

20 Frances Drive Group Home – I am waiting for the installation of the fire door to the person's bedroom and modification of their evacuation plans for my review.

29 Maple St. apartment building, old Anna Lopresti School – The plans have finally been received and a plan review was conducted. Construction has been on-going for months and progress is good. Construction inspections have also been on-going. The sprinkler system continues to be shut down.

26 Main Street, a proposed Greek restaurant – Plans were reviewed and a construction permit has been issued for renovation of the first floor into a new restaurant.

38 Columbus Street apartment building – An initial set of plans were reviewed for the construction of this 5 story apartment building. This construction will result in periodic road closures of Columbus Street. The owner is working with all necessary departments to attempt to keep disruption to a minimum. The owner anticipates this to be a 16 month long project.

Beach Street, the old Slickbar company building – A conceptual set of plans and a meeting was conducted on a proposal to re-occupy this building with multiple businesses.

Founders Day – The Office inspected the food booths for this event.

Seymour High School – The Office witnessed the testing of the stationary diesel fire pump for this property.

Clifton Avenue – I am still working with the owner and family on improving this hoarding issue. The situation is improving.

Significant Fire Investigations: 75 Balance Rock, Unit 16 – This was a balcony fire. This appears to have been an accidental fire. The cause appears to be uncontrolled smoking.

Clinton Road car fire – This is a car fire that is still under investigation. This investigation is involving multiple agencies. This includes the Connecticut State Police fire investigation unit, the ATF, the Seymour Police Department and other police departments. A search warrant had to be obtained to properly inspect the vehicle after it was towed from the scene.

Submitted by,



Paul Wetowitz
Seymour Fire Marshal

July 9 2015

Cc. File