



Dennis G. Rozum
Director

Seymour Public Works Department

721 Derby Avenue
Seymour, Connecticut 06483
Tel. (203) 735-5838
Fax (203) 734-5713

Board of Public Works Regular Meeting
Monday, April 13, 2015 at 7:00 PM
Public Works Garage

Members present: Chairman Sean Walsh, Vice-Chairman Wayne Finkle, Secretary Phil Wilhelmy, Annmarie Drugonis

Members not present: Yashu Putorti

Others present: Dennis Rozum, Craig Stevens, Robert Koskelowski, Jr.

ITEM #1: Call meeting to order

→ Sean Walsh opened the meeting at 7:00 PM.

ITEM #2: Pledge of Allegiance

ITEM #3: Public Comment

→ No comments were made.

ITEM #4: Approval of Minutes from March 9th, 2015 special meeting

→ Motion to approve the minutes of the March 9th, 2015 special meeting with the following alteration: remove Len Greene from "Members not present."

Motion: Wilhelmy Second: Finkle

Vote- Yes: 3, No: 0, Abstain: 1

ITEM #5: Financial Update

→ Rozum presented the Board with a financial report print-out.

ITEM #6: Discussion on road use line items

→ Walsh asked about the status of Chickadee and Robin Roads. Rozum said that they have been cleaned, swept, backbladed, and rolled to improve conditions in the short term and that the work to fix the roads in the long term has gone out to bid and should begin sometime in May. Rozum said that he spoke with the First Selectman about Rimmon Street. The same process will be done there. The First Selectman has met with the DOT to move things along with the project.

→ Rozum stated that another \$115,000 of LOCIP funding is on its way.

→ Walsh inquired about the status of Maiden Lane. He said that he spoke with the Town Engineer about the road and was seeking an update.

→ Motion to have the Director of Public Works immediately draft a letter to the First Selectmen and Board of Selectmen recommending that the Town expedite the restructure and repair of Maiden Lane due to the deteriorating conditions and that the matter be put on the agenda for the April 21st Board of Selectmen meeting.

Motion: Wilhelmy Second: Finkle

Vote – Yes: 4, No: 0, Abstain: 0

→ Walsh asked about Robert Street and where it falls on the road repair priority list. Rozum said that it is a "B" classification. Walsh also asked about the curbing on Robert Street, which he stated was poured separately from the sidewalk and is now pulling away from the sidewalk. The Town Engineer has been notified.

→ Drugonis asked about Davis Road. Walsh stated that from Gark Park Drive down is being redone and that the project has already went out to bid.

→ Walsh also noted that Ed Frisbee from W.H. Rose is now demoing a sealing machine to address road cracks and that Beacon Falls will also lend their machine to Seymour if needed. Drugonis stated that Ansonia has been in the news for their use of recycling asphalt and asked if it was worth looking into for Seymour. Rozum said there is an asphalt recycling plant in Bridgeport, which he has toured, and the same recycling process seen in the news will be done some town roads, depending on their condition.

ITEM #7: Transfer Station Update

→ Rozum informed the Board that repairs are needed on the back of the hopper – a back wall needs to be tacked in. Winters Brothers may do the repairs.

→ Wilhelmy asked about the brush pile. Rozum said the about 20% of the pile was addressed. The conveyor belt was replaced on the tub grinder, but the unit was vibrating badly and the unit now needs a clutch. The parts will cost about \$5,000. Stevens noted that it would be \$40,000 to have an outside contractor come in and grind the remaining brush pile. The Board discussed the fact that the unit is old and generally high-maintenance, reviewed the current procedure for tub grinding, and developed a list of recommendations for keeping the unit operational in the future. The recommendations are as follows: build a ramp leading up to the hopper to allow for better visibility of what is going into the hopper, develop a written standard operating procedure for use of the unit, and training employees on this new procedure.

ITEM #8: Vehicle Update

→ Walsh updated the Board on the new truck, a 2015 Ram 5500, that was ordered. He said the chassis will arrive at the body company on May 11th. He and Finkle drove up to the dealership.

→ Another truck still under warranty will be picked up by the dealership soon and will remain there for about two weeks for warranty repairs.

→ Bidding will go out to get a new chassis for Truck #34, a Freightliner, in spec with the Monroe body on the other Freightliner.

→ The Board discussed the need for either another mason body dump truck or a fixed rack body truck with a lift gate. Rozum will speak to department employees and get feedback.

→ Finkle would like to see the two pick-up trucks in poor physical condition receive new bolt-on flatbeds. The cost would be \$1,800 per truck and the units are installed in-house.

→ Rozum presented an informational packet on a Ram 5500 bucket truck. He will look into getting both a cantilever system and outriggers at Walsh's request. No action can be taken on this potential purchase until the budget has passed.

ITEM #9: Update from Director on establishment of work policies

→ Rozum said that he will add the new tub grinding standard operating procedure once it is written. A drivers' safety course and forklift operating license renewal courses were both recently offered and on May 12th a safe lifting/back support program will be offered by the insurance company. The insurance company offers these programs at no cost.

→ Walsh asked if everything will PPE was up-to-date. Rozum said, yes, until it comes due again this summer.

→ Drugonis asked if storm water training is done annually. Stevens said he does the samples. Drugonis said that all employees should receive the storm water training. Rozum will contact Nafis and Young to set up a presentation as they did one last year for the department.

→ Drugonis also asked if solid waste operators permit is up-to-date. Rozum said, yes, and about 10 guys hold permits.

ITEM #10: Discussion on employee performance measurement initiative

→ Rozum stated that everything is up and running satisfactorily and he continues to add data.

ITEM #11: Executive Session (if necessary)

→ Executive session was not deemed necessary.

ITEM #12: Transfers (if necessary)

→ Motion to approve a transfer of \$87,530.95 from garbage residential to snow removal overtime, Control #10 dated April 13, 2015.

Motion: Wilhelmy Second: Drugonis

Vote- Yes: 4, No: 0, Abstain: 0

→ Motion to approve a transfer of \$5,000.00 from transfer station overtime to repairs and maintenance for tub grinder repairs, Control #8 dated April 13, 2015.

Motion: Wilhelmy Second: Finkle

Vote – Yes: 4, No: 0, Abstain: 0

→ Motion to approve a transfer of \$10,000 from snow removal materials to repairs and maintenance to fund repairs of the public works fleet, Control #9 dated April 13, 2015.

Motion: Wilhelmy Second: Finkle

Vote – Yes: 4, No: 0, Abstain: 0

ITEM #13: Other Business

→ Finkle asked if there is a pattern for street sweeping. Stevens said, yes, roads set to be overlaid are being done first and downtown is being done every Friday morning.

→ Walsh asked about the status of summer help. Rozum said he will be requesting that the Town place the job postings very shortly. The available funds will cover one person for the month of May, three additional people in June, and one additional person starting July 1st as well as one person for the month of October. He said that a lot will be determined by the weather and field needs, but he intends to end with money remaining in order to have funds on hand to hire seasonal help next spring.

→ Finkle asked about the status of the turf field at the high school. Walsh said work will begin in May and the anticipated completion is set for the fall. Public Works employees will get trained on the new maintenance procedures for the field.

ITEM #14: Public Comment

→ There was no public comment.

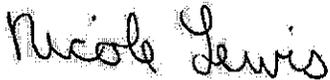
ITEM #15: Adjournment

→ Motion to adjourn at 8:54 PM.

Motion: Drugonis Second: Wilhelmy

Vote- Yes: 4, No: 0, Abstain: 0

Respectfully submitted,



Nicole Lewis