

MINUTES

**10-Year Strategic Planning Committee
Wednesday, April 8, 2015 @ 7:00pm
Norma Drummer Room/Seymour Town Hall**

1) Call meeting to order

The meeting was called to order at 7:05 PM.

2) Pledge of Allegiance

All present stood and recited the Pledge of Allegiance.

3) Public comment

There was no public comment.

4) Approval of minutes

There was a motion to approve the minutes from the March 25, 2015 regular meeting.

Motion: Kathie Vrlik

Second: Bruce Baker

Vote: 4-0

5) Review of custodian interview

Rory – Roger said the custodians are often short-handed because there are three to cover 5 or 6 buildings and that's when no one is sick, injured or taking vacation. They are also responsible for snow removal and maintenance of the exteriors of these buildings. The lack of building maintenance is recent years giving them extra work. They would like to see more money invested in Town buildings. Because there is an overlap in terms of duty, they would like a more clear division of duties with DPW. Along the same lines, they would like to see better communication with DPW and Operations. They make Operations aware of issues and they are left unresolved, causing them to become more serious. Likewise, they pass things along to DPW and sometimes they are overlooked. They don't like having to go to Tony in order to get them done because they don't want to ruin their relationship. They also need better equipment for work done outside buildings. Perhaps DPW's ticketing system should be expanded to cover operations?

6) Remaining town department meetings

The remaining interviews are DPW, Operations, Finance, Recreation and Inland Wetlands Enforcement. Rory will schedule 2 for next Wednesday.

With regards to the board interviews, we will have to change the questions.

a. Schedule for Wednesday evenings

b. Schedule for Rory/Bruce daytime

7) Discussion: public forum ideas and goals

We will need to invite general public to a forum. Possible questions include: talk about what do you love about the Town. What do you worry about? What are the biggest issue facing the Town? What are your personal ideas of what should be in the Strategic Plan? What are 3-5 of the most vital services offered by the Town? How do you want the Town to be described 5 years from now? We should check with the Board of Education to see if we can use their real time surveying system. We should also do a Survey Monkey from the website with address

verification to ensure it's Seymour residents responding. They will be interactive sessions. We need to figure out how many meetings to offer. Most towns did at least two. We could have "office hours" to inform public of duties and challenges and to leave suggestions for individual Boards/Departments. We really should get these done before the end of the year.

8) Open discussion

April 29 will be our first quarterly update at 8 PM. Reach out to press to demonstrate progress. Kathie gave update on signs. She will put together a list of questions for the grant application. All present wanted more LED space than fixed. NH Register article from the budget hearing mentions the need for a sign. It should be included in the grant application.

9) Adjournment

There was a motion to adjourn the meeting.

Motion: Jeff Dussetschleger

Second: Bruce Baker

Vote: 4-0

The meeting was adjourned at 8:41 PM.

Submitted by,

A handwritten signature in black ink, appearing to read "Rory Burke", with a long horizontal flourish extending to the right.

Rory Burke
Recording Secretary