

Minutes
10-Year Strategic Planning Committee
Wednesday, June 10, 2015 @ 7:30pm
Norma Drummer Room/Seymour Town Hall

Members Present: Trish Danka, Jen Magri, Jeff Dussetschleger, Kristen Harmeling and Rory Burke
Members Absent: Bruce Baker, Kathie Vrlik and Don Smith

Item #1: Call meeting to order

The meeting was called to order at 7:35 PM.

Item #2: Pledge of Allegiance

All present stood and recite the Pledge of Allegiance.

Item #3: Public comment

There was no public comment.

Item #4: Approval of minutes

There was a motion to approve the minutes from the May 27th regular meeting.

Motion: Jeff Dussetschleger

Second: Jen Magri

Vote: 4-0

Item #5: Review of Police Department interview

Their duty is primarily public safety but they work with DPW to make sure dangerous situations are repaired quickly. They are doing some elderly and youth programs. They will assist with medical if necessary, but refuse to be first responders due to limited staffing and liability. Some officers have certification and will do so on their own. During his tenure, he has seen an increase in auto fatalities. They need more parking because private vehicles and impounded vehicles all use same lot. They will probably have to get body cameras at roughly \$1,000 each per officer for 45 officers plus support equipment, plus replacements if they get broken in the line of duty or outlive their service life. Regionalization would be a good thing but it would require a Charter change. It would save costs and improve response times. They have one SRO/Community Officer, would like to have another and individual positions rather than a combination. He understands budgetary restrictions but some equipment is reaching the end of its serviceable life. Overtime funding is also a concern. Administration has been cut over the years and he would like a captain or lieutenant. The union contract was recently passed for 5 years and they're working on improving communications equipment but there will be more costly equipment that needs replacing.

Item #6: Review of Operation's Director interview

He oversees several department heads, managed technology until the recent combination with the Board of Education and streamlines departmental operations. He also oversees Town activities and buildings. He's very pleased with Director of Technology and the new fiber system. He spoke about the condition of Town buildings. He's spends most of his day running around putting out fires. We don't have any data on performance of assets but things are changing. We have invested in a lot of software but the usage is not up to par.

Item #7: Need Update: other interviews to be transferred to strategic form

Kristen will review her interviews to ensure templates are complete.

Item #8: Remaining town department meetings

a. Schedule for Wednesday evenings

Very few remaining, will check with Dennis about next Wednesday. Jen & Kristen will talk to Christine Syriac after the official interview. The new Community Services Director probably needs a little more time to get her feet wet before an interview.

b. Schedule for Rory/Bruce daytime

Item #9: Update of Strategic Plan after quarterly review

Trish has asked everyone to review Kurt's notes and come to the meeting prepare to revise the plan.

Item #10: Public comment

There was no public comment.

Item #11: Open discussion

The Committee discussed attendance at upcoming meetings. Rory updated the Committee on the progress of the LED conversion process and document digitization.

Item #12: Adjournment

A motion was made to adjourn the meeting.

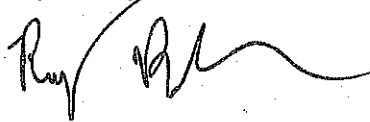
Motion: Kristen Harmeling

Second: Jen Magri

Vote: 4-0

The meeting was adjourned at 9:08 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Rory Burke', with a stylized flourish at the end.

Rory Burke
Recording Secretary