

**Seymour Public Library Board of Directors Meeting Minutes-  
October 15, 2015-Regular Meeting**

**In Attendance:** Paula Chapla, Tom Schutte, Loreen Coe, Joyce Koslowski, and Library Director; Suzanne Garvey. Matthew Haggerty, Mr. & Mrs. Haggerty, and Mary McNelis, Head of Community Services Seymour were guests.

**Board Chair, Paula Chapla, called the meeting to order with the Pledge of Allegiance at 7:04pm.**

**Review of the Minutes from the September 17<sup>th</sup> Regular Meeting:**

Motion to accept: Tom Schutte; Second: Loreen Coe. Approved 2:0:0; Abstained: Joyce Koslowski, and Paula Chapla.

**Review of Treasurers Report for September:**

Motion to Accept: Tom Schutte; Second: Loreen Coe. Approved 5:0:0

**Librarians Report:**

**Building Maintenance-** Floor Downstairs looks amazing but there are some loose ends to tie up with Carpets, Plus. Roger Foster the Library maintenance person helped incredibly throughout the process.

**Personnel-** Austin Elliot was hired as a third page.

**Programs-** Ann's programming is doing well. Rebecca has started doing her own programs as well. This gives Ann some time to weed and clean the children's area, and complete the other necessary tasks.

**Adult Programming-** Is consistent with attendance and Suzanne has booked some programs coming up. We are starting to implement the LSTA grant, so art classes will be coming up. Suzanne is also working on clean- up projects.

**Quiet Area for the Library-** There have been a couple of issues surrounding lack of a quiet area for the computers. Head phones are available but the issue may be resolved with the purchase of 1 or 2 laptops. Suzanne will get information for next meeting about computers.

**Computers-** Over two thousand people in comparison to last year have been using the public computers.

**Outreach-** Assisted living book club has been going well as has the limited home delivery program. Patrons call and ask to make sure that Suzanne is still coming.

**Public Comment:**

Matthew Haggerty had presented a possible Eagle Scout project he could do. He wants to build an informational display case to have in the parking lot. He will come to next meeting with more information about footing and when he will build it if the board agrees.

**Old Business:**

**Donations book/promotion:** Tabled until next meeting. Suzanne will have a policy written up for next meeting.

**2014-2015 yr end of \$5,609.48:** Possible rug cleaning of the children's area. Suzanne is going to bring quotes to our next meeting.

**Downstairs Progression-** Possibility of selling the old chairs and getting new folding chairs for the room.

**New Business:**

**57 Year Anniversary-** Check out bands to have come play during the party.

**People Counter-** Buy a people counter to keep statistics and data on how many people come in the library.

Motion to accept: Joyce Koslowski; Second: Tom Schutte. Approved 4:0:0

**Transfer from checkings/savings:** Money to be moved from savings into checking will be discussed.

**Board Chair, Paula Chapla, called for an Executive Session.**

**Agenda Item Number 15 tabled until next meeting.**

**Adjourning of Meeting:**

A motion to adjourn the meeting was made by Joyce Koslowski; Second: Tom Schutte. Approved 4:0:0

**Respectfully Submitted,**

Becca Cretella, Recording Secretary.

10/22/15